WELCOME to the SISKIYOU GOLDEN FAIR!!!

We look forward to a fun and successful year working with you and your staff. Listed below is some ***IMPORTANT*** and ***HELPFUL*** information regarding this year's fair. Please review this information with all of your staff. This will ensure the success of this year's event. If you have any questions or concerns, please do not hesitate to contact us. The fair office number is 530-842-2767 or you can email Michelle at michellee@sisqfair.com.

This document is considered part of your contractual agreement to participate at the fair.

MISSION STATEMENT

The 10th District Agricultural Association promotes excellence in agriculture awareness and education through the Siskiyou Golden Fair and interim programs.

FAIR STAFF & CONTACTS

Fair Manager/CEO	Julie Mercier
AGPA & Commercial/Concession Supervisor	Michelle Eiler
Maintenance Department	Mike Luiz

GENERAL FAIR INFORMATION

This section is designed so that you will know what is happening, when and where. Please check the program and the daily schedules for additional information. We hope that you are able to enjoy the fair in its entire capacity.

Fair Dates: June 23-27, 2027 (Wednesday to Sunday)

Fair Theme: This year's theme is "A Slice of Heaven in 2027"
The theme is reflected in the Fair's exhibits, contests and advertising.

Location: Siskiyou Golden Fairgrounds/10th District Agricultural Association
1712 Fairlane Road, Yreka CA 96097

Phone/Fax: Phone: 530-842-2767 Fax: 530-842-4724

Website: Website: www.sisqfair.com

Office Hours: The office will open from 8:00 AM to 5:00 PM on Monday & Tuesday of fair week. Wednesday through Sunday it will be open from 9:00 AM to 7:00 PM. The office number is 530-842-2767. Should you need to reach someone after those hours please contact Michelle Eiler, Commercial/Concession Supervisor, at 530-598-4558.
Prior to fair week, the fair office is open Monday through Sunday, 8:00 AM to 5:00 PM.

ALL VENDOR REQUIREMENTS

Space/Product Designation – The fair reserves the right to allocate available space, to select vendors, and to limit the number of similar products in a manner which management deems is most beneficial to all concerned and to the successful operation of the fair. First choice of space and/or location will be given to satisfactory vendors from past Siskiyou Golden Fairs. Space may be assigned in accordance with utility requirements. NO SPACE will be reserved unless the contract has been signed and returned to the fair office with a deposit.

Contract File and Payment – Your contract file must be complete prior to receiving your vendor packet or setting up. A signed contract including items to be displayed or sold, appropriate insurance, sellers permit number (if applicable), full payment and any other required documentation. A current California seller's permit needs to be on file if you are selling items at the fair; please contact the California State Department of Tax and Fee Administration for any questions or to obtain a permit.

Electrical and Additional Fees - There is one 110v outlet in each booth inside the Commercial Buildings. Outside spaces vary depending on the needs and requests of vendors. All extension cords shall be of the heavy duty three-wire (grounded) hard usage type. No two-wire extension wiring shall be allowed. An additional fee of $50.00 per vendor will be assessed if more than the above stated is used/needed.

Hours (Setup and Tear Down) -

The following schedule will be in effect during fair time. Booths are to be set up and staffed at all times that the buildings are open. Setup will be Monday prior to fair 8:00 AM to 5:00 PM, Tuesday 8:00 AM to 8:00PM and Wednesday 8:00 AM to 3:00 PM. **Please check in at office prior to setup.** If you have not begun setting up your Exhibit by NOON on WEDNESDAY, the Fair Manager reserves the right to sell or reassign your booth space.

Day	Buildings Open	Vehicles Off Grounds	Booths Open to Public	Commercial Booths Close	Outside Booths Close
Wednesday	8:00 AM	2:00 PM	3:00 PM	10:00 PM	10:00 PM
Thursday	10:00 AM	10:30 AM	11:00 AM	10:00 PM	10:00 PM
Friday	10:00 AM	10:30 AM	11:00 AM	10:00 PM	10:00 PM
Saturday	10:00 AM	10:30 AM	11:00 AM	10:00 PM	10:00 PM
Sunday	10:00 AM	10:30 AM	11:00 AM	8:00 PM	8:00 PM

Any trailers that are dropped off prior to Monday of fair week are to be stored in the front parking lot unless otherwise approved by Fair Management.

(NOTE: Carnival hours will be 3:00 PM to midnight on Wednesday; noon to midnight Thursday through Saturday; and noon to 8:00 PM on Sunday).

Vendor Packets (Admission and Parking) – Two weeks prior to opening day of fair, vendor packets will be available for pickup at the fair office (they will not be mailed). Your contract file must be complete before the packet will be released. Each commercial vendor will receive ten (10) admission tickets per 10X10 booth space purchased. Professional concessionaires will receive 20 admission tickets and Non-Profit concessionaires will receive 40 admission tickets. Vendors are responsible to distribute all admission tickets as necessary. There will be NO "free admission" through the fair office or tickets held for pickup during the fair. Each contracted vendor will

receive two (2) Exhibitor Parking Lot passes. All exhibitor vehicles must enter through the Exhibitor Parking Lot entrance. All vehicles left on the grounds after the above specified times, will be towed away at the owner's expense.

Check Out/End of Fair - Sunday the fair closes at 8:00 PM and you are required to staff your booth until then. All sales will cease at 8:00 PM on Sunday when the fair officially closes; this is for safety reasons. Vehicles will be allowed on the grounds for vendors to load out as soon as fair staff/law enforcement has determined it is safe for patrons (approximately at 8:00 PM). Should a vendor decide to begin teardown or vacate their booth area prior to 8:00 PM on Sunday, there will be a fee of $100.00 enforced by Fair Management and the possibility of no contract being awarded for the following fair. This is for ALL vendors: Commercial, Service, Food and Alcohol.

Cancellation Policy - If a vendor cancels more than 30 days prior to fair opening, a refund will be issued if the space can be filled. After 30 days, there will be no refund issued. All refund requests need to be submitted in writing to the fair office either by mail, fax, email or hand delivered.

Miscellaneous –

- Selling outside of your designated space is strictly prohibited.
- Vendor space cannot be sublet without approval from Fair Management.
- People working in the booths are required to be clean and properly attired, including shirts and shoes at all times.
- Vendors, at all times, must keep their space properly cleaned and free of debris.
- Each vendor shall be fully responsible and liable for any pilferage or theft.
- All propane tanks and helium/compressed gas tanks must be secured to a stationary object, stand, wall or building as per State Fire Code Title 19 Section 3.14.
- As per the Office of State Fire Marshall, no display or exhibit shall be installed or operated that will interfere in any way with access to any exit or with the visibility of any exit sign. No display shall block access to firefighting equipment, such as fire extinguisher stations, fire hose cabinets and fire hydrants or access by fire suppression vehicles or equipment. A handout will be provided in your vendor packet.
- No pets are allowed on the grounds.

COMMERCIAL VENDOR ADDITIONAL REQUIREMENTS

*The fair will provide the following items for all booths at no additional charge:

- Most inside booths will have 8-foot-high curtain backs and 3-foot-high side curtains. Side curtains may be removed on corner booths if so desired.
- Most booths will have one 110-volt electrical outlet. Vendor must provide own cord.
- Night watchman from Monday to Sunday.
- Janitorial services for all areas used by public.

*No exhibit may be so high along the sides or front as to interfere with fair patrons view of other exhibits from any pedestrian area of the building (unless approved by Fair Management or benefits the fair). The first five feet of the side dividers nearest the aisle, or the booth fronts, must not exceed four feet in height unless approved in advance. Displays and exhibits cannot block any exits. All construction and maintenance of booths must be supplied by the exhibitor.

*Outside booths must not have any displays higher than 8 feet in height without fair management approval.
*Booth back height is restricted to 8 feet except for those against an outside wall. No exhibit may protrude into any aisle and exhibitors are to remain within the confines of their booth and are not to work in public aisles.
*Booth drapes and decorations must be flameproof and are subject to inspection by the State Fire Marshall. Only pins and tape may be used to affix any decoration or display materials to the drapes provided by the fair. No tape is to be affixed to the metal posts/pipe that holds the booth drapes.
*All sound devices are subject to the approval and regulation of fair management and are not to be any louder than normal voice level.
*Distribution of any novelties must be reported to Fair Management and be made a part of a signed contract prior to any such action. Some items are prohibited from being sold on fairgrounds. Those items include, but are not limited to laser pointers, knives, cap guns, silly string and pop caps. Water is not to be given out free of charge. Fair Management reserves the right to exclude (and remove if necessary) sale of any items to be unsafe, a nuisance or offensive.
*Demonstration and pitch presentations are subject to the approval of Fair Management.
*No food or drink samples (including candy) can be distributed from booths without prior permission from fair management and the Siskiyou County Environmental Division. The item must be approved on the contract and all health requirements must be met.
*Vendor space cannot be sublet without the approval of fair management.
*People working in the booths are required to be clean and properly attired, including shirts and shoes at all times.
*Exhibitors are fully responsible for installation, maintenance and disassembly of their exhibit. No fairgrounds personnel, materials, tools, equipment, fixtures, etc. may be used. No forklifts or vehicles are allowed in the buildings without fair permission.
*Vendors must at all times keep their space properly clean and free of debris. Rubbish may be swept into aisles only after closing hours.
*Each vendor shall be fully responsible and liable for any pilferage or theft.

CONCESSIONAIRE ADDITIONAL REQUIREMENTS

*All menus are restricted to pre-approved items listed on or attached to the contract. We would appreciate each concession providing a menu food item for under $5.00 or kids size item to assist our customers during the recession.
*All food and drink concessions are required to use a cash register and submit Z tapes. One register tape per cash register is to accompany the report(s) turned into the fair office on a daily basis. The register tape needs to show the "z" totals, which are the totals for each category (depending on how you have your cash register programmed) for each day. Alcohol and service concessions are not required to use a cash register but must still turn in daily reports.
*All food and/or drink concessions must provide a copy of the Health Permit issued by Siskiyou County to the fair office.

*All concessions, with the exception of local non-profits, must have a valid Serve Safe Certificate posted.
*No glass containers may be sold.
*All drinks (soda, water, etc.) need to have lids attached to comply with the fairgrounds Consumer Protection program in the livestock areas.
*All supplies/stock must be kept in an enclosed area or in an organized manner at the back of the booth space.
*Concessionaires will be responsible for having a holding tank if a sewer drop is not available.
*Concessionaires must comply with all workers compensation requirements.
*PERMANENT CONCESSION STANDS ONLY – renter must provide a 2A10BC fire extinguisher in the concession stand during the fair as per State Fire Code Title 10 Section 3.29. All storage items, equipment, and perishable items need to be removed from the st and by 5:00 PM on the Tuesday following the fair.

GUEST SERVICES STANDARDS

All Fair employees, exhibitors, concessionaires, contractors and volunteers are members of our SGF All-Star Team. As part of the SGF All-Star program, we strive to create an environment that is welcoming, entertaining, educational and safe. Our guests come first and we show our appreciation by providing courteous service, exceeding their expectations, and acknowledging that without our guests, we would not be here.

As a member of the team, we depend on you to help us meet our goal of providing quality service to our guests. Remember to treat guests as you would like to be treated, and that sometimes the smallest gesture of kindness means the most.

Should you find a guest that needs assistance please direct them to the fair office or the Friends of the Fair Information Booth located just north of the gazebo, near the entrance to the carnival.

LOCAL CONTACTS & SUPPLIERS

Health Clinic	534 N. Main Street, Yreka	530-842-0606
Hospital	444 Bruce Street, Yreka	530-842-4121
Post Office	401 South Broadway, Yreka	800-275-8777
Propane Gas Service	Suburban Propane	1-800-Propane
	AmeriGas	530-842-2748
Environmental Division	806 S. Main Street, Yreka	530-841-2100
Purveyor	Siskiyou Distributing	530-842-1616
UPS	1535 Lucas Road, Yreka	530-842-1722

LOCAL LODGING

RV Parks	Waiiaka Trailer Haven	530-842-4500
	Yreka RV Park	530-841-0100
Hotels/Motels	Baymont by Wyndham	530-841-1300
	Best Western Miners Inn	530-842-4355
	Comfort Inn	530-842-1612

	Holiday Inn	530-842-1600
	Super 8	530-842-5781

PROMOTIONS

Wednesday	$3 Day	
Thursday	Kids Day	Free Admission for 12 & under
Friday	Seniors Day	Free Admission for 62 & older
Saturday	Armed Forces Day	Active Military & Veterans Free
Sunday	Family Day	Free Admission for EVERYONE!

Children 6 & under are always admitted free!! Parking is free!
Active & Retired Military are free everyday, thank you to Cal-Ore Communications.
Carnival Pay-One-Price ride wristbands are available at a discount prior to fair and during fair until 8:00 PM at the carnival ticket booths.

MAIN EVENTS

Thursday	TBD	TBD
Friday	CCPRA Rodeo	6:30 PM
Saturday	TBD	TBD
	10th District Junior Livestock Auction	6:00 PM
Sunday	10th District Junior Livestock Auction cont.	10:00 AM

OTHER IMPORTANT INFORMATION

Ice Service – The ice trailer will be located behind the Commercial Building (south stock truck parking). Hours will be from 9:00 AM to 9:00 PM Wednesday through Saturday and 9:00 AM to 6:00 PM on Sunday. Hours for Tuesday prior to fair, delivery information and a contact number will be provided in your vendor packet.

Garbage – Vendors (including concessionaires) must remove their own trash to the designated dumpsters (behind the Permanent Concessions or the Exhibitor Parking Lot). Garbage is NOT to be placed near public trash containers. Grease barrels are located behind the Permanent Concessions for your use. Do not dump grease into garbage cans or dumpsters. You will be subject to a fine if this rule is violated.

Recycling/Cardboard - The Siskiyou Golden Fair encourages all vendors (including concessionaires) to use energy efficient lighting and displays. For inside vendors, all cardboard must be broken down and set outside of the north door of the Commercial Building each night for pickup. Outside vendors need to set the broken-down cardboard next to your booth each night for pickup. PLEASE DO NOT throw cardboard in the dumpsters. You will be subject to a fine if this rule is violated.

Stock Truck/Storage Units – There is a fee for these spaces for the duration of the fair. Spaces with 110/220V outlets are available for stock trucks that require electrical hookups. Spaces are limited and are sold on a first come basis.

UPS Deliveries - Please contact the UPS office directly to arrange for deliveries and pickups. The Administrative office will not accept packages on behalf of vendors. Their number is 530-842-1722, please call to confirm their current operating hours.

Fair Standards -

- Customer Service is a #1 priority at our fair and the fair staff enforces the "Fish Philosophy" – Play, Make Their Day, Choose Your Attitude and Be There.
- Sexual harassment is illegal and will not be tolerated on our grounds.
- Code Adam for lost children is practiced at this fair. It is a six-step program, and our staff has been trained to help protect the children at our fair.
- There is no smoking on the grounds except for the designated area behind the Commercial Building (near the Exhibitor Restroom) and the Parking Lots. The use of medical marijuana is prohibited on the grounds.
- At any time if you need assistance (large or small) please contact the fair office at 530-842-2767 or Michelle, Commercial/Concession Supervisor, at 530-598-4558.

THANK YOU!!

Anytime during the fair if you have any comments or suggestions, please contact the fair office or Michelle Eiler, Commercial/Concession Supervisor, at 530-598-4558. We appreciate any and all feedback so we can make any necessary changes to better our program.

Thank you again for being part of our Siskiyou Golden Fair All Star Team. You are a part of making our fair a success and we appreciate working with you.

Revised 1-2023