

10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
January 28, 2020

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:36 PM by President Finley.

ROLL CALL/DIRECTORS ABSENT: All Directors were present with the exception of Director Mercier who called and was excused. Director Hanna joined the meeting at 5:47 PM. There are three board positions vacant.

INTRODUCTION OF GUESTS AND STAFF: Also present were Cliff Munson, CEO; Michelle Eiler, AGPA; and Devin Griffin. Friends of the Fair President Janae Scruggs joined the meeting at 5:56 PM.

PUBLIC COMMENT: None.

FRIENDS OF THE FAIR: Janae Scruggs reported that they are still working on the Winema Hall Project, they are planning a fundraiser for June 20th and they are looking to recruit board members. No public comment.

CONSENT CALENDAR (Action by Board): Director Salters made a motion, seconded by Director Hanna and carried to accept the consent calendar which included minutes from the December 17, 2019 meeting and contracts for December. No Finance Report was presented due to the end of the year adjustments and reporting. (Aye votes: Fawaz, Finley, Hanna, Rizzardo and Salters). No public comment.

BUSINESS REPORT & INFORMATION (Action by Board):

- Part Time Employee Sick Leave Policy – Vice President Fawaz made a motion, seconded by Director Hanna and carried to adopt the following policy that is based on the Yuba Sutter Fair policy: It is the policy of the 10th District Agricultural Association (10th DAA) that all part-time employees shall receive 24 hours or three days of paid sick leave per calendar year, and the full amount of this leave will be available for the employee’s use at the beginning of the designated 12 month period, except for initial hires where it will be available for use by the 30th day of employment. At the end of the designated 12-month period, the employees lose any remaining unused sick leave from the no accrual/up front policy and will receive the next yearly period allotment of paid sick leave consisting of 24 hours or 3 days of paid sick leave. (Aye votes: Fawaz, Finley, Hanna, Rizzardo and Salters). No public comment.
- Delegation of Authority Policy – Director Hanna made a motion, seconded by Director Rizzardo and carried to renew the policy as follows: CEO is authorized to execute Rental Agreements up to \$10,000, Standard Agreements up to \$10,000, as long as these contracts do not exceed a one-year term, without further authorization from the Board of Directors. The AGPA is authorized, in the absence of the CEO, to execute Rental Agreements up to \$10,000, Standard Agreements up to \$10,000, as long as these contracts do not exceed a one-year term, without further authorization from the Board of Directors. In emergency situations, the CEO or AGPA, in the absence of the CEO, is authorized to execute the above-mentioned agreements up to the amount of \$20,000. All such executed agreements, however, are to be submitted to the Board of Directors for review at the subsequent meeting. (Aye votes: Fawaz, Finley, Hanna, Rizzardo and Salters). No public comment.
- Credit Card Policy – Director Rizzardo made a motion, seconded by Vice President Fawaz and carried to renew the current policy: CEO, AGPA and Senior Maintenance Worker have possession of Costco Membership cards, Costco CitiBank and DGS Cal Cards. Cal Cards have the following

daily limits: CEO \$5,000, AGPA \$1,000 and Senior Maintenance Worker \$1,000. (Aye votes: Fawaz, Finley, Hanna, Rizzardo and Salters). No public comment.

- Resolution Covering Volunteers – Director Salters made a motion, seconded by Director Rizzardo and carried to renew the current resolution stating Members of the Board of Directors of the 10th DAA/Siskiyou Golden Fairgrounds and any volunteers donating time for the Fair/Fairgrounds, will be covered by Workers’ Compensation Insurance while performing their volunteer work. (Aye votes: Fawaz, Finley, Hanna, Rizzardo and Salters). No public comment.

CORRESPONDENCE (Information/Action): The correspondence folder was passed around containing a letter from CDFA regarding SB 5-Proposition 68 Bond Measure project amount of \$321,000 to be awarded for the Winema Hall HVAC System. Thank you cards to CEO Munson from the Antelope Valley Fair Association and Aurora’s Autentica for his WFA participation. No public comment.

COMMITTEE REPORTS (Informational/Action):

- Junior Livestock Auction Committee – Director Rizzardo reported they are dark until April and all money from the 2019 auction has been collected. No public comment.
- Junior Fair Board – No representative was at the meeting. CEO Munson reported that they had a meeting last night and discussed the Sportsmen’s Expo and the Farm Bureau Dinner and Darrin Mercier was the guest speaker. No public comment.

FAIR REPORT (Information/Action):

- 2020 Fair – CEO Munson reported that at the WFA Convention several exhibits/acts were booked: Left of Center Band, the Dinosaur Kingdom, Canine Stunt Show, Magician and Puzzlemania. Tanna Banana, Jenifer Joy and Mike and the Moonpies band are already booked. The contract for the trackless train will be issued and he is still looking for a local band for Sunday. A Rodeo Committee meeting will be held either this Thursday or next and he will be setting up a meeting with the Jefferson State Stampede to discuss new events for the Redneck Roundup. The Destruction Derby promoters contract was increased and revised to include that he is responsible for his own crew. No public comment.
 - Grandstand Event/Thursday – After discussion it was decided that we would not host any auto racing at the fair this year. It may be a conflict with the music being performed on the Mall Stage that night. Vice President Fawaz would like to pursue other alternatives in the grandstand for next year. No public comment.
 - Beer Bid Committee – President Finley appointed Directors Hanna and Salters to serve on the committee. No public comment.
 - Sponsor BBQ – It was determined that the meat and beverages would be donated for the event. The fairgrounds will be responsible for all paper products, silverware and cups. The event will be catered by Hot Lips Catering. The menu will include Italian Salad, Broccoli Salad, Roasted Red Potatoes and Garlic Bread; which comes out to \$9.50 per plate. Daryl Whicheloe will be asked to provide cut up sausages as an appetizer. No public comment.

CEO COMMENTS: CEO Munson reported that we have new computers and a back up system and things are more reliable. Michelle has been working on year end numbers, but the report has not been issued by F&E to finalize it. The Winema Hall upgrade should be finished by March 1st. The Sportsmen’s Expo is gearing up and the logs are being gathered. The partnership letters for the Golden Jackpot have been sent out and he is in the process of getting the date set for the How to Get to Auction seminar. The WFA Convention was a success and it is always good to have board and staff attend. At the state level, the Governor’s budget was released, and it included the CDTFA money from AB1499. F&E is working to have our first allocation check out by June 30, 2020.

BOARD COMMENTS:

- Director Rizzardo said that the WFA Convention was well worth attending. She attended several classes and it was a good review. She attended the Industry Awards Dinner where CEO Munson was elected the WFA Chair for this year.
- Director Hanna mentioned again that we need to find an individual to keep up with the social media tasks during fairtime. Maybe ask Della Hayden if there is someone, she would like to work with to assist her.

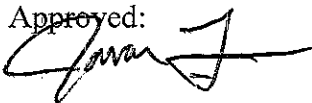
STAFF COMMENTS:

Michelle Eiler – Thanked CEO Munson and the board for letting her go to the WFA Convention. And reported that the Fair Feature booth that was shared with Tulelake Butte Valley Fair was a success.

NEXT MEETING DATE: The meeting is scheduled for Tuesday, February 18, 2020.

ADJOURNMENT: Meeting was adjourned at 6:48 PM.

Approved:



Jason Finley
President

Attest:



Michelle Eiler
Secretary

2/18/2020