

# FIRE SAFETY INSPECTION CHECKLIST

## FAIR VENDORS

### ○ Fire Protection Systems

- Tents shall have no cooking that emits grease laden vapors conducted underneath them. Non-Combustible canopies may be approved by the Fire Marshal.
- Records of all fire protection system inspections, tests and maintenance shall be kept on the premises for review by the Fire Official. (IFC 901.6.2)
- Fire protection systems shall be maintained in an operative condition at all times, this includes extinguishers that are hand-held. (IFC 901.6)
- Generator systems shall be routinely inspected and serviced. Fuel cans shall be stored at least 25' away from generators and open flames.
- Commercial cooking fire protection systems shall be tested at least every 6 months. (IFC 904.11.6.4)
- Hoods, grease removal devices, fans, ducts, etc. shall be cleaned to bare metal. Cleaning shall be recorded, and records shall state the extent, time and date of cleaning. Records shall be maintained on premises.

### ○ Combustible and Flammable Material Storage

- Combustible materials shall not be stored in exit ways, hallways, stairways or exit enclosures. Exit pathways are to be maintained between booths, tents, vehicles, etc.
- Outside dumpsters shall be kept at least 5 feet away from combustible walls, window, doors, overhangs and lid shall be closed. (IFC304.3.3)
- Compressed gas containers, cylinders and tanks shall be secured to prevent falling (this includes propane, securing of tanks with chains via stakes in the ground is acceptable). (IFC 3003.5.3)

### ○ Electrical

- A working space of not less than 30 Inches wide (or width of equipment), 36 inches deep and 78 inches high shall be provided In front of electrical service equipment. No storage within this workspace. (IFC 605.3)
- "Power strips or surge protectors" shall be UL listed, polarized, grounded and equipped with over current protection and shall be directly connected to a permanently installed receptacle. No "daisy chaining". (IFC 605.4.1.2)
- Multi-plug adapters are not allowed unless meet the conditions of a "power strip" listed above.
- Extension cords, Multi-plug adapters and flexible cords shall not be a substitute for permanent wiring. (IFC 605.4,.5)
- Extension cords must be 16 gauge minimum and rated for outdoor use. Extension cords must not be tightly

coiled or on a reel during use.

- All Electrical Boxes shall be properly covered. (IFC 605.6)
- Portable electric heaters shall be UL listed and plugged directly into a permanent wall receptacle, not into an extension cord, power strip or adapter. They must be positioned at least three feet away from combustibles. (IFC 605.10)

○ **Portable Fire Extinguishers**

- A minimum of one 2A-10: BC portable tire extinguisher shall be provided within 75 feet of travel distance from anywhere in the business on each floor (indoor) 150' outdoor. (IFC 906.3-NFPA 10)
- A Class K fire extinguisher shall be mounted within 30 feet of commercial food equipment using vegetable or animal oils (IFC 904.11.5) Required for all oil cooking on site at the event.
- Fire extinguishers shall not be obstructed and shall be in a conspicuous location. When visually obstructed, approved signs shall be provided to indicate location. (IFC 906.5, .6)
- Fire extinguishers shall be mounted on wall with hanger at least 4" above the floor and no more than 60" above the floor. (IFC 906.7)
- Annual, certified inspections of all extinguishers are required. (IFC 906.2)

○ Business name \_\_\_\_\_

○ Business address \_\_\_\_\_

○ Business email address \_\_\_\_\_

Print signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_