

Work Permit Attached

(For office use only.)

Referred by: \_\_\_\_\_

### Former Employee Rehire Request

Date: \_\_\_\_\_

Name\*: \_\_\_\_\_

✍ What year did you last work for us? \_\_\_\_\_

**Please include full middle name\***

Address: \_\_\_\_\_

✍ What event did you work? \_\_\_\_\_

City, State & Zip \_\_\_\_\_

✍ What department did you work? \_\_\_\_\_

Phone Number: \_\_\_\_\_

✍ Who was your supervisor? \_\_\_\_\_

Event Applying for: \_\_\_\_\_

✍ Are you a minor (under 18 yrs. Old)? Y N

**Minors 16 and over will need a work permit.**

Department Applying for: \_\_\_\_\_

Has your address / phone number changed since the last time you worked here, if so what has changed?

- No Changes     Address     Phone Number     Both     Not Sure

| <u>For Office Use Only</u>                                    |   |            |
|---|---|------------|
| <b><u>Department Supervisor:</u></b> _____                    | Notes _____   |            |
| Print Name _____  | Signature _____   | Date _____ |
| <b><u>NEW EMPLOYEE</u></b>                                    | <b><u>RETURNING EMPLOYEE</u></b>                                      |            |
| <input type="checkbox"/> BC                                   | <input type="checkbox"/> BC   |            |
| <input type="checkbox"/> CA                                   | <input type="checkbox"/> CA   |            |
| <input type="checkbox"/> Data Entered Supervisor's List       | <b><u>EMPLOYEE UPDATES</u></b>  |            |
| <input type="checkbox"/> Contacted to fill out paperwork      | <input type="checkbox"/> Yes <input type="checkbox"/> No              |            |
| Date: _____   | File Updated <input type="checkbox"/> Yes <input type="checkbox"/> No |            |
| <input type="checkbox"/> Packet Filled Out                    | <b><u>LAST EMPLOYED BY AGENCY</u></b>                                 |            |
| <b><u>DEFICIENCIES</u></b>                                    | Event: _____  |            |
| <input type="checkbox"/> ID/DL                                | Year: _____   |            |
| <input type="checkbox"/> Social Security                      | <b><u>Approval</u></b>  |            |
| Work Permit Required?   | Pay Code: _____   |            |
| <input type="checkbox"/> Yes <input type="checkbox"/> No      | Hourly Rate: _____  |            |
| <input type="checkbox"/> WP Returned _____                    | <b><u>Approval</u></b>  |            |
| <input type="checkbox"/> Paperwork Completed and Approved     | By: _____   |            |
| <input type="checkbox"/> Date Entered into State System _____ | BC _____  |            |