



**52nd District Agricultural Association**  
Wednesday, April 12, 2023, at 5:15 p.m.  
Cal Expo Fair Office, Board Room  
1600 Exposition Blvd,  
Sacramento, CA 95815

## **BOARD MEETING MINUTES**

Not enough board members present to have a quorum

### **I. Call to Order**

### **II. Roll Call**

- Arturo Barajas Board Member, Evan Coder Board Member, Matt Cranford CEO, Mike Albiani President were present.
- Mike Francesconi CDFA, Serina Correa Board Member attended via zoom.
- Coby Turner Board Member, Denise Tugade Board Member were absent.

### **III. Introduction of Guests and Staff**

- Jim Vietheer

### **IV. Public Comment on items not on the agenda**

- None

### **V. Approval of Minutes**

- Did not have a quorum to approve, will be moved to next meeting.

### **VI. CEO Report (Informational Only) - CEO Cranford**

- Found \$700 in envelopes from the last years fair for wheelchair rentals in the county fair office, got it deposited into the account.
- Working with state fair on layout for livestock to hopefully have one set up and one tear down with some minor adjustments.
- Working n mapping out the barns.
- Tickets went live on website last week as well as the arena events. (Destruction derby, truck pull, monster trucks, rodeo, and working on possibly a Jaripeo)



- Getting the grounds entertainment contracts finished up.
- Been having more activity on our social medias.
- We lost Fasone as a sponsor.
- Sky River Casino hired a community relations person, they might be a good sponsor for next year.
- Getting marketing put together and getting a schedule for posting on our social medias.
- Had a radio interview (KBLX)
- Matt will be traveling to accounting conference end of April, Matt's daughters' graduation is on the Thursday of the fair
- Mike Francesconi will be taking vacation in order to come help with our fair.
- Joe Anderson is going to stay to help with concessions and vendors.
- Arturo Barajas wants the board more involved this year. Maybe make a calendar with things they could be at to help, including volunteering work opportunities.
- Been having talks for scheduling for next years fair. We do not need to be renting buildings D and C that early, we can let Cal Expo continue to use them and rent them out until we actually need them for set up.
- We need to look into electrical in buildings C and D and what drape is needed? And pipe? No more than 150ft, maybe 130-150 ft?
- Some new people coming out for different things this year at fair, they had better bids.

## **VII. President's Report (Informational Only) – President Albiani**

- Nothing other than information in the JLA report.

## **VIII. Financial Reports**

- Looked over the financials, can't approve anything without a quorum.
- Can't close out the financials for the board meetings so will be doing them a month out. Currently looking at Februarys financials.
- Other than sponsors going down the budget is looking good.
- Almost sold out on outdoor spaces and food vendors are almost full. The indoor spaces are filling up as well. We currently have more now than we did last year.
- Matt Cranford and Mike Albiani are on the account as signers.
- Will be sending out the audit completion this week.
- We did not have a financial review for 2021 or 2022, so we are going to do both years at the same time. 2021 and 2022 will be a review and then 2023 will be an audit.



- It is \$6,000 for each review.

#### **IX. Committee Reports**

##### **○ JLA Committee**

- There was an issue with the auction giving scholarships so the foundation will be covering it.
- Will there be a feed/ shavings vendor? Do we want one? Do we need one?
- In the past Sheldon feed has taken orders and delivered shavings and has had problems with people taking others shavings and therefore Sheldon Feed gets blamed so they will no longer be delivering. They will still have cheaper prices for the fair but they will not deliver them.
- Need to avoid the Shasta Goat situation. It is very clear that our sale is a terminal sale. If you do not want to sell you need to declare that before the sale. Champions are required to sell. The latest point to pull out of the sale is a set time on Friday. Parents will need to sign the form as well as the exhibitor.
- Concerned with animals rights people- we have a protest policy.

#### **X. Old Business**

- New livestock panels were delivered today.

#### **XI. New Business**

- We either need to make a livestock committee or change JLA to include livestock or we can keep livestock at the board level.
- Need to discuss a procedure for making new committees as well as create a structure/ flow for board chair. A lot of the boards just rotate and then vote to formalize it changing. This won't be a policy but more of just a forward practice.
- Discussed what board members usually get for the fair as far as tickets parking etc. in the past they did not really get anything, this year we will put together something for them and their family.
- We need to look into delegate of authority so we can still vote on things without a quorum.
- Five Star Bank PIMMA account- was going to wait for a quorum to move money into account, discussed if we want to do it without a vote or wait for a vote? We do not need a vote or a quorum to decide on this. Everyone that attended meeting agreed that we should do it. Matt will be transferring money into the account.

#### **XII. Correspondence**

- None

#### **XIII. Director Comments/Request for Agenda Items**



- None

#### **XIV. Future Board Meetings**

- May 3<sup>rd</sup>, 2023

#### **XV. Adjourn**