

**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
February 18, 2020**

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:34 PM by President Finley.

ROLL CALL/DIRECTORS ABSENT: President Finley, Vice President Fawaz and Directors Hanna, Salters and Rizzardo were present; a quorum was established. Director Mercier called and is excused. There are three (3) vacant board positions.

INTRODUCTION OF GUESTS AND STAFF: Also present were Cliff Munson, CEO; Michelle Eiler, AGPA; Janae Scruggs, President of Friends of the Fair and Shawn Gordon, State Services Program Officer for CHP.

PUBLIC COMMENT: None.

CONSENT CALENDAR (Action by Board): Director Salters made a motion, seconded by Director Hanna and carried to accept the consent calendar which included minutes from the January 28, 2020 meeting, contracts and cash disbursements for January, current financial report and the 2019 Statement of Operations (STOP).

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna	X			
Darrin Mercier			X	absent
Dena Rizzardo	X			
Lori Salters	X			
3 positions vacant				

No public comment.

BUSINESS REPORT & INFORMATION (Action by Board):

- Office Activities – CEO Munson reported that the 2019 STOP package has been received and completed. It is in the board packet for review. We continue to seek donations for fair awards, exhibitor handbook advertisements, jackpot donations and finalizing partnerships. No public comment.
- Grounds/Maintenance Activities – CEO Munson reported that the contracts for the speedway and kart track have been finalized. There was a water issue between the two renters, but Senior Maintenance Luiz was able to resolve the situation to work for both parties. President Finley reported that he will be starting to haul rock to smooth out the entrances. No public comment.
- Commercial Kitchen Rates/Procedure - Director Hanna made a motion, seconded by Director Salters and carried to try the new procedure for Commercial Kitchen rentals as follows: Kitchen usage will be limited to Tuesday, Wednesday, and Thursday from 8 AM to 5 PM (unless otherwise approved); the fee will be \$75.00 per ½ day rental (8 AM to 12 PM or 1 PM to 5 PM) and contracts and a calendar will be required.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna	X			

Darrin Mercier			X	absent
Dena Rizzardo	X			
Lori Salters	X			
3 positions vacant				

No public comment.

- Concealed Weapon Policy – Vice President Fawaz made a motion, seconded by Director Rizzardo and carried to adopt the following policy: The 10th District Agricultural Association which sponsors the Siskiyou Golden Fair and interim events on the Siskiyou Golden Fairgrounds, in collaboration with the California Highway Patrol Yreka Office, follow California Law in regards to concealed weapons on the fairgrounds during public events. Patrons with a valid ID and a current concealed weapons permit are welcome to carry on the Siskiyou Golden Fairgrounds.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna	X			
Darrin Mercier			X	absent
Dena Rizzardo	X			
Lori Salters	X			
3 positions vacant				

No public comment.

- Strategic Planning Meeting – The Board of Directors will meet at 4:30 PM on April 21st prior to the board meeting. No public comment.

CORRESPONDENCE (Information/Action): The new CEO Performance Evaluation form was discussed. An email was received from John Quiroz at F&E regarding the Cascade Area fairs combing with other fairs for sponsorships and resources. A letter from CDFA about the Standard Extension of Public Comment Period for the Proposed Regulations to Adopt Allocation Procedures for Revenue Generated from Sales and Use Tax at State-Designated Fairs. A letter and certificate that Pacific Animal Products Bug Ology exhibit explaining that by working at fairs they are able to donate to the Pollinator Partnership. No public comment.

FRIENDS OF THE FAIR: Janae Scruggs reported they have a meeting tomorrow night. They are working on a fundraiser for June 20th to showcase the Winema Hall kitchen upgrade and do public outreach. They will be helping at the Sportsmen’s Expo and the annual yard sale is scheduled for May 2, 2020. No public comment.

COMMITTEE REPORTS (Informational/Action):

- Junior Livestock Auction Committee – Committee is dark. Vice President Fawaz mentioned that he had talked to Jacki Zediker at the 4H Extension office and the University has announced that local 4H programs will need to address budget shortfalls for staff funding at the local level. The current .5 FTE 4H staff person cannot be maintained unless funding solutions are found. Community discussion brought up a question about a portion of the funding shortfall coming from increasing the percentage that 4H receives through JLAC sales at the annual auction. This item was requested to be put on the March Agenda. No public comment.
- Junior Fair Board – No representative was at the meeting. CEO Munson reported they received their shirts, will be helping at the Sportsmen’s Expo and their next meeting is Monday, February 24, 2020. No public comment.

FAIR REPORT (Information/Action):

- Security Procedures – Shawn Gordon, CHP, thought the bag check and wandung that occurred last year went well for putting it in place right before fair. He said a lot of it is appearance and will deter individuals. By starting early with training and public awareness the procedure will function more properly this year. CEO Munson mentioned that Yuba Sutter Fair is donating 12 additional wands to our fair at no charge. Director Rizzardo stated that it is better to be proactive and start planning before the state mandates what we have to do. Goals and procedures will be researched, and the issue will be discussed further at the April board meeting. No public comment.
- Small Animal Barn/Cavy Classes – CEO Munson mentioned that there have been some additional interests in the Cavy department so some open classes will be added. No public comment.

Director Rizzardo left the meeting at approximately 6:15 PM.

CEO COMMENTS:

- Events
 - Sportsmen’s Expo – CEO Munson reported that the wood is being gathered for the carvers and contracts are coming in.
 - Siskiyou Golden Jackpot – CEO Munson reported that sponsorships are coming in and Director Rizzardo is working on another major sponsor for the event.
 - Calendar of Events – 3/19 How to Get to Auction Seminar; 3/27 Sportsmen’s Expo School Tours; 3/28-3/29 Sportsmen’s Expo.
- Projects
 - Winema Hall Upgrade – Friends of the Fair kitchen upgrade phase II will be completed before the Sportsmen’s Expo. CCA has approved local authority to do all construction and inspections since it is a remodel and not a rebuild.
 - Winema Hall HVAC System – CEO Munson reported that we should have an agreement with CDFG around March 1st; an agreement with CCA by March 15th and the initial payment is due by the 10th DAA by April 1st. From April 1st to November 1st they will handle all the details with design, construction and the bidding process. The construction would take place between November 22, 2020 and March 19, 2021.
- Funding Issues – The letter from CDFG was included under correspondence. The money has been received by F&E. The Secretary of Agriculture is currently considering the recommendation of 80% allocation and 20% project funding.
- WFA Chairman Report – CEO Munson reported that he will be attending the WFA planning session on February 25-27; his first meeting as chairman. Convention wrap up, by laws and planning are on the agenda.

MATTERS OF INFORMATION:

- CEO Comments – nothing further.
- Board of Director Comments
 - Director Hanna told staff good work.
- Staff Comments – none
- Items Proposed for Next Board Meeting Agenda
 - JLAC – 4H Funding
 - Fair Camping Policy
 - Security Procedures (April Agenda)

NEXT MEETING DATE: The meeting is scheduled for Tuesday, March 17, 2020 at 5:30 PM.

ADJOURNMENT: Meeting was adjourned at 6:38 PM.

Approved:

Attest:



Jason Finley
President



Michelle Eiler
Secretary