

## **2<sup>nd</sup> District Agricultural Association**

San Joaquin County Fairgrounds 1658 S. Airport Way, Stockton, California  
www.sanjoaquinfair.com • office@sanjoaquinfairgrounds.com • (209) 466-5041

### **Board Meeting Notice**

October 26th, 2023, 8:00 am

In person location: San Joaquin County Fairgrounds Board Room Admin Office: 1658 S. Airport Way, Stockton, CA 95206

For those members of the public of board members who wish to call into this meeting, the following phone number and code can be utilized: Join Zoom Meeting <https://us02web.zoom.us/j/4105967704>, Meeting ID: 410 596 7704, One tap mobile +16694449171, 4105967704# US +16699006833, 4105967704# US (San Jose)

### **Board of Directors**

President Troy Bowers, Vice President Jeff Wagner,  
Director AJ Hurford, Director Joel Reyna

### **Public Participation**

Persons wishing to participate during the public meeting may participate either during the Public Comment portion or during any other item on the agenda. Public Comment is reserved for items that are not listed on the agenda. Please be informed that public participation under Public Comment will be limited to five minutes per speaker. In accordance with state law, the Board will not comment or otherwise consider such Public Comment item for business until and unless such item is properly noticed for a future meeting. Please also be informed that in addition to Public Comment, the public is invited to participate and comment on each item on the agenda at the time the particular item is considered by the Board.

2<sup>nd</sup> DAA agendas, minutes, and Board Packets can also be accessed on the web at: [www.sanjoaquinfair.com](http://www.sanjoaquinfair.com). Questions regarding items on the agenda should be directed to Chief Executive Officer via email [ceo@sanjoaquinfair.com](mailto:ceo@sanjoaquinfair.com).

### **Americans With Disabilities Act**

All Board meetings must be accessible to the physically disabled. Any person needing a disability- related accommodation or modification in order to attend or participate in any Board or Committee meeting or other San Joaquin County Fairgrounds activities may request assistance by contacting Daniel Castillo, Chief Executive Officer, 1658 S. Airport Way, Stockton or by emailing [ceo@sanjoaquinfair.com](mailto:ceo@sanjoaquinfair.com).

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### **Board Meeting Agenda October 26th, 2023 – 8:00 am**

All items on this agenda may be considered for discussion only due to lack of quorum. Items on the agenda may be considered in any order at the discretion of the Board. Any item not noticed on this agenda will not be considered or discussed.

#### **Roll Call**

#### **Public Comment on Items Not on the Agenda**

In accordance with state law, the Board will not comment on or otherwise consider matters until and unless such items have been properly noticed on a future agenda.

#### **Consent Calendar: *Discussion ONLY***

- A. Minutes September 28th, 2023
- B. 2023 Interim Agreements: 23-50 and 23-52
- C. Financial Reports for August

#### **Old Business: (*Discussion ONLY*)**

- A. California Construction Authority (CCA) Projects
  - Well Project, replacing the current well and other aging infrastructure
- B. Redevelopment Project Updates/ENA Negotiations
- D. 2018, 2019, 2020, 2021 and 2022 Financial Audit and Review

#### **New Business: (*Discussion/action by Board*)**

- A. Review of Accounts Receivable Report and Next Steps Regarding Collections
- B. Accountingware Software
  - Purchasing and implementing a new accounting software system to assist the office in contract management.
- C. Labor Code Division 2, Part 1 Chapter 1, article 1.5 Paid Sick Days Temporary Employee Paid Sick Leave Policy Review and Approve
- D. Policy and Procedure Manual Update

#### **President's Report**

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### CEO Report

- A. Maintenance project update
  - a. Updating an existing stage found on property
  - b. Safety Audit List Update
    - Work that has been completed from the Safety Audit List
- B. Governors Appointment Office and Director Appointments

Correspondence

### Matters of Information *(Discussion Only)*

- A. Director Comments
- B. Next Board Meeting Information – TBD, 2023, 8:00 am  
The 2ndDAA Board meets the 4<sup>th</sup> Thursday of the month at 8:00 am
- C. Finance Committee meets the third Thursday of the month at 12pm noon.  
Thursday November 16<sup>th</sup>, at 12 noon.
- D. Policy Committee meets the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month at 9am.  
Wednesday November 1<sup>st</sup> and November 15<sup>th</sup> at 9am.
- E. Future Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

**EXCUSED DIRECTOR ABSENCE** \_\_\_\_\_  
Adjournment