

**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
March 21, 2023**

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:34 PM by President Finley.

ROLL CALL/DIRECTORS ABSENT: All directors were present with the exception of Director Hanna who called. There are two (2) vacant board positions.

INTRODUCTION OF GUESTS AND STAFF: Also present were Cliff Munson, CEO, Michelle Eiler, AGPA and Mike Luiz, Senior Maintenance Worker.

PUBLIC COMMENT: None.

CONSENT CALENDAR (Information/Action): Vice President Fawaz made a motion, seconded by Director Burrone and carried to accept the consent calendar which included minutes from the February 21, 2023 meeting, contracts and cash disbursements for February, with Director Mercier abstaining.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone (2 nd)	X			
Brandon Fawaz (1 st)	X			
Jason Finley	X			
Judd Hanna				Absent
Chris Kutzkey	X			
Darrin Mercier			X	Payment made to family
2 positions vacant				

No public comment.

CORRESPONDENCE (Information/Action): None.

COMMITTEE REPORTS (Informational/Action):

- Junior Livestock Auction Committee – Director Mercier reported that some public still show up at the meetings. Clarification was given on some issues that were unclear to the public. They will be using Nexus Beef Butchery for harvesting beef this year and Nexus, Shasta Valley Meats, Siskiyou Distributing, Five Mary’s and Montgomery Meats for processing. JLAC is forming an advisory committee that will meet twice a year. This committee will be given feedback and suggestions from the major partners of the auction. One hundred percent of the auction funds have been received as of today. There were additional funds received by the Lily Foundation after the exhibitors’ checks were issued, so that amount will be used for a scholarship and given out at the 2023 auction. Director Mercier also gave an update regarding the Lily Foundation funds and the Friends of the Fair. In 2017 JLAC was on a delinquent list at the Attorney Generals office due to a missing tax return that was not received with the renewal; that issue has been resolved. Now they are waiting for the Attorney General’s approval to move forward. After everything is finalized between JLAC and the dissolving Friends of the Fair, an MOU will be created with the fair. He also said that at the last meeting, instead of a capital improvement project, the technology (computers, software, etc.) aspect was going to be updated. They are also looking for a trailer similar to JB Dimick’s to store their items and use at fair time, so everything is in one place. No public comment.

- Junior Fair Board – Director Mercier was the presenter at the meeting on March 6th and discussed the auction and committee. He said that it is a good group and Nora Harris is doing a great job as President. They will be assisting at the Farm Bureau dinner this Saturday. No public comment.

BUSINESS REPORT & INFORMATION (Information/Action):

- Employee Vacation/Annual Leave & Liability Reduction Plan - Director Mercier made a motion, seconded by Director Kutzkey and carried to adopt the following policy: Should an employee’s vacation/annual leave liability become greater than the state maximum of 640 hours, a reduction plan must be created and approved. The reduction plan must consist of how and when the employee plans to use the excess hours. The CEO will approve the employees plans and the Board of Directors will approve the CEO’s plan. Employees should have 640 hours or less accrued at year end. Note: Employees cannot use leave that they do not currently have available and should never be allowed to carry a deficit balance of leave. Vacation, sick and annual leave cannot be used in the same month that it is earned. Holiday credit, excess hours and compensated time off (CTO) can all be used in the same month that it is earned.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna				Absent
Chris Kutzkey (2 nd)	X			
Darrin Mercier (1 st)	X			
2 positions vacant				

No public comment.

- Rodeo & Lillard Arena Setup for Multi Use Facility – The suggestion was brought up by the Rodeo Committee to replace the current Grandstand Rodeo Arena with the Lillard Arena Equipment. Lillard Arena does not get used and the equipment is better. Since there is no racing this year, now would be the time to look into making this change. President Finley is supposed to meet with the Rodeo Committee to discuss further. It will take a lot of work in redesigning, moving water and electricity, etc. but it is doable. No public comment.
- Internet Service Provider – CEO Munson reported that we have been in an exclusive partnership with Vyve Broadband (no longer a local company) for internet service. They have withdrawn their offer of assisting us with implementing the broadband upgrade. Cal-Ore has contacted us and would like to upgrade our service and provide continual service of internet at no cost to the 10th DAA. This will be fiber driven, much stronger and laid out differently through the grounds. They are not asking to be an exclusive partner and will be out next week to discuss further with CEO Munson. Director Kutzkey made a motion, seconded by Director Allen and carried to proceed with Cal Ore installing the new internet service and being the internet provider of the fairgrounds.

• Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen (2 nd)	X			
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna				Absent
Chris Kutzkey (1 st)	X			
Darrin Mercier	X			
2 positions vacant				

No public comment.

New Maintenance Worker Position – President Finley explained that during the CEO evaluation the goals of the CEO and fairgrounds were reviewed. It would be of the best interest of the fairgrounds to hire another maintenance worker so there is time for them to learn all that Senior Maintenance Worker Luiz knows and does. With the state processes, it is unknown as to how long the process will take. Director Allen made a motion, seconded by Director Mercier and carried to start the process of adding another maintenance position to the organization and start the hiring process through the state.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen (1 st)	X			
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna				Absent
Chris Kutzkey	X			
Darrin Mercier (2 nd)	X			
2 positions vacant				

No public comment.

2023 FAIR (Information/Action): CEO Munson reported that he has brought Alturas Indian Ranchera on board as a partner, they will be sponsoring the Thursday concert, and Vyve Broadband wants to continue to be a partner even though they are not our internet provider.

- Beer Concessions – President Finley reported that two bids were received and reviewed by the committee: The Siskiyou County Farm Bureau with \$295 per keg and the Jefferson State Stampeded Committee with \$271 per keg. Director Mercier made a motion, seconded by Director Burrone and carried to award the Farm Bureau the Grandstand Beer Concession and the Jefferson State Stampede the Beer Garden for a three-year contract at fair time, with Vice-President Fawaz abstaining.

• Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone (2 nd)	X			
Brandon Fawaz			X	Board Member of organization
Jason Finley	X			
Judd Hanna				Absent
Chris Kutzkey	X			
Darrin Mercier (1 st)	X			
2 positions vacant				

No public comment.

- Sound & Light Contract – President Finley reported that two bids were received and reviewed by the committee: Garon Lee Sound at a cost of \$17,899 plus an adjustment when the specs are known for the Thursday concert and Digital Dynamite at a cost of \$45,240. Vice-President Fawaz made a motion, seconded by Director Kutzkey and carried to offer Garon Lee Sound the three-year contract for sound and lights at the Siskiyou Golden Fair.

• Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz (1 st)	X			
Jason Finley	X			

Judd Hanna				Absent
Chris Kutzkey (2 nd)	X			
Darrin Mercier	X			
2 positions vacant				

No public comment.

- Garbage/Cleanup Services – President Finley has talked with Redman Janny at the WFA Convention that does janitorial and garbage services. A contract for the restroom services has already been issued for the 2023 fair but we are still in need of the other. Director Allen made a motion, seconded by Director Kutzkey to contract with Redman Janny for trash and cleanup service at fair time at the cost of \$6,500 plus an RV space.

• Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen (1 st)	X			
Alyssa Burrone	X			
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna				Absent
Chris Kutzkey (2 nd)	X			
Darrin Mercier	X			
2 positions vacant				

No public comment.

CLOSED SESSION/CEO EVALUATION - President Finley and Director Allen met with CEO Munson to perform his annual evaluation. The evaluation was discussed in closed session with the rest of the board. The committee reported afterwards that they are very happy with the job performance and apologized for the state’s restrictions and not being able to compensate him in one way or another for his performance.

CEO REPORT (Information/Action): CEO Munson updated the board on the Mother’s Day weekend events. Discover Siskiyou is partnering with us and doing the music on Saturday: they are contributing \$15,000 and Rain Rock Casino is contributing \$15,000. They will be handling everything to do with the production and music, other than stage setup. Siskiyou Credit Union decided not to be the major sponsor of the carving competition/outdoor market, CEO Munson has offered it to Mechanics Bank as noted in their partnership agreement. Senior Maintenance Worker Luiz stated that we should have at least 20 carvers, there has been a lot of interest. CEO Munson stated he will be in Sacramento on Thursday for another CDFA meeting.

- Events - CEO Munson reported that we have a wrestling event in the Collier Pavilion this weekend; with Cal Fire in the buildings there are not a lot of interim rentals at this time of year.
- Projects – CEO Munson reported the Floral roof and insulation passed inspection today from the county. The Fire Marshal will be here this week to perform his inspection. The Exhibitor restroom remodel that we had budgeted at \$170,000 came in at over \$320,000. Other contractors were noted to get additional bids. The 10th DAA is on the Resiliency Funds list so maybe some of those funds can be used. CDFA is supposed to visit and see if that will work along with the Commercial Building upgrades.

BOARD COMMENTS:

- Vice-President Fawaz – Asked if JLAC does a project on the fairgrounds, do they have to pay prevailing wage. It was discussed that they do not as long as the state is not funding the project.
- Director Mercier – Great job as CEO, it’s too bad the state has hand cuffed us as far as increasing the pay.
- President Finley – Announced that Julie Brown, will be contacting all board members to get information and a picture to post for our social media outlets.

- Director Allen – Confirmed that Senior Maintenance Luiz has an actual written list of his projects and priorities.

ITEMS PROPOSED FOR NEXT BOARD MEETING

- Discuss funds at the Siskiyou Credit Union

NEXT MEETING DATE: The next meeting is scheduled for Tuesday, April 18, 2023, at 5:30 PM.

ADJOURNMENT: Meeting was adjourned at 6:50 PM.

Approved:



Jason Finley
President

Attest:



Michelle Eiler
Secretary