

**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
February 20, 2024**

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:30 PM by President Burrone.

ROLL CALL/DIRECTORS ABSENT: All directors were present except for Vice President Allen who called. There are two (2) vacant board positions.

INTRODUCTION OF GUESTS AND STAFF: Also present were Cliff Munson, CEO, Michelle Eiler, AGPA and Dan Bryan.

PUBLIC COMMENT: Mr. Bryan said that he was here to listen to the update on the leaderboard.

CONSENT CALENDAR (Information/Action): Director Hanna made a motion, seconded by Director Finley and carried to accept the consent calendar which included minutes from the January 16, 2024 meeting, contracts, cash disbursements for January and approval of the 2023 Statement of Operations (STOP) year-end report.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen				Absent
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley (2 nd)	X			
Judd Hanna (1 st)	X			
Chris Kutzkey	X			
Darrin Mercier	X			
2 positions vacant				

No public comment.

CORRESPONDENCE (Information/Action): The letter from CFSA regarding the Risk Protection Maintenance Assistance Program was discussed and CEO Munson said that we were one of 20 fairs to be picked for participation. The board requested further information and clarification because it could put us at risk and we may want to opt out of the program. Director Kutzkey made a motion, seconded by Director Mercier and carried to table this topic until further information is received.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen				Absent
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna	X			
Chris Kutzkey (1 st)	X			
Darrin Mercier (2 nd)	X			
2 positions vacant				

A letter from CFDA regarding Meeting and Posting Requirements for the Bagley-Keene Open Meeting Act was discussed and we now have to forward our agenda 15 days prior to the meeting to CDFA for approval. No public comment.

COMMITTEE REPORTS (Informational/Action):

- Junior Livestock Auction Committee – Director Mercier reported that they meet this Thursday and the MOU with the 10th DAA is on their agenda to be discussed. They have collected all of 2023 auction proceeds. The new auction trailer should be here within the next 30 days and they are starting to work on the 2024 auction details. No public comment.
- Junior Fair Board – CEO Munson reported that they meet on the first Monday of each month. At the last meeting they discussed the Farm Bureau Dinner, Mother’s Day weekend, their fair trip and Ryan Walker was the presenter. No public comment.

BUSINESS REPORT & INFORMATION (Information/Action):

- Maintenance Worker Position – CEO Munson reported that Alec Foster will start on March 1, 2024, and he is moving here from the Chico area. No public comment.
- Delegation of Authority Policy – Director Mercier made a motion, seconded by Director Fawaz and carried to approve the Delegation of Authority Policy after revision to be as stated: “The CEO is authorized to execute income producing Rental Agreements up to \$10,000, Standard Agreements up to \$10,000, as long as these contracts do not exceed a one-year term, without further authorization with the Board of Directors. The AGPA is authorized, in the absence of the CEO to execute income producing Rental Agreements up to \$10,000, Standard Agreements up to \$10,000, as long as these contracts do not exceed a one-year term, without further authorization from the Board of Directors. In emergency situations, the CEO or AGPA, in the absence of the CEO, is authorized to execute income producing Rental Agreements up to the amount of \$100,000 and Standard Agreements in the amount of \$20,000. All such executed agreements will be submitted to the Board of Directors for review at the subsequent board meeting.”

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen				Absent
Alyssa Burrone	X			
Brandon Fawaz (2 nd)	X			
Jason Finley	X			
Judd Hanna	X			
Chris Kutzkey	X			
Darrin Mercier (1 st)	X			
2 positions vacant				

No public comment.

2024 FAIR REPORT (Information/Action):

- CEO Munson reported that contracts are continuing to be sent out. Partnerships are moving along and we have some new ones. Most of the music has been lined up for the mall stage. The Paint the Fair Contest is open with a deadline of March 18th. Director Finley mentioned that Free Style Motorcross will be part of the Monster Truck show at no additional cost. No public comment.

CEO REPORT (Information/Action):

- Projects – CEO Munson mentioned that AIR Fuel, Jason Deppen, is working on getting the 400’ of Krail for Fairlane road.
 - Floral Building Upgrades – CEO Munson reported that the ceiling tiles and lights are in.
 - Grandstand Safety Fence – Chuck Vasey has still not started on the project due to the weather. Director Finley stated that we need to stay on top of this because the race schedule has been set.
 - Portable Stage – CEO Munson is still looking at grant options.
 - Leaderboard – CEO Munson reported that it has been ordered and the county has been invoiced for reimbursement.

- Grandstand Beer Concession – CEO reported that the new compression system and fans have been installed and the new fridge has been put on the food side. The current door into the food side will be sealed and then the cooler used for the beer side only. The counters are the next step with the project and Set in Stone, Colin Kreuger, has been in contact about the project.

BOARD COMMENTS:

- Director Hanna – Good meeting.
- Director Finley – Quick meeting.
- Director Fawaz – Mentioned to CEO Munson that a taller man lift will be going to Etna if the fairgrounds needed to utilize it, we could possible arrange something.

NEXT MEETING DATE: The next meeting is scheduled for Tuesday, March 19, 2024, at 5:30 PM.

ADJOURNMENT: Meeting was adjourned at 6:03 PM.

Approved:


Alyssa Burrone
President

Attest:


Michelle Eiler
Secretary