

**10<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
December 5, 2023**

**CALL TO ORDER:** The 10<sup>th</sup> District Agricultural Association Board of Directors meeting was called to order at 5:33 PM by President Finley.

**ROLL CALL/DIRECTORS ABSENT:** All directors were present except for Vice-President Fawaz who called. There are two (2) vacant board positions.

**INTRODUCTION OF GUESTS AND STAFF:** Also present were Cliff Munson, CEO and Michelle Eiler, AGPA.

**PUBLIC COMMENT:** None.

**CONSENT CALENDAR (Information/Action):** After some discussion, Director Mercier made a motion, seconded by Director Hanna and carried to accept the consent calendar which included minutes from the October 17, 2023, meeting, contracts and cash disbursements for October.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz				Absent
Jason Finley	X			
Judd Hanna (2 <sup>nd</sup> )	X			
Chris Kutzkey	X			
Darrin Mercier (1 <sup>st</sup> )	X			
2 positions vacant				

No public comment.

**CORRESPONDENCE (Information/Action):** A letter from CFDA regarding SB 544 – Bagley Keene Open Meeting Act: teleconferencing. No public comment.

**COMMITTEE REPORTS (Informational/Action):**

- Junior Livestock Auction Committee – Director Mercier said the committee has been dark. At the last meeting elections were held and all positions remained the same other than Julie Brown replacing Ashley Shaw. Last he knew they were close if not there of collecting all funds. Another \$345,000 was received as a gift from the Lily Foundation. Since the Friends of the Fair funding has been absorbed Director Mercier will work on a Memorandum of Understanding with the 10<sup>th</sup> DAA. No public comment.
- Junior Fair Board – CEO Munson reported there are nine members on the board, and they held their first meeting last month. Madi Cervelli is the President, and they had a booth for pictures at the Outdoor Holiday Market. There was some confusion about the December meeting date so they will be meeting next Tuesday. No public comment.

**BUSINESS REPORT & INFORMATION (Information/Action):**

- 2023 Fair Concession Incident – CEO Munson reported that both he and Senior Maintenance Mike Luiz had phone interviews for the state investigation process. CEO Munson sent in all the paperwork regarding the vendor that we had on file. No public comment.

- 2024 Operating Budget – CEO Munson reported that the cost of doing business keeps increasing. The new position and projects were discussed. The proposed budget ends at a 96.24% reserve with net resources of \$2,420,247. CEO Munson stated that it was mentioned at the CFA Managers Conference that we are near the top of all fairs in our reserve percentage. Director Kutzkey made a motion, seconded by Director Mercier and carried to approve the 2024 Operating Budget that was presented by the Budget Committee.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz				Absent
Jason Finley	X			
Judd Hanna	X			
Chris Kutzkey (1 <sup>st</sup> )	X			
Darrin Mercier (2 <sup>nd</sup> )	X			
2 positions vacant				

No public comment.

- Future Facility Projects – CEO Munson reported that he is working on a grant for the new stage and hopefully some of the Lily Foundation funds could be used to match. He mentioned that the county is offering \$100,000 towards a leaderboard. Senior Maintenance Mike Luiz has been doing research on costs, specifics and how to proceed. CEO Munson did talk with a company that makes bleachers and is supposed to be receiving further information and a quote in regard to the Lillard Arena. No other new projects were mentioned. No public comment.
- Election of Officers - Director Hanna made a motion, seconded by Director Mercier and carried to elect Director Burrone as the President and Director Allen as the Vice-President starting January 1, 2024.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz				Absent
Jason Finley	X			
Judd Hanna (1 <sup>st</sup> )	X			
Chris Kutzkey	X			
Darrin Mercier (2 <sup>nd</sup> )	X			
2 positions vacant				

No public comment.

- Election of Secretary – Director Mercier made a motion, seconded by Director Allen for Michelle Eiler to remain in the Secretary position.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen (2 <sup>nd</sup> )	X			
Alyssa Burrone	X			
Brandon Fawaz				Absent
Jason Finley	X			
Judd Hanna	X			
Chris Kutzkey	X			
Darrin Mercier (1 <sup>st</sup> )	X			
2 positions vacant				

No public comment.

**2024 FAIR REPORT (Information/Action):**

- Spring Bred Heifers – The 10<sup>th</sup> District Junior Livestock Auction Committee made a recommendation that the spring bred heifers being sold in the auction need be bred more than 60 days prior to the opening of fair. Director Kutzkey made a motion, seconded by Director Hanna and carried to change the latest date for breeding a Spring Bred Heifer to May 15<sup>th</sup>.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz				Absent
Jason Finley	X			
Judd Hanna (2 <sup>nd</sup> )	X			
Chris Kutzkey (1 <sup>st</sup> )	X			
Darrin Mercier	X			
2 positions vacant				

No public comment.

- Grandstand Events – After discussion the following grandstand events were set: Wednesday, possible local race (Red Scarf Society will host a tribute concert on the mall stage); Thursday, Redneck Roundup starting at 6:30 PM; Friday, Rodeo starting at 6:30 PM, Saturday, Monster Trucks starting at 7:00 PM, Sunday, Destruction Derby starting at 4:00 PM. A Motorcross show was discussed but it was decided that it would be a better interim event at this time and possibly a grandstand event at the 2025 fair. No public comment.

**CEO REPORT (Information/Action):** CEO Munson reported that fifteen applications were received and ranked for the Maintenance Worker position. The applications have been reviewed and CEO Munson feels there are five potential candidates. We are waiting to hear from CalHR about the next step in the process. President Finley would like to be on the interview panel; CEO Munson will look into if this is a possibility. CEO Munson also discussed his attendance at the CFA Managers Conference and the IAFE Convention, which were worth attending. He will be attending the WFA Convention in Anaheim January 3-6, 2024. He also announced that Rebecca Desmond was being introduced to the Hall of Fame at the Industry Dinner at the convention. There was an update of the Jackson County Expo Fair Manager position, which has been opened again after letting go the individual that they had initially hired.

- Projects – CEO Munson reported that the HVAC and electrical upgrade on the Floral Building is in process. Funding of \$160,000 has been sent from CDFFA and should be received any day. Chuck Vasey is expected to place the poles for the race fence between December 18 and January 8, weather pending.

**BOARD COMMENTS:**

- Director Allen – Mentioned that she has received training renewals for the Online University. CEO Munson stated that he and AGPA Michelle Eiler have been trained as administrators for the program.
- Director Hanna – Good meeting. Thank you to the budget committee. Thank you, Jason for his service. Congratulations to Alyssa and Monet on their new positions.
- Director Kutzkey – Great meeting. Congrats to the newly elected. She would still like to see a fence placed in the front of the fairgrounds.
- Director Mercier – It is a privilege to be a part of this group.
- President Finley – Glad to be stepping down from his position of many years.

**NEXT MEETING DATE:** The next meeting is scheduled for Tuesday, January 16, 2024, at 5:30 PM.

**ADJOURNMENT:** Meeting was adjourned at 7:00 PM.

Approved:



Jason Finley  
President

Attest:



Michelle Eiler  
Secretary