

**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
January 19, 2021**

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:31 PM by President Finley.

ROLL CALL/DIRECTORS ABSENT: President Finley, Vice President Fawaz, Directors Hanna, Mercier and Salters were present. There are four (4) vacant board positions.

INTRODUCTION OF GUESTS AND STAFF: Also, present were Cliff Munson, CEO; Michelle Eiler, AGPA; Janae Scruggs, Friends of the Fair President and Kylie Daws, Junior Fair Board Co-President.

PUBLIC COMMENT: None.

CONSENT CALENDAR (Action by Board): Director Mercier made a motion, seconded by Director Hanna and carried to accept the consent calendar which included minutes from the December 15, 2020 meeting, contracts and cash disbursements for December.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna (2 nd)	X			
Darrin Mercier (1 st)	X			
Lori Salters	X			
4 positions vacant				

No public comment.

BUSINESS REPORT & INFORMATION (Action by Board):

- WFA Virtual Convention – CEO Munson reported that the virtual event wasn't too bad. He did his final reporting as the WFA Chairman and has been appointed the Chair for the Transition Committee. No public comment.
- Policies Updated – Director Hanna made a motion, seconded by Director Mercier and carried to update the credit card authorization policy, delegation of authority policy and the workers compensation resolution. Policies will read as follows:
 - Credit Card Authorization – CEO, AGPA and Senior Maintenance Worker have possession of Costco Membership cards, Costco Citibank and DGS Cal Cards. Cal Cards have the following daily limits: CEO \$5,000, AGPA \$1,000 and Senior Maintenance Worker \$1,000.
 - Delegation of Authority – CEO is authorized to execute Rental Agreements up to \$10,000, Standard Agreements up to \$10,000, as long as these contracts do not exceed a one-year term, without further authorization from the Board of Directors. The AGPA is authorized, in the absence of the CEO, to execute Rental Agreements up to \$10,000, Standard Agreements up to \$10,000, as long as these contracts do not exceed a one-year term, without further authorization from the Board of Directors. In emergency situations, the CEO or AGPA, in the absence of the CEO, is authorized to execute the above-mentioned agreements up to the amount of \$20,000. All such executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting.
 - Workers Compensation Resolution Covering Volunteers – Members of the Board of Directors of the 10th DAA/Siskiyou Golden Fairgrounds and any volunteers donating time for the Fair, will be covered by Workers' Compensation Insurance while performing their volunteer work.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna (1 st)	X			
Darrin Mercier (2 nd)	X			
Lori Salters (1 st)	X			
4 positions vacant				

No public comment.

- **Billboard Proposal** – CEO Munson reported that he has been in contact with Brandon Bethea, Rain Rock Casino Marketing, about providing a proposal to the board. It needs to benefit both parties and the LED system may only last approximately 10 years so there needs to be a plan to compensate or renew the system at the end of the contract. No public comment.
- **Strategic Planning Session** – CEO Munson asked if the board members could bring some available dates to the next meeting so a date can be set. Looking at March-April and possibly a Friday. No public comment.
- **Transition Plan** – CEO Munson reported that Louie Brown received the go ahead from CDFA/Governor’s office with the transition. We should have more progress by March-April which would be good timing to do a Strategic Planning Session. CEO Munson has created a “transition binder” containing all the information and correspondence during this time and is available if anyone would like to review it. No public comment.

CORRESPONDENCE (Information/Action): Included in the board packet is a Gratitude card for CEO Munson for his time spent as the WFA Chairman. No public comment.

FRIENDS OF THE FAIR: President Scruggs reported that they have been dark for the last few months but have a meeting scheduled tomorrow. They are planning on discussing 2021, what they can do, how to do things with the health restrictions, get some events/fundraising ideas going. The investment fund is doing well, and they may need to pull additional funds out to cover extra costs that were added on to the HVAC project. No public comment.

COMMITTEE REPORTS (Informational/Action):

- **Junior Livestock Auction Committee** – Director Mercier reported that they are dark until April and all funds have been collected. No public comment.
- **Junior Fair Board** – Kylie Daws, Co-President reported that they haven’t done anything since the Outdoor Holiday Market, but they have a meeting scheduled for Monday, January 25th. No public comment.

2021 FAIR (Information/Action):

CEO Munson reported that we are going to have a fair! 😊 The Orange County Fair/their Attorney General has announced that events will be able to happen after July 4th. We are looking at adjusting the grandstand events and not selling as many tickets to accommodate the distancing of social gathering. It will be discussed further as we move forward. No public comment.

CEO REPORT (Information/Action):

- **Events**
 - **Calendar of Events** – CEO Munson reported that the Indoor Karts have raced twice since the first of the year and they have inquired about extending their contract by a few weeks. No public comment.
 - **Sportsmen’s Expo** – CEO Munson reported that the health department will not let us move forward with the expo in March due to the continued restrictions. We will be looking at

hosting some of it in conjunction with the Jackpot Livestock Show on Mother's Day weekend. No public comment.

- Projects
 - Winema Hall HVAC System/SB 5 Project – CEO Munson reported that Winema Hall has been gutted and CCA is waiting for the bid deadline. There were extra expenses discovered during this process: a beam is broke and there is no insulation in the front wall with the windows. There is also a broken pipe in the Carnival Restroom from when CalFIRE turned the heat off in that building and it caused a pipe to freeze and break. No public comment.
- Funding Issues – CEO Munson reported that Louie Brown has a meeting scheduled regarding the AB 1499 original intent for disbursement of that funding. No public comment.

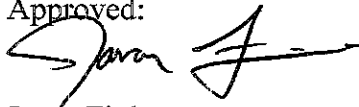
MATTERS OF INFORMATION:

- CEO Comments – CEO Munson reported that he is still working with CalFIRE on renting Winema Hall for their crew, but it would only be during COVID. Kevin Barba also came in to discuss racing options for this season. He is interested in having a contract but only having two races a month. CEO Munson agreed and said a meeting would be set to discuss specifics. He also announced that CDFG will be hosting a Bagley-Keene Open Meeting Act Training on Thursday, February 11th from 1-3 PM if anyone is interested in participating.
- Board of Directors Comments –
 - Director Salters – Asked if she could have the option to call or zoom into the meeting. Her home address will be added to the Notice and Agenda.
 - Director Hanna – Good job.
 - Director Mercier – Thanked the Junior Fair Board/Kylie Daws
- Items Proposed for Next Board Meeting – none at this time.

NEXT MEETING DATE: The meeting is scheduled for Tuesday, February 16, 2021 at 5:30 PM.

ADJOURNMENT: Meeting was adjourned at 6:17 PM.

Approved:



Jason Finley
President

Attest:



Michelle Eiler
Secretary