



28th DISTRICT AGRICULTURAL ASSOCIATION  
SAN BERNARDINO COUNTY FAIRGROUNDS  
14800 Seventh Street, Victorville, CA 92395  
(760) 951-2200  
Website: [www.sbcfair.com](http://www.sbcfair.com)

**BOARD DELEGATED AUTHORITY COMMITTEE MEETING NOTICE**

The 28th DAA Board of Directors will be holding a  
Delegated Authority Committee monthly meeting on

**Thursday, January 26, 2023 at 6:30 p.m.**

San Bernardino County Fairgrounds – Board Room

**BOARD DELEGATED AUTHORITY COMMITTEE OF DIRECTORS**

ELECTED: 8/31/2022

**President**

Patrick Kahler

**Vice-President**

Kamie Champlin

**Treasurer**

Michael Guillory

**Director**

Melissa May

**Director**

Vacant

**Director**

Vacant

**Director**

Vacant

**Director**

Vacant

**Director**

Vacant

**CEO**

Jennifer Morgan

**PUBLIC PARTICIPATION**

Under Public Comment, members of the public are welcome to speak on items not on the agenda. The items must be directly related to fair (28th) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. twelve (12) business days prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board's website at [www.sbcfair.com](http://www.sbcfair.com)

**AMERICANS WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 28th District Agricultural Association Board or Committee meetings, or in connection with other San Bernardino County Fairgrounds ground activities, may request assistance at the Fair Office, 14800 Seventh Street, or by calling 760-951-2200 during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

**NOTE**

Items listed on this agenda may be considered in any order at the discretion of the Director. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

28<sup>th</sup> DAA/ San Bernardino County Fair  
Board Delegated Authority Committee Meeting  
Agenda  
January 26, 2023, 6:30 p.m.

**Call to order and the Pledge of Allegiance**

**Roll call and Approval of Director's absent**

**Declaration of Quorum**

1. Approval of Agenda

**Public Comment:** Public comments on issues NOT on the current Agenda is allowed. However, no debate by the Board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.

**Reports (Informational)**

2. Approval of November 29, 2022 Delegated Authority Committee Meeting Minutes
3. Approval of November 29, 2022 Board Meeting Minutes

**New Business**

4. Discussion and action on Board Resolution Volunteer Workers' Compensation
5. Discussion and action regarding Delegation of Authority

**Finance Reports**

6. Discussion and action of October 2022 Financial Report
7. Discussion and action of November 2022 Financial Report
8. Discussion and action of 2020 Financial Review

**Consent Agenda (Discussion/Action by Board)**

9. Contracts Report
  - A. SA23-06 – Master Food & Beverage Concessionaire Agreement
10. Manager's Expense Report
11. Aging Report

**Agenda items for future meetings**

**Adjourn to next meeting on TBD at 6:30 p.m. Time meeting ended: \_\_\_\_\_**