

To: Leaders, Advisors, Independent Supervisors, Exhibitors and Parents

Happy Monday!

In this email you will be informed of new information regarding weigh-in and auction items. Please be sure to thoroughly read through the bullets and view all of the attached documents. Leaders/Advisors: Please share this information with your members and project leaders as this email is not sent to every exhibitor.

- Market Animal Items:
 - Leader and Advisor Entry Affidavit:
 - **Deadline: May 18, 2022 by 5pm**
 - The affidavit will be sent out by email **May 4th**.
 - Tag Information:
 - Ear tags are ready to be picked up in the fair office starting today, May 2nd. When you come to pick up your tags, you will be getting instructions specific to each specie on which tagger can be used, placement of the tag, and a club/chapter list of exhibitors and their assigned tag number.
 - Pen Assignments:
 - Pens have not been assigned yet. Once we have them done, we will send out an update.
 - Setting up pens prior to Weigh-In:
 - **We will not be supplying first bedding.** Please plan in advance.
 - If you choose to set up pens prior to Tuesday of weigh-in, you may come Sunday, May 22 or Monday, May 23 between 9:00 a.m. and 5:00 p.m. During set-up you may hang club signage, stall cards, waterers, etc. You are allowed to decorate your area this year if you choose to do so. Club/Chapter signage & stall cards must be up before your animals arrive for weigh-in.
 - Weigh-In Information:
 - Attached to this email is haul-in instructions and allotted times for clubs, chapters, and independent exhibitors. We ask that you please schedule accordingly so that we can have a smooth and efficient day.
 - If you would like to leave your trailer on grounds, you may park in the Pitt Lot. They must remain on grounds till Sunday, May 29th.
 - Animal's Medication/Drug Form
 - Attached is a form each exhibitor needs to complete. Please turn this form into the livestock office no later than Tuesday May 24th 6:30 pm in exchange for your exhibitor wristband.

- Auction Items:
 - Auction Day:
 - **Saturday, May 28th at 9:00 AM**
 - BidCal Photos:
 - Please refer to the attached directions from BidCal as they will be receiving the photos directly.
 - Add-On Information:
 - We will also be doing all add-on bids through BidCal. Please be sure to inform your buyers on where to find this information if they wish to make one.
 - Buyers Brochures:
 - We will have brochures ready to go at the fair office **May 10th** if any exhibitors would like to come and pick some up.
 - Buyers Registration:
 - All information and forms will be posted on the website **May 3rd**.
 - Buyer Posters and Gifts:
 - Buyers Posters will not be given out during the auction this year. They will be sent out via mail with the buyer's invoice after fair. If the exhibitor would like to approach the buyer during the auction to say thank you, they may. We ask that members do not bring gifts to the auction.