

**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
April 21, 2020**

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:04 PM by President Finley through a zoom conference call.

ROLL CALL/DIRECTORS ABSENT: All directors were present. Vice Present Fawaz joined the meeting at 5:13 PM. There are four (4) vacant board positions.

INTRODUCTION OF GUESTS AND STAFF: Also present were Cliff Munson, CEO; Michelle Eiler, AGPA and Mike Luiz, Senior Maintenance Worker.

PUBLIC COMMENT: None.

CONSENT CALENDAR (Action by Board): Director Mercier made a motion, seconded by Director Salters and carried to accept the consent calendar which included minutes from the March 17, 2020 meeting, March 17, 2020 Emergency meeting, contracts and cash disbursements for March and the current financial report.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna	X			
Darrin Mercier	X			
Lori Salters	X			
4 positions vacant				

No public comment.

BUSINESS REPORT & INFORMATION (Action by Board):

- Office Activities – CEO Munson reported that we have been working on keeping the website up to date, the exhibitor handbook, etc. but holding off on contracts that are due for fairtime because of COVID-19. In staff meetings we continue to discuss how to cut expenses while no revenue is being received. No public comment.
- Grounds/Maintenance Activities – CEO Munson reported we are cutting back on watering and electric usage. We will need to hire at least one summer employee to assist with keeping the grounds maintained. No public comment.
- COVID-19 Pandemic Update – CEO Munson reported that currently Siskiyou County has only 5 cases and 0 deaths. Several fairgrounds have been requested to assist as hospitals, food banks, housing, etc. Governor Newsom rolled out a 6-step plan without details on April 14th, hopefully we will get more details soon. He did say that it would be negligent at best to have any “mass gatherings” through the end of summer. It was stated that details for opening the state back up would start after May 1st, hoping that the flattened curve would start to decline. No public comment.
- AB1499 Funding – Vice President Fawaz made a motion, seconded by Director Mercier and carried to approve the CDFA Agreement/MOU, Attachment A, Employee Work Conditions Policy and Contracting Policies and Procedures that are needed to secure the AB1499 funding allocation of \$182,1000.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			

Judd Hanna	X			
Darrin Mercier	X			
Lori Salters	X			
4 positions vacant				

No public comment.

CORRESPONDENCE (Information/Action): Included in the board packet were a Response from the Department of Transportation’s Open House that Cliff attended; board of director resignation letter from Dena Rizzardo; a thank you card from the Fort Jones Lions Club for the donation of wood from the expo to residents in need; a CDFA letter regarding the CDFA Equine Medication and Monitoring Program; and a CDFA COVID-19 Resources for Equestrian Facilities in California document. No public comment.

FRIENDS OF THE FAIR: No representative at the meeting. No public comment.

COMMITTEE REPORTS (Informational/Action):

- Junior Livestock Auction Committee – Director Mercier reported that Dena Rizzardo is still the president and the next meeting is scheduled in May. CEO Munson reported that he spoke with Dena Rizzardo and she was going to call an emergency meeting to discuss the options for the auction depending on the governor’s direction. Director Mercier mentioned other fairs are holding online/video auctions, selling raffle tickets so there are other possibilities out there. CEO Munson mentioned that the state sent out a notice and fairgrounds are not to hold the animals onsite due to the liability. Vice President Fawaz mentioned that there may not be a lot of free money in August for the community to support the auction. No public comment.
- Junior Fair Board – Meeting was cancelled due to COVID-19. No public comment.

FAIR REPORT (Information/Action):

CEO Munson reported that we have slowed down on fair preparations until we have a better understanding when the governor gives more direction. We should have plenty of information by the May meeting to make a decision regarding the fair. No public comment.

CEO REPORT (Information/Action):

- Events
 - Siskiyou Golden Jackpot – CEO Munson reported that the event was cancelled due to the COVID-19 Pandemic.
 - Calendar of Events – The fairgrounds has been closed to the public until May 15th. Future rentals will depend on the number of people that can gather per the governor.
- Projects
 - Winema Hall HVAC System – CEO Munson reported that we are sending off the initial payment of \$41,000 tomorrow to start the reimbursable project.
- Funding Issues – The AB1499 funding should be Fed Ex overnight once they received the approved paperwork, which will be emailed first thing tomorrow.
- WFA Chairman Report – CEO Munson reported that he has been working on the economic impact of COVID-19 Pandemic not only for our fair but the industry as a whole. With fairgrounds eliminating interim income statewide for March and April it was figured at over 20 million was lost.

MATTERS OF INFORMATION:

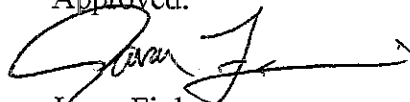
- CEO Comments – CEO Munson expressed the importance of communication and will work hard at promptly keeping you informed of updates and changes.
- Board of Director Comments

- Director Salters said that we should hold a special meeting if we learn more direction from the governor before the May meeting. We are going to have to look at the economy also when determining how we want to proceed.
- Director Hanna asked what to tell the public when they ask questions. CEO Munson said at this time the fair is not cancelled. As more information is available and should we have to cancel a fact sheet will be distributed to all so that the information can be planned, organized and the same
- Director Mercier mentioned that the rumors are out there because so many other fairs have cancelled. He also brought up the idea of holding a livestock show in September if we are able to gather at that time.
- Vice President Fawaz said his gut instinct is that the fair will be cancelled, and the state of the economy will be broke. We should wait until feasibly possible to make a decision.
- President Finley mentioned that the staff would have a better understanding of how long they need or the timeframe that is reasonable for continuing or cancelling.
- Staff Comments – none
- Items Proposed for Next Board Meeting Agenda - none

NEXT MEETING DATE: The meeting is scheduled for Tuesday, May 19, 2020 at 6:30 PM.

ADJOURNMENT: Meeting was adjourned at 5:53 PM.

Approved:



Jason Finley
President

Attest:



Michelle Eiler
Secretary