

EXHIBITOR INFORMATION – HOW TO ENTER YOUR PROJECTS IN THE FAIR

Our Exhibitor Handbook has some changes in 2021! The book has been divided by Livestock & Still Exhibits (everything except Livestock). Look for the Department in the bold headings across the top of the page.

Enter your projects! This year, due to COVID-19 restrictions, still exhibits will be received April 27-28 and judged May 1-2. The class winners & Best of Shows will be displayed on our website for public viewing. There will be no premiums paid in 2021, ribbon awards only.

The Fair Admin. & Entry Office is available for questions 8:00 am - 5:00 pm Mon. – Fri. closed 12:00 – 1:00 for lunch. Entry Office: 530-895-4436 or email shelley@silverdollarfair.org. Fair Administration Office: 530-895-4666.

1. OBTAIN AN EXHIBITOR HANDBOOK & ENTRY FORM:

This year the Exhibitor Handbook is divided into 2 books “Still Exhibits” & “Livestock”. Determine which version you need to be using.

1. The Exhibitor Handbooks are located on the fair’s website www.silverdollarfair.org or there will be a limited supply of “hard copy” books in the Fair Administration or Entry Offices. Please call if you need assistance.
2. Entry Forms are available on the fair’s website www.silverdollarfair.org or from the Fair Administration or Entry Offices. “Livestock Entry Form” is for Livestock entries. “Still Entry Form” is for all other entries (non-animal).

2. REVIEW THE EXHIBITOR HANDBOOKS:

1. Read through the State & Local Rules.
2. The table of contents will help you find the Department for each item you want to enter.
3. There is a class for almost everything you may want to enter! In most Divisions, there is an “Any Other” class for items that do not have their own class.
4. Adult Departments are for those over 19 years of age; Junior Departments are for Youth 18 & under. If we do not have a class available in Junior, youth are welcome to enter Adult Department classes. However, if there is a Junior class available, youth must enter the Junior class.
5. You do not have to be a member of 4-H or any organization to enter Junior classes.

3. COMPLETE THE ENTRY FORM or SUBMIT ENTRIES ONLINE:

Hard Copy entry form:

1. Provide the information requested on the form and sign the entry form. Enter all information such as name, physical and mailing address, phone number, email, etc. PLEASE WRITE LEGIBLY!
2. Enter the Department, Division & Class numbers for the items you wish to enter (located in the Exhibitor Handbook). Fill in the description of the item. Sign the entry form. Junior (youth) entries must be signed by a parent/guardian. Classroom projects (Creative Arts, Industrial Ed, Elementary Classroom Art, FFA Ag Mechanics & Ag Science must be signed by a teacher/instructor.
3. If you have questions or are confused on how to complete the form or which class to enter, we are more than happy to help you complete the form. Many first-time exhibitors find it confusing, so don’t be afraid to ask for help by calling 895-4436.
4. Emailed or Faxed entries will not be accepted.
5. Submit your Entry forms no later than 5:00 p.m. on the entry deadline as stated in the Exhibitor Handbook. If mailing, the entry must bear postmark of closing day or before. Most Still Exhibit entries and breeding livestock entries are due no later than 5 pm April 15. Floriculture, Horticulture & Market Animal Entry deadlines, please see information in the Exhibitor Handbook or call The Fair Entry Office.

Online Entries:

1. Go to our website www.silverdollarfair.org. Click on the link for either still exhibits or livestock entries. You may print out a printer friendly version of the instructions using the icon in the top right corner.
2. Teachers that are entering projects for school classes (Depts. 20, 21, 23, 24, 26) must enter as a “Quick Group.”
3. Follow instructions to complete entry.
4. Review your cart and confirm that all items have been entered.
5. Click “check out” which will take you to the payment screen. Still Exhibits do not have entry fees. Livestock entries will be added.
6. Confirm, your entries are not submitted until you type “YES” in the box and click “Submit”

4. DELIVER THE EXHIBIT ENTERED TO THE FAIR:

1. Bring your item(s) to the Fairgrounds on the dates & times specified in the Exhibitor Handbooks. There will be signage to determine which building to go to. For Still Exhibits you will be given a claim tag upon delivery. You will be asked to attach the claim tag to your item. Please check to be sure the correct tag goes on the item entered. If you have items you did not bring "no shows" please leave the unused tags with Fair Staff. The item will stay on the grounds to be judged. Class winners, Best of Show exhibits and as many other entries as possible will be displayed on our website.
2. Be sure to follow instructions included in Department information for displaying your entry.

5. VISIT THE FAIR ONLINE: Still Exhibits will be exhibited online, since the public will not be able to view the exhibits in person.

6. PICK UP YOUR EXHIBIT & AWARDS (if applicable):

1. All exhibits must be picked up on the date listed in the Exhibitor Handbook. "Still Exhibits", be sure to bring your claim tag to turn in. You will go to the building that your item was displayed in to pick up. Ribbons should be attached to exhibit.
2. There will be no premiums paid for "Still Exhibits" in 2021. Awards will be ribbon awards only & special awards where offered.
3. The Fair is not responsible for items not claimed on the claiming date. Exhibits not claimed by 5 pm on the Friday following the claiming date may be donated or discarded.

Thank you for entering! We look forward to seeing you again at the 2022 Silver Dollar Fair.

GLOSSARY OR TERMINOLOGY:

Adult Exhibitor – Persons that are over 18 years of age

American System of Judging – Judging process that ranks exhibits against one another and awards one 1st place, one 2nd place, one 3rd place, etc.

Closing Date – The last date on which entry forms will be accepted. The forms can be delivered to the Fair office or postmarked by midnight on closing date. Emailed or faxed entries are not accepted.

Creative Arts – items made in school under supervision of a Creative Arts Teacher (High Schools) entered by a teacher.

Danish System of Judging – Judging process that compares each exhibit on its own merit against a scorecard or recognized standard and award as many first place, second place, etc. as merited.

Entry Fee – The amount paid for each item entered, if required. If there is an entry fee it will be listed in the information box at the top of the Department page.

Exhibit/Entry – The animal or item which will be judged.

Industrial Education – Items made in school under the supervision of an Industrial Ed Teacher (High Schools) and entered by a teacher

Judging – Date and time of judging.

Junior Exhibitor – Persons that are 18 years of age and younger.

Premiums Offered/Paid – The amount awarded for a judging category. No premiums paid for still exhibits in 2021.

Receiving – The date & time when the exhibits will be accepted by the departments in which they have been entered. Items are received in the building or area where they will be displayed.

Release – The dates and times that an exhibit is to be claimed (picked up) by the owner. Ribbons are issued at the same time, except for livestock and special contests.