

# 10<sup>th</sup> District Agricultural Association/Siskiyou Golden Fair Junior Fair Board By-Laws

(Amended January 2, 2023)

## ARTICLE I: NAME

SECTION I: The official name of the organization shall be the 10<sup>th</sup> District Agricultural Association/Siskiyou Golden Fair Junior Fair Board.

## ARTICLE II: PURPOSE

SECTION I: The main purpose of this board is the training and development of young people in the areas of leadership, community organization and fair operation; to develop an association of youth from the general community of the 10<sup>th</sup> District Agricultural Association in helping to augment Fair awareness throughout the county.

## ARTICLE III: MEMBERSHIP

SECTION I: Open to all youth 13 (and in 7<sup>th</sup> grade) to 19 years of age (and in high school), as of September 1<sup>st</sup> of the year of application. Each member will serve for a one-year term and total membership will not exceed 15 members.

SECTION II: The term of membership on the Junior Fair Board shall begin in September and end on August 31<sup>st</sup> of each calendar year.

SECTION III: A member of the Junior Fair Board may serve more than one year by reapplying for an additional year of membership if he/she has met the prior year Junior Fair Board obligations in a satisfactory manner and is accepted by the Membership Selection Committee.

SECTION IV: Candidates must live in Siskiyou County, have and maintain a GPA of 2.5 or above during the board year. Members must fulfill all their member duties assigned during the board year like any other extra curricula activity.

SECTION V: New members will be notified by email and/or phone, by the senior advisors after they have been confirmed a position on the Junior Fair Board.

SECTION VI: Attendance at all Junior Fair Board meetings is mandatory. Membership on the Junior Fair Board shall be terminated immediately following the third missed event or meeting without a valid excuse and/or phone call to the fair office or an advisor. The president will send a letter to the terminated Junior Board member in a timely manner and will have the letter co-signed by a senior advisor.

SECTION VII: Code of Conduct: No members of the Junior Fair Board shall associate with drugs, alcohol or tobacco of any form while working on Junior Fair Board activities. Members of the Junior Fair Board shall not use any obscene language while working on any Junior Fair Board activity. Each member of the Junior Fair Board should conduct him/herself in an appropriate manner in order to set a good example for others.

#### ARTICLE IV: APPLICATIONS

SECTION I: Applications for Junior Fair Board membership will be accepted in August/September. Interviews will be held in September as determined by the Membership Selection Committee.

SECTION II: The Membership Selection Committee shall be composed of the Junior Fair Board senior and junior advisors, and if available the Fair CEO.

#### ARTICLE V: VOTING PROCEDURE:

SECTION I: Voting will follow Robert's Rules of Order. If there is a dispute over the decision of the chairperson, the matter(s) will be taken to the Junior Fair Board senior advisors.

SECTION II: A majority vote (quorum) will be counted from the number of members present at the meeting, not the number appointed to the board.

#### ARTICLE VI: OFFICERS

SECTION I: President

- 1) Must be a returning member to the Junior Fair Board (consecutive years). If there are no returning members available, then the position will be open to anyone.
- 2) Presides over all meetings of the Junior Fair Board and assists senior advisors with agenda development as needed.
- 3) Represents the Junior Fair Board; delivers speeches when necessary, at events.
- 4) Is the first point of contact between the senior advisors and the Junior Fair Board.
- 5) Serves as the Junior Fair Board liaison to the Fair Board.
- 6) Must attend all regular Fair Board meetings or appoint another member (3<sup>rd</sup> Tuesday of each month at 5:30 PM at the fair office).

SECTION II: Vice President

- 1) Must be a returning member to the Junior Fair Board (consecutive years). If there are no returning members available, then the position will be open to anyone.

- 2) Presides over meetings, events and/or tasks in the absence of the President.
- 3) Assists the president in maintaining order.
- 4) Must attend the 10<sup>th</sup> District Junior Livestock Auction meeting in July and October or appoint another member (3<sup>rd</sup> Thursday) at 7:00 PM at the fairgrounds unless otherwise noted.

SECTION III: Secretary/Treasurer

- 1) Must be a returning member to the Junior Fair Board (consecutive years). If there are no returning members available, then the position will be open to anyone.
- 2) Keeps minutes and maintains an accurate record of all meetings.
- 3) Records and distributes minutes to the fair office for distribution at the meetings.
- 4) Monitors and reports on the Junior Fair Board account balances at each meeting.
- 5) This position may be filled by up to two members.

SECTION IV: Historian

- 1) Takes pictures and maintains a record of all Junior Fair Board activities.
- 2) Works with the Reporter to design and construct the Junior Fair Board window during the annual fair, if decided to have one.
- 3) Works with the Reporter on maintaining social media accounts (website, Facebook, Instagram, etc.)
- 4) This position may be filled by up to two members.

SECTION V: Reporter

- 1) Serves as the Junior Fair Board publicity coordinator.
- 2) Assists with press releases and advertising with the senior advisors regarding Junior Fair Board activities.
- 3) Works with the Historian to design and construct the Junior Fair Board window during the annual fair, if decided to have one and is available.
- 4) Works with the Historian on maintaining social media accounts (website, Facebook, Instagram, etc.).

**ARTICLE VII: ELECTIONS**

SECTION I: Elections

- 1) To be held during the second board meeting of the board year, unless otherwise determined by the senior advisor(s).
- 2) All members may run for any office except President, Vice-President or Secretary/Treasurer, which require one year of prior membership. If there are no returning members the positions will be open to anyone.
- 3) Nominations must come from the floor.
- 4) All voting for office will be by closed ballot.

- 5) Senior advisors will count the ballots and advise the Junior Fair Board of election results.
- 6) Any Junior Fair Board member running, but not elected to an office, may run for another office if they so choose.

## ARTICLE VIII: STANDING COMMITTEES

### SECTION I: Fundraising/Event Committee

- 1) Brainstorms fundraising ideas for events and presents these ideas to the Junior Fair Board for discussion.
- 2) In charge of writing letters to sponsors for shirts, grants, donations, etc.
- 3) Works closely with the scholarship committee to raise funds for the Junior Fair Board scholarship account.

### SECTION II: Scholarship Committee

- 1) Brainstorms ideas for the Junior Fair Board scholarship application and presents these ideas to the Junior Fair Board for discussion.
- 2) Distributes, collects and screens scholarship applications for the non-member scholarship only.
- 3) Member scholarship will be selected by senior advisors.
- 4) Presents scholarship applications to the Junior Fair Board for discussion.
- 5) Works closely with the Events committee to raise funds for the Junior Fair Board Scholarship account.
- 6) Assist senior advisors on the percentage of funds raised during the year to be transferred to the scholarship account as well as review and revised amounts to be awarded.

### SECTION III: Public Relations/Outreach Committee

- 1) Responsible for organizing the schedule for members to present at service organizations meetings.
- 2) Assists senior advisors with press releases and distribution.
- 3) Reporter sits on the committee.

SECTION V: Not all committees may be utilized each year and/or committees may be combined and there shall be other committees as deemed necessary.

## ARTICLE IX: AMENDMENTS

SECTION I: Amendments will be made by majority vote of the Junior Fair Board.

## ARTICLE X: ADVISORS

SECTION I: Criteria

- 1) There will be a minimum of two and not more than four senior advisors, one of who will be a representative of the Siskiyou Golden Fair Board of Directors or Fair Staff.
- 2) College students may opt to serve as junior advisors to the Junior Fair Board. The number of junior advisors will not exceed five. Junior advisors must have served on the Junior Fair Board for at least two consecutive years to be eligible. Junior Advisors will be selected by the Junior Fair Board senior advisors and will assist the senior advisors. Junior advisors are not voting members of the Junior Fair Board.
- 3) Any advisor may be removed at the discretion of the Fair Manager and his/her fellow senior advisors if their conduct is deemed inappropriate.

## ARTICLE XI: MEETINGS

SECTION I: The Junior Fair Board will meet monthly at 6:30 PM, day to be determined at the beginning of each year, unless otherwise scheduled.

SECTION II: Meetings will be held at the Fairgrounds Office or Winema Hall on the fairgrounds in Yreka unless scheduled previously to be held in a different location. Location could vary depending on number of board members.