

**Unadopted Board
Meeting Minutes**

July 28, 2021

Board of Directors Room - Zoom
San Joaquin County Fairgrounds, 1658 S. Airport Way, Stockton, Ca

Board of Directors
Jeff Wagner, Niki Linnerman

Because the Board met meeting without a quorum, items listed on the agenda are for purposes of discussion only. No action will be taken on listed items

CEO Stafford called the meeting to order at 8:00 AM. Quorum was not present; roll call taken.

Roll Call

Directors Present: Jeff Wagner

Directors Absent: Junette Lopez, Emma Fete, Nikki Linnerman

Others in attendance:

CDFA: Brian May, Mike Francesconi

2ndDAA Staff: Jennifer Stafford

Public: None

Consent Calendar:

- A. Minutes June 23, 2021, 2021 Unadopted minutes
- B. Interim Agreements – Jennifer provided the current interim agreement list
- C. Financial Reports June 2021 – No questions or comments

Old Business: *(Discussion Only)*

- A. Status of 2020/2021 Budget Development**
Jennifer reported it is currently in progress
- B. Interim Event Schedule for August**
Valdivia looking to host a concert in August in building 2. Increase in calls, moving forward Jenn will quote inquires and then all contracts will be approved by CDFA prior to sending to the client should they choose to book.
- C. Caltrans Transfer of Jurisdiction of State Owned Property**
No update from last meeting.
- D. RV Park Squatter Update –** Jennifer reported, all cars/boats have been tagged with 72 hour notices and some have been removed. We will continue to work with the tow company to remove unauthorized vehicles. Waiting on CDFA legal for eviction notices for RVs.
- E. 7 Mares – Restaurant –** No contract has been signed at this point. Coming in for a meeting this week.
- F. High Voltage Line Damage -** Mike updated that CDFA legal has recommended abandoning the claim as it will cost more in legal fees than the cost of fixing the line ourselves. Recommended to leave as is due to the map area for the redevelopment project.
- G. Capital Improvements /Well Project –** Brian and Mike have given the go ahead to begin conversations with CCA on the project and next steps.
- H. Phase II Environmental Assessment –** Next steps. Brian explained the RFQ that has been released and noted the time line included in the packet. The CDFA office is working with the Secretary to write a response to emailed concerns.
- I. Remaining Balance on Electrical Loan and project completion –** Micheal Sellens with CCA has begun to write up the RFP and will begin the bid project in August. Tentative completion date is November 2021. Hope to restore one Transformer in Livestock and a few RV pedestals that have been damaged should the budget allow.

2nd District Agricultural Association

San Joaquin County Fairgrounds 1658 S. Airport Way, Stockton, California
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- J. Motocross Track** – Jennifer is drawing up a contract for \$1,000 minimum per event through December 2021. Mike will send contract examples from another fair. Brian would like the contract to go through CDFA legal for review prior to completion.

New Business: *(Discussion Only)*

- A. Mobile Trailer Tenant Eviction** – August 13, 2021 eviction date. No progress for clean up that Jennifer has seen. Brian asked that maintenance be ready to board up the building once tenant is moved out. Mike looking into haul away options. Maintenance to get a license number off the trailer to look at ownership, etc.
- B. Event Procedures & Rental Rate Revamps** – Jennifer provided the new way of quoting and all of the rental terms with add on charges to ensure profitability. So far it is working well. Next Jenn will create a P/L for events.
- C. Winners Reopening** – Jenn reported so far so good. Lights need updating and we had a visit from CARF. Café hours are still getting worked out.
- D. Staffing Assessment** – Jennifer reported Noe is going to become unavailable come September. We need a landscaping position. And Soccer 4 Kids will return to normal rental structure of \$1,000 per month. Landscaper should be seasonal worker, 16 hours per week at \$15 per hour? We also need an additional event staff person for multiple events. Winners will need to add a 3rd employee so that the RA's do not go over the 960 hours between July 2021 and June 2022.

President's Report

None

CEO Report

None

Correspondence

None

Public Comment on Items Not on the Agenda

In accordance with state law, the Board will not comment or otherwise consider matters until and unless such items have been properly noticed on a future agenda.

None

Matters of Information *(Discussion Only)*

- A. Director Comments - None
- B. Next Board Meeting Information
- a. Date: August 18, 2021 – move it up a week this month to fit schedules.
 - b. Future Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.

Adjournment