

**10<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
February 19, 2019**

**CALL TO ORDER:** The 10<sup>th</sup> District Agricultural Association Board of Directors meeting was called to order at 5:33 PM at the Fairgrounds office by President Finley.

**ROLL CALL/DIRECTORS ABSENT:** All Directors were present with Vice President Rizzardo calling into the meeting as posted. There are two board positions vacant.

**INTRODUCTION OF GUESTS AND STAFF:** Also present were Cliff Munson, CEO, Michelle Eiler, AGPA and Mike Luiz, Senior Maintenance.

**PUBLIC COMMENT:** None.

**FRIENDS OF THE FAIR:** No representative was at the meeting. The next meeting is tomorrow. No public comment.

**CONSENT CALENDAR (Action by Board):** Vice President Rizzardo made a motion, seconded by Director Mercier and carried to accept the consent calendar which included minutes from the January 15, 2019 meeting, contracts for January and the Finance Report. (Aye votes: Cardoza, Fawaz, Finley, Hanna, Mercier, Rizzardo and Salters). No public comment.

- Statement of Operations/Year End Report (STOP) – The STOP was presented without the GASB68 entries that have not been provided by F&E. An entry will be made as soon as those figures are received and then submitted to F&E for approval. Vice President Rizzardo made a motion, seconded by Director Salters approving the 2018 Statement of Operations. (Aye votes: Cardoza, Fawaz, Finley, Hanna, Mercier, Rizzardo and Salters). No public comment.

**BUISNESS REPORT (Information/Action):**

- Policy on Cannabis Events – CEO Munson to get more information on laws and other fairgrounds procedures and bring back to the board. No public comment.
- Kart Track & Concession Stands Contract – Two RFP’s were submitted: Jim Berry & Siskiyou County Motorsports Association. SCMA did not meet the requirements within the RFP so it was disqualified. It was discussed to follow the same terms as the racetrack contract. Director Fawaz based on the RFP scoring made a motion, seconded by Director Cardoza and carried to award Jim Berry the Kart Track Contract for one year, with the option to renew after board review and approval at the end of the season. (Aye votes: Cardoza, Fawaz, Finley, Hanna and Salters: Abstained vote: Mercier: Nay votes: Rizzardo). No public comment.

**CORRESPONDENCE (Information/Action):** A folder was passed around for review. A letter from CDFA regarding quality assurance; we are able to continue with our “How to Get to Auction Seminar” that is held each year and CEO Munson is going to incorporate an Activist Response Kit into the program. The Guidelines for Poultry Exhibition Managers to follow due to the Newcastle outbreak in Southern California. Another letter from CDFA regarding Assembly Bill #2396 on DAA Employee Sharing.

**COMMITTEE REPORTS (Informational/Action):** Vice President Rizzardo said that JLAC is planning on purchasing fans for the auction arena as their capital improvement project. Partial funding for the hog panels (see below) will be discussed at the April meeting.

**FAIR REPORT (Information/Action):**

- 2019 Fair – CEO Munson reported that he is working on a bird exhibit for the south end of the grounds, since the carvers are not returning. There is a bill, SB313 Mobile Animal Acts, and if it passes it would end all exotic animal acts/exhibits at fairs. A rodeo committee has been established and will meet again this week to continuing discussing options for the 2019 rodeo. After some research, successful rodeos are no longer put on by promoters but by local committees that know what their community would like to see. No public comment.
  - Concession Booths (Grandstand & Other) – CEO Munson reported that at this time we have the grandstand concession booth and an additional permanent concession booth available for the 2019 fair. It would be nice to keep the business local and have BBQ items. Contact will be made to the Yreka Elks to see if they are interested and able to staff the grandstand food booth. If we are unable to find a local organization it may be decided to open it up to a for profit business. A press release will also will also be done to include both booths. No public comment.
  - Beer Prices to Public – CEO Munson reported that Wonderland/Coors would like to see the beer prices increase for microbrews a \$1 due to the greater expense. The new prices will be domestic \$5.00 and microbrews \$6.00. No public comment.
  - Hog Panels – Vice President Rizzardo reported that the hog panels are beyond repair and need to be replaced. A quote was received for approximately \$38,000 for the 112 panels, galvanized steel with a 4 month lead time. This price is about 25% lower because the panels are made in China but are built per Plymouth Industries design. Director Salters made a motion, seconded by Director Mercier and carried to purchase the hog panels based on the quote received with possible partial funding reimbursement from JLAC and/or FOF. (Aye votes: Cardoza, Fawaz, Finley, Hanna Mercier, Rizzardo and Salters). No public comment.

**CEO COMMENTS:** CEO Munson reported that the state sent out training requirements for staff so everyone has been working on getting that up to date. The asphalt paving/repair of the front parking lot and the hood suppression system in the grandstand projects have both been inspected and closed. We are currently working on the facility condition assessment for creating a fairgrounds facility improvement project list for the SB5 bond measure. The top 5 projects determined by staff will be submitted to CFFA.

**DIRECTORS COMMENTS:**

- Vice President Rizzardo – Thank you for the approval for hog panels.
- Director Salters – Thank you to the committee for all the work done to move forward with the racetrack and kart track contracts.
- Director Mercier – Thanks to staff and their continuous hard work.

**STAFF COMMENTS:**

- Mike mentioned that he is not happy with the states procedure for projects and if possible we could replace/repair the Floral Building roof cheaper and easier if we can do it ourselves.
- Michelle mentioned there were extra date lists from the WFA convention if anyone wants to please feel free to take one.

**NEXT MEETING DATE:** The next meeting is scheduled for March 19, 2019 at 5:30 PM.

**ADJOURNMENT:** Meeting was adjourned at 6:52 PM.

Approved:



Jason Finley  
President

Attest:



Michelle Eiler  
Secretary