



## **NOTICE OF MEETING**

**The 3rd District Agricultural Association Board of Directors  
will be holding its monthly meeting on  
Tuesday, May 13, 2025, at 6:00 p.m.  
Silver Dollar Fairgrounds Board Room  
2357 Fair Street, Chico, California**

### **BOARD OF DIRECTORS**

Hugh Santos, President  
Ryan Cheung, Director  
Robin Cook, Director

Cindy Heffren, Vice President  
Bob Mulholland, Director  
Robert Vanella, Director  
Benjamin Clark, Director

### **MISSION STATEMENT**

The Third District Agricultural Association exists to promote agriculture and to profitably produce the Silver Dollar Fair and interim events in a high quality and safe manner that respects the customers', employees', and the community's needs. The Third District Agricultural Association is committed to be a leader in professional public event production in Northern California.

### **PUBLIC PARTICIPATION**

Members of the public are encouraged to provide comments to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. Speakers are requested to sign in prior to the start of the meeting and are limited to five minutes. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of five (5) minutes per speaker in order to proceed with the agenda. Speaker's time may be modified based on the number of public speakers. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices and agendas and materials considered by the Board during the meeting will be available to the public during the meeting and on the Board's website at [www.silverdollarfair.org](http://www.silverdollarfair.org).

### **AMERICANS WITH DISABILITIES ACT**

All Board meetings must be accessible to the physically disabled. Any person needing disability-related accommodation or modification to attend or participate in any Board or Committee meetings, or other Silver Dollar Fair activities may request assistance by contacting CEO Nick DiGrazia at the Silver Dollar Fair Office, 2357 Fair Street, Chico, California or (530) 895-4666.

**BOARD MEETING AGENDA**  
**May 13, 2025, at 6:00 pm**

- I. **CALL TO ORDER** – Hugh Santos
- II. **ROLL CALL**
- III. **INTRODUCTION OF GUESTS**
- IV. **MINUTES OF MEETINGS**
  - a) Previous Board Meeting Minutes as presented
- V. **PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**
- VI. **CORRESPONDENCE**
  
- VII. **OLD BUSINESS**
  - a.) 2025 Silver Dollar Fair
  
- VIII. **NEW BUSINESS**
  - a. Tour of the Fairgrounds
- IX. **MONTHLY ITEMS**
  - a. Contracts Requiring Board Approval
  - b. Purchases Requiring Board Approval
  
- X. **MATTERS OF INFORMATION**
  - a. Review Most Current Trial Balance, Financial Statement, A/R and A/P
  - b. CDFA Training Requirement
  - c. Manager's Report
  - d. Agenda Items for Future Meetings
  - e. Next Board Meeting – July 8, 2025 at 7:00pm
  
- XI. **CLOSED SESSION**
  
- XII. **ADJOURNMENT**