

**2023 Contract Addendum**  
**Roping Fiesta Vendor Expo**  
**PLEASE KEEP THIS COPY AS A REMINDER**

**Charges:**

Location	Booth Type	Fee
Coliseum	10x10 Arena Floor	\$250
Coliseum	20x10 Arena Floor	\$400
Coliseum	30x10 Arena Floor	\$550
Coliseum	20x20 Arena Floor	\$700
Coliseum	40x10 Arena Floor	\$700
Coliseum	18x10 foyer	\$400
Outside Trailer		\$425

Coliseum spaces will have a cloth background and side dividers three feet in height. The coliseum has a concrete floor and is climate controlled.

Admission is not charged to enter the coliseum however, badges are needed to enter the gate at the Roping Arena. Each vendor will receive two vendor passes for access into the Outdoor Arena area. Food vendors will be set up adjacent to the cattle barn. Badges allow admission only; seating is not included. Tickets may be purchased at the gate if you wish to have a seat.

**Set-up:** Friday, October 27<sup>th</sup>, 8:00 a.m. - 8:00 p.m.

**Date & Hours of Operation (Vendors will be allowed access 30 minutes prior to opening each day)**

Saturday, October 28<sup>th</sup>, 10:00 a.m. - 6:30 p.m.

Sunday, October 29<sup>th</sup>, 10:00 a.m. - 5:00 p.m.

**Hours of Breakdown:** Sunday, October 29<sup>th</sup>, After 5:00 p.m. (All vendors must be out of the coliseum Sunday night)

**RV Sites-** Sites are \$90.00 for the event and due to limited space reservations are required. Sites are located in front of the 1<sup>st</sup> Community Spur Arena along Grape Creek Road, behind the First Financial Pavilion along Grape Creek Road and the east of the arena in front of the red barn. **Please call immediately for RV reservations, they are 1<sup>st</sup> come 1<sup>st</sup> serve till full.**

**Payment-** Payment will secure your vendor space.

**Insurance-** A certificate of insurance is required. The booth fee includes the cost of insurance. If you currently have insurance, send the certificate with your contract and deduct \$100.00 from your total fee. **THE CERTIFICATE MUST BE RETURNED WITH THE CONTRACT TO RECEIVE THE DEDUCTION.** Please let us know if you have questions or concerns. If you do not have insurance, we will order the coverage for you through our company and provide you with the certificate. Coverage should include \$1,000,000 each occurrence, \$3,000,000 aggregate, \$3,000,000 products completed and \$300,000 damage to premises. Please note the insurance fee is \$100.00.

**If you have not contacted me prior to September 15, 2023, there will be no guarantee for your spaces.**