



28th DISTRICT AGRICULTURAL ASSOCIATION  
SAN BERNARDINO COUNTY FAIRGROUNDS  
14800 Seventh Street, Victorville, CA 92395  
(760) 951-2200  
Website: [www.sbcbfair.com](http://www.sbcbfair.com)

**BOARD DELEGATED AUTHORITY COMMITTEE MEETING NOTICE**

The 28th DAA Board of Directors will be holding a  
Delegated Authority Committee monthly meeting on

**Wednesday, October 20, 2021 at 6:00 p.m.**

San Bernardino County Fairgrounds - Board Room

**BOARD DELEGATED AUTHORITY COMMITTEE OF DIRECTORS**

ELECTED: 7/21/2021

**President**

Kamie Champlin

**Vice-President**

Donald "Don" Webb

**Treasurer**

Patrick Kahler

**Director**

Vacant

**Director**

Vacant

**Director**

Vacant

**Director**

Vacant

**Director**

Vacant

**Director**

Vacant

**CEO**

Jennifer Monter

**PUBLIC PARTICIPATION**

Under Public Comment, members of the public are welcome to speak on items not on the agenda. The items must be directly related to fair (28th) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. twelve (12) business days prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public during the meeting and also on the Board's website at [www.sbcbfair.com](http://www.sbcbfair.com)

**AMERICANS WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 28th District Agricultural Association Board or Committee meetings, or in connection with other San Bernardino County Fairgrounds ground activities, may request assistance at the Fair Office, 14800 Seventh Street, or by calling 760-951-2200 during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Friday. Requests should be made one (1) week in advance whenever possible.

**NOTE**

Items listed on this agenda may be considered in any order at the discretion of the Director. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

28<sup>th</sup> DAA/ San Bernardino County Fair  
Board Delegated Authority Committee Meeting  
Agenda  
October 20, 2021, 6:00 p.m.

**Call to order and the Pledge of Allegiance**

**Roll call and Approval of Director's absent**

**Declaration of Quorum**

1. Approval of Agenda

**Public Comment:** Public comments on issues NOT on the current Agenda is allowed. However, no debate by the Board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.

**Reports (Informational)**

2. Approval of September 15, 2021 Delegated Authority Meeting Minutes
3. Approval of September 15, 2021 Meeting Minutes

**New Business**

**Finance Reports**

4. Discussion and action of September 2021 Financial Report

**Consent Agenda (Discussion/Action by Board)**

5. Contracts Report
  - A. Discussion and action of extended term dates for the following Standard Contracts due to fulfillment for 2020 and/or 2021 due to COVID-19 shut downs:
    - I. SA18-96 – Helm and Sons Amusement
    - II. SA19-06 – American Legion Post 229 – Master Food & Beverage Concessionaire
    - III. SA19-73 – Soundkilz – Stage & Lighting
    - IV. SA19-74 – Soundkilz – Sound
6. Manager's Expense Report
7. Aging Report

**Agenda items for future meetings**

**Adjourn to next meeting on November 17, 2021 at 6:00 p.m. Time meeting ended: \_\_\_\_\_**