10th District Agricultural Association (10th DAA)/Siskiyou Golden Fairgrounds
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EXHIBIT A – COMMERCIAL VENDOR RULES AND INFORMATION – 2027

RULES & INFORMATION: ***By signing this section, I/this organization or business agrees that the rules and information listed on this page have been reviewed and will be adhered to. Should I/this organization fail to do so may result in immediate removal from the event and the possibility of not being invited back.***

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SPACE: The fair reserves the right to allocate available space, to select vendors, and to limit the number of similar products in a manner which the management deems is most beneficial to all concerned and to the successful operation of the fair. First choice of space and/or location will be given to satisfactory concessionaires from past Siskiyou Golden Fairs. Space may be assigned in accordance with utility requirements. NO SPACE will be reserved unless the contract has been signed, returned to the fair office by the deadline and payment made. This applies to past vendors as well as new vendors. Fair Management has the right to not invite a vendor back to a future fair if the hours and rules are not followed and/or the vendor is not beneficial to the successful operation of the fair.

SET UP/TEAR DOWN: Vendors may start setting up the Monday prior to fair (and not prior without Fair Management approval). Set up hours on Monday will be from 8:00 AM to 5:00 PM and on Tuesday from 8:00 AM to 8:00 PM. On Wednesday set up will start at 8:00 AM and all vendors MUST be set up by 3:00 PM (opening day of fair). Vehicles may drive onto the grounds on Wednesday until 12:00 PM for setup and must exit through the Exhibitor Parking Lot. Should a vendor need forklift assistance during set up or tear down, it must be scheduled with the fair office and there will be a $50.00 fee. There is no staffing of the commercial building during setup times. Units cannot be broken down or removed until after 8:00 PM on Sunday (closing day of the fair) and must be completely removed or cleaned out within two (2) days after the close of the fair.

BOOTH HOURS/STAFFING: Your stand must be properly staffed at all times during the fair's operating hours. Remember, you will need to schedule breaks throughout the day and need help to staff your stand while you are away. All stands must be open at 3:00 PM on Wednesday and by 11:00 AM on Thursday, Friday, Saturday, and Sunday, except those serving breakfast or want to open earlier. The Commercial Building will open at 10:00 AM Thursday through Sunday, with limited staffing, for vendors to restock their booth. All stands outside must stay open until 10:00 PM or later each day, except for Sunday when concessions must close at 8:00 PM. Concessions located inside the Commercial Building will close at 10:00 PM Wednesday through Saturday, and 8:00 PM on Sunday when the building closes.

RESTRICTIONS AND REGULATIONS:

- The Fair will provide the following items for all booths at no additional charge:
  - Most inside booths will have 8-foot-high curtain backs and 3-foot-high side curtains. Side curtains may be removed on corner booths if so desired.
  - Outside booths must not have any displays higher than 8 feet in height without Fair Management approval.
  - One 110-volt electrical outlet.
  - Night watchman from Tuesday to Sunday.
  - Janitorial services for all sides and areas used by the public.

- Selling outside of your designated premises is strictly prohibited. There will be no sandwich boards, flags, shelves, etc. allowed outside of the designated space (including the walkway in front).
- No exhibit may be so high along the sides or front as to interfere with fair patrons' view of other exhibits from any pedestrian area of the building. The first five fee of the side dividers nearest the aisle, or the booth fronts, must not exceed four feet in height unless approved in advance by Fair Management. Display or exhibits cannot block any exits.
- Booth back heights are restricted to 8 feet except for those against an outside will. No exhibit may protrude into any aisle and exhibitors are to remain within the confines of their booth and are not to work in the public aisles.
- Exhibitors are fully responsible for installation, maintaining and disassembly of their exhibit. No fairgrounds personnel, materials, tools, equipment, fixtures, etc. may be used. **No forklifts or vehicles are allowed in the buildings without fair permission.**
- Booth drapes and decorations must be flameproof and are subject to inspection by the State Fire Marshall. Only pins and tape may be used to affix any decoration, or display materials, to the drapes provided by the fair. Not tape is to be affixed to the metal posts/pipe that holds the booth drapes.
- All sound devices are subject to the approval and regulation of Fair Management and are not to be any louder than normal voice level.
- Distribution of any novelties must be reported to Fair Management and be made a part of a signed contract prior to any such action. Some items are prohibited from being sold on the fairgrounds. Those items include, but are not limited to, laser devices, knives with a blade of 5" or longer, water pellet guns, tasers, pepper spray, silly string, and pop caps. Fair Management reserves the right to exclude (and remove if necessary) sale of any items to be unsafe, a nuisance or offensive.
- Demonstration and pitch presentations are subject to the approval of the Fair Management.
- No food or drink samples (including candy) can be distributed from booths without prior permission from Fair Management and the Siskiyou County Public Health Department. The item must be listed on the contract and upon permission, all health requirements must be met. If you have any questions regarding the health requirements, please contract the Siskiyou County Public Health Department at 530-841-2100.
- Vendor premise cannot be sublet without approval from Fair Management.
- People working in the stands are required to be clean and properly attired, including shirts and shoes at all times.
- Vendors must, at all times, keep their premise clean and free of debris. Please be mindful of your neighboring booths.
- Each vendor shall be fully responsible and liable for any pilferage or theft.
- All helium or compressed gas tanks must be secured to a stationary object or wall.
- As per the Office of State Fire Marshall, no display or exhibit shall be installed or operated that will interfere in any way with access to any exit or with the visibility of any exit sign. No display shall block access to firefighting equipment, such as fire extinguisher stations, fire hose cabinets and fire hydrants or access by fire suppression vehicles or equipment. ***See Fire & Safety Regulations for further explanation.*** Please refer to the tent requirements located on the website www.sisqfair.com to make sure that your tent conforms with California State law.
- No pets are allowed on the grounds.
- There are to be NO golf carts, ATV's or other such vessels being operated on the fairgrounds by vendors without prior fair approval and appropriate insurance on file.
- There will be no packages or deliveries received at the main office for vendors. Sysco may deliver prior to 10:00 AM each morning but the concessionaire must make arrangements to meet and receive the delivery.

Initial: _____

SAFETY POLICY - Reviewed:_____

To provide a safe, secure, and pleasant environment for all patrons, certain items and activities are prohibited on the 10th District Agricultural Association Siskiyou Golden Fairgrounds. The following items may not be brought onto or used on the premises unless specifically authorized by 10th DAA Management:

- Bicycles, roller skates, roller blades, skateboards, laser devices, toy blasters, and similar recreational devices.
- Motorized transportation devices, including but not limited to, e-bikes and hoover boards, with the exception of recognized ADA assistance devices.
- Drones or remote-controlled surveillance devices, unless approved by 10th DAA Management.
- Glass containers and alcohol beverages not purchased onsite.
- Pets, with the exception of service dogs.
- Pepper spray, larger than 2.5 ounces or possessed by an individual under the age of 18.
- Tasers and stun guns.
- Firearms, ammunition, pellet guns, water guns, water-pellet guns, toy guns that replica or that imitate firearms and any other weapon or item that could reasonably be mistaken for or used as a weapon. All guns are prohibited except as permitted in compliance with the 10th DAA Concealed Weapons Policy.
- Knives with a blade of 5" or longer, with the exception of kitchen cutlery.
- Illicit drugs and paraphernalia.
- Soliciting or distributing promotional materials, signs, posters, business cards, or similar materials without authorization.

All bags are subject to search at any time by 10th DAA staff, contracted personnel and law enforcement. Additional items may be prohibited, including during fair or interim events, when deemed necessary to maintain the safety and security of patrons, staff and the fairgrounds.

VENDOR PACKETS (ADMISSION AND PARKING): Two weeks prior to opening day of fair, packets will be available at the front office to be picked up. Your contract file must be completed before the packet will be released: signed contract, insurance, sellers permit, health permit and payment/deposit if applicable, etc.

- Each vendor will receive ten (10) gate admission passes per 10'X10' space that has been purchased. Many organizations have volunteers working but a ticket is still necessary for admission. Any extra admission can be purchased at the pre-sale price online through the website. Prior to the main gates opening, vendors may enter through the fair office with payment or admission ticket. Tere will be no "free" admission or tickets held at the fair office.
- Due to limited parking, each vendor will be given two parking passes for the Exhibitor Parking Lot. Vendors need to enter through this gate and vehicles will be allowed on the grounds until 9:30 AM; no vehicle will be allowed to remain inside the gate after that time so it must be removed to the Exhibitor Parking Lot. It is the responsibility of the vendor to pick up, distribute, and maintain passes. All vendors must park in the designated area only. Vendors using the Exhibitor Lot must still relinquish an admission ticket. There is to be NO parking behind the permanent concession stands; this area is for delivery only and violators will be towed.

STOCK TRUCK/STORAGE UNITS/RV FACILITIES: There is a fee for these spaces for the duration of the fair. Any vendor, including employees, that are staying on the grounds MUST notify the fair office and request a space. Spaces with 110/220V outlets are available for stock trucks that require electrical hookups. RV spaces will be

allocated on a first-come basis. These spaces are for RV's only (not automobiles). Most RV spaces are not to exceed 30' in length due to fire lane restrictions; we do have a few spaces that will accommodate an RV 35' in length. Most spaces include water and one 30-amp electrical plug. There is a dump station on site. Space is limited for each of these parking types, contact the office as soon as possible and secure with a Visa or MasterCard. Once the spaces go on sale to the public there is no guarantee that there will be anything available.

GARBAGE & RECYCLING: Vendors MUST remove their own trash to the designated dumpsters (behind the Permanent Concession Stands or in the Exhibitor Parking Lot). All cardboard must be broken down and set outside of the north door of the Commercial Building each night for inside vendors. Outside vendors need to set the broken-down cardboard next to their booth each night. Do not throw cardboard in the garbage cans or dumpsters. You will be subject to a fine or not invited back if this rule is violated.

ICE VENDOR: The ice distributor is located behind the Commercial Building (south stock truck parking area). Hours will be posted at that location.

CANCELLATION & REFUND POLICY: If a vendor cancels more than 30 days prior to fair opening, a refund will be issued if the space can be filled. If it is less than 30 days, there will be no refund issued. All cancellations and refund requests must be submitted to the fair office in writing.

Initial: _____