



## 52nd District Agricultural Association

Wednesday, February 8, 2023, at 5:00 p.m.  
Cal Expo Fair Office, Board Room  
1600 Exposition Blvd,  
Sacramento, CA 95815

### BOARD MEETING MINUTES

Not enough board members present to have a quorum.

#### I. Call to Order

#### II. Roll Call

- Arturo Barajas Board Member, Coby Turner Board Member, Mike Francesconi CDFA attended via zoom
- Matt Cranford CEO, Serina Correa Board Member were present
- **Absent**- Mike Albiani President, Evan Corder Board Member, Denise Tugade Board Member

#### III. Introduction of Guests and Staff

- Jim Vietheer

#### IV. Public Comment on items not on the agenda

- None

#### V. Approval of Minutes

- Did not have a quorum to approve will be moved to next meeting.

#### VI. CEO Report (Informational Only) - CEO Cranford

- Discussed that we need Information sheets and form 700s filled out and turned in by the Board Members.
- Joe Anderson is working on getting all the vendors set for the fair.
- Working on budget items and getting more organized information.
- Discussed that the financials are hard to go over at the meetings because of the meeting dates, when we look at them they are about 5 weeks behind.
- Talked to Five Star bank about getting a PIMMA account with 3% interest, wanted to put about \$4,000 into this account from the operating account. Arturo Barajas Board Member and Serina Correa



board member support this but are unsure if Board approval is needed for this or not.

**VII. President's Report (Informational Only) – President Albiani**

- President Albiani was absent but did not have a report.

**VIII. Financial Reports**

- Briefly discussed financials
- Went over the compliance audit report

**IX. Committee Reports**

- **JLA-** Have been working through things for this year's fair. Have some vacant positions they are going to need to fill and add some people. Their next meeting is on the 21<sup>st</sup>, they had to move the date due to state convention. Brett Tank is having a meeting for volunteers the 15<sup>th</sup> at 6pm.
- **Friends of The Fair-** So far, they are just waiting, they need to spend the money on something not just have it sit, discussed that the fair should not be writing checks for scholarships so maybe that is something the foundation could do but need to have a template for coverage. Need to discuss at the next meeting.

**X. Old Business**

- We are pretty much set on all the training.
- The contract between Cal Expo and the 52<sup>nd</sup> district is done and has been submitted, got a signed letter back 03/08/2023.
- Need form 700s filled out.
- Equipment purchase- Board approved \$86,000 on panels, purchase has been made but we might be able to get the money from elsewhere. We are going to order racks for the panels so they are easier to move around and will be treated better.

**XI. New Business**

- CFSA Worker's Compensation Coverage Resolution- We need to look into getting an indefinite one so we do not have to keep worrying about it.
- We want some new committees, will be discussing at next meeting.
- The Board members will be getting more involved this year, might have guest judging, handing out awards, helping on auction day. Will welcome Board Members officially. Coby Turner Board member pointed out that it might be helpful to have 1 or 2 Board Members at the fair at all times, there to help as needed.
- We are working on getting together the entertainment schedules.
- We need to get more board members or it is going to be hard to get a quorum.
- Need to discuss procedure for a new president. Mike Albiani has been



president for 3 years now and is ok stepping down. According to the bylaws we should have a new president every February. Some fairs vote on a new president every year and others rotate, need to think about it and discuss at next meeting. Arturo Barajas Board member and Serina Correa Board Member agreed. Coby Turner Board Member talked about how the job is confusing and may take some training but establishing committees would make it a lot easier.

**XII. Correspondence**

- None.

**XIII. Director Comments/Request for Agenda Items**

- None.

**XIV. Future Board Meetings**

- Wednesday, April 12, 2023, 5:15pm- does not work for Coby Turner and possibly Serina Correa
- Wednesday, May 10, 2023, 5:15pm

**XV. Adjourn**

- 6:05pm