

**10<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
January 16, 2024**

**CALL TO ORDER:** The 10<sup>th</sup> District Agricultural Association Board of Directors meeting was called to order at 5:32 PM by President Burrone.

**ROLL CALL/DIRECTORS ABSENT:** All directors were present except for Directors Finley and Hanna who called. There are two (2) vacant board positions.

**INTRODUCTION OF GUESTS AND STAFF:** Also present were Cliff Munson, CEO and Michelle Eiler, AGPA.

**PUBLIC COMMENT:** None.

**CONSENT CALENDAR (Information/Action):** Director Kutzkey made a motion, seconded by Director Mercier and carried to accept the consent calendar which included minutes from the December 5, 2023, meeting, contracts and cash disbursements for November & December.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley				Absent
Judd Hanna				Absent
Chris Kutzkey (1 <sup>st</sup> )	X			
Darrin Mercier (2 <sup>nd</sup> )	X			
2 positions vacant				

No public comment.

**CORRESPONDENCE (Information/Action):** A memo from CFDA regarding the Prop 12 update for the 2024 fair season. CEO Munson clarified that all pigs that are brought to the fair must be certified by a third party (who the pigs were purchased from) and that certificate must be turned into the fair office. A memo from CDFA regarding the Annual CEO Performance Review, which Cliff received clarification from CDFA, and we already have this process in place. No public comment.

**COMMITTEE REPORTS (Informational/Action):**

- Junior Livestock Auction Committee – Director Mercier reported that they have been dark and that there are only a few accounts not collected. The Memorandum of Understanding with the 10<sup>th</sup> DAA is in draft form, and it will be presented at the next meeting in February. He also mentioned that JLAC has approved to pay for half of the expense for the new turkey pens out of the Lily Foundation income. JLAC is interested in adding electrical to all three barns (junior beef, senior beef and sheep) as the capital improvement project. No public comment.
- Junior Fair Board – President Burrone presented at the last meeting and encouraged the group to reach out to the schools and their peers to get more involved. They discussed visiting the State Fair this summer and will work on the scholarship application at the next meeting. No public comment.

**BUSINESS REPORT & INFORMATION (Information/Action):**

- CDFA Grant Agreement #23-0561-000-SG – Director Mercier made a motion, seconded by Director Fawaz and carried to approve the Grant Agreement #23-0561-000-SG for the 2023/2024 State Allocation.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz (2 <sup>nd</sup> )	X			
Jason Finley				Absent
Judd Hanna				Absent
Chris Kutzkey	X			
Darrin Mercier (1 <sup>st</sup> )	X			
2 positions vacant				

No public comment.

- Maintenance Worker Position – It was reported that out of the 15 applicants, four interviews were set up. An applicant was picked by the 10<sup>th</sup> DAA staff, and we are waiting approval from Cal HR to offer a job as a TAU (Temporary Authorization Utilization) Appointment. We are not able to hire the individual into the permanent position until they have taken and passed the exam for the Maintenance Worker, which will not be until after April due to the exam scheduling. No public comment.
- Policy Renewals – Director Mercier made a motion, seconded by Director Kutzkey and carried to renew the policies for the Delegation of Authority, Workers Compensation and Credit Cards; the policy for Temporary Employee Sick Leave was approved to be revised from three days to five per state law. CEO Munson is to look into clarification on the Delegation of Authority and limitation on contract amounts. This item will be placed on the next agenda to be further discussed.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley				Absent
Judd Hanna				Absent
Chris Kutzkey (2 <sup>nd</sup> )	X			
Darrin Mercier (1 <sup>st</sup> )	X			
2 positions vacant				

No public comment.

- CEO Evaluation Committee – President Burrone and Vice President Allen will serve as the evaluation committee. They will work with the CEO to set up a time to discuss and evaluate, then the information will be brought back to the Board of Directors. No public comment.
- Board of Director Terms – There was discussion on the terms and how the Governor appoints individuals. No public comment.

**2024 FAIR REPORT (Information/Action):**

- 2024 Fair Theme – After review and discussion of the entries received, Director Kutzkey made a motion, seconded by Vice-President Allen and carried approve the 2024 fair theme as “Country Fair with a Golden Flare” (this entry was by Hailey Winter and revised from County to Country since we are not the only county fair in Siskiyou County).

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen (2 <sup>nd</sup> )	X			
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley				Absent



Judd Hanna				Absent
Chris Kutzkey (1 <sup>st</sup> )	X			
Darrin Mercier	X			
2 positions vacant				

No public comment.

**CEO REPORT (Information/Action):** CEO Munson reported that there is another 12 million dollars from the AB1499 funding. We should be receiving our portion prior to the end of this month. We are also still waiting for the \$160,000 that CDFA is sending for the Floral Building project. He talked about the WFA Convention that he attended earlier in the month. Rebecca Desmond, past Siskiyou Golden Fair CEO, was inducted into the Hall of Fame and Southern Oregon Food & Beverage/Daryl & Kristin Whichelo received the Barham Award.

- Events – CEO Munson and Senior Maintenance Worker Luiz set up the roping pens in Collier Pavilion so it is being used by several groups.
- Projects – CEO Munson mentioned that there is a small leak in the kitchen of Winema Hall that needs to be looked into.
  - Floral Building Upgrades – CEO Munson reported that the lights are in and the ceiling tiles were received last week. The front of the building will be remodeled by Mother’s Day as well.
  - Grandstand Safety Fence – Chuck Vasey has not started on the project most likely due to the weather.
  - Portable Stage – CEO Munson is still working on matching partners and getting information.
  - Leaderboard – CEO Munson reported that it has been ordered and the county is providing the funds for it. We will need to get a laptop and a program for it to run at the grandstand events. It was mentioned to talk with Garon Lee Sound to see if that is something he is capable of doing.
  - Other – President Burrone asked if there was any information on additional camping near the equestrian complex. CEO Munson said that he would look into it. He also said that he was working on the front fence project but has come across an issue that it might not be our piece of property. It might still be possible to put up K rails to make that area safer.

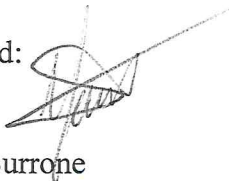
**BOARD COMMENTS:**

- Director Fawaz – He would like to know what the difference is in Oregon in regard to fencing. He is also happy that his bacon with be to California standards.
- Vice- President Allen – Welcomed President Burrone to her new position and thanked her for a nice meeting.

**NEXT MEETING DATE:** The next meeting is scheduled for Tuesday, February 20, 2024, at 5:30 PM, Vice-President Allen will not be in attendance.

**ADJOURNMENT:** Meeting was adjourned at 6:36 PM.

Approved:



Alyssa Burrone  
President

Attest:



Michelle Eiler  
Secretary