

**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
March 19, 2024**

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:29 PM by President Burrone.

ROLL CALL/DIRECTORS ABSENT: All directors were present except for Director Fawaz who called. There are two (2) vacant board positions.

INTRODUCTION OF GUESTS AND STAFF: Also present were Cliff Munson, CEO, Michelle Eiler, AGPA, SisQ Bee Club Members Deni Duncan, President, Sheryl Wilkins, Pollinator Garden Coordinator, Rick Wilkins and Ann Duchi.

PUBLIC COMMENT: None.

CONSENT CALENDAR (Information/Action): After some discussion and questions Director Mercier made a motion, seconded by Director Finley and carried to accept the consent calendar which included minutes from the February 20, 2024, meeting, contracts, and cash disbursements for February.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen	X			
Alyssa Burrone	X			
Brandon Fawaz				Absent
Jason Finley (2 nd)	X			
Judd Hanna	X			
Chris Kutzkey	X			
Darrin Mercier (1 st)	X			
2 positions vacant				

No public comment.

CORRESPONDENCE (Information/Action): CFSA Letter regarding the Risk Protection Maintenance Assistance Program was tabled at the February meeting. CEO Munson received a letter from Ken Scheeler regarding the program explaining that this is an extension of the inspection process done by the CFSA inspection team. CEO Munson also reported that we have received our facility inspection report from CFSA. The report showed mostly green, a few yellows and only one red and out of the total facility there were only 11 items that required action. Maintenance staff have already started working on correcting those issues. After this discussion, Director Kutzkey made a motion, seconded by Vice President Allen and carried to not participate in the Risk Protection Maintenance Assistance Pilot Program and take care of maintenance issues in house.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Monet Allen (2 nd)	X			
Alyssa Burrone	X			
Brandon Fawaz				Absent
Jason Finley	X			
Judd Hanna	X			
Chris Kutzkey (1 st)	X			
Darrin Mercier	X			
2 positions vacant				

No public comment.

COMMITTEE REPORTS (Informational/Action):

- Junior Livestock Auction Committee – Director Mercier reported that they will meet on March 28, 2024, and they are planning another spring advisory meeting in May. All monies have been collected from the 2023 auction and they are working on 2024. The auction office trailer has been purchased and will be wrapped and delivered before fair time. He was approached by the Arthur Dubbs Foundation who would like more of a presence, both large and small, at the fair. Director Mercier mentioned a few capital improvement projects that maybe they would be interested in partnering on (1) electrical improvements in the livestock barns; (2) increase water pressure at the wash rack; (3) possibly helping with a new portable stage. No public comment.
 - Memorandum of Understanding - Director Mercier has also provided CEO Munson with a draft Memorandum of Understanding with the 10th DAA that he approved. The document will be presented to the JLAC board and once approved be presented to the 10th DAA Board of Directors for approval. No public comment.
- Junior Fair Board – CEO Munson reported that they revised their by-laws at the last meeting to start the board year sooner to take advantage of more fundraising opportunities. At the meeting they discussed Mother's Day weekend events and the trip to the state fair. They will be assisting at the Farm Bureau dinner later this month. No public comment.

BUSINESS REPORT & INFORMATION (Information/Action):

- SisQ Bee Club – Deni Duncan, President of the club stated that the club was established about eight years ago but just recently became a non-profit, they have 84 members in the group and 12 are committed to this project. She thanked the staff for their assistance and use of the pollinator garden area, and they are excited to have it grow into an educational exhibit. Sheryl Wilkins, the Pollinator Garden Coordinator then presented a diagraph of the garden, explained it's purpose and the project phases. After the presentation the board decided that a contract, insurance along with signage regarding the presence of bees needs to be in place for liability purposes. No public comment.

2024 FAIR REPORT (Information/Action):

- Paint the Fair Contest – CEO Munson reported that four entries had been received for the contest. After discussion the board chose the painting from Mother Barbara which will be used in the fair poster and advertising. CEO Munson will notify all entrants. No public comment.

CEO REPORT (Information/Action):

- Projects – CEO Munson mentioned that we received a letter from Watchfire, the company that our LED sign is from, and effective May 1, 2024, hardware/replacement parts for our sign model will no longer be available. He also gave an update on all the ongoing projects:
 - Floral Building Upgrades – Downey Heating & Air should have the HVAC done before April 1st when Cal Fire returns. The outside remodel should be done by Mother's Day weekend.
 - Grandstand Safety Fence – Chuck Vasey started on the holes this week. Director Finley mentioned that we need to stay on top of the project so that the race promoter is able to stay on his event schedule and no issues arise.
 - Portable Stage – CEO Munson said that we will need to find a bigger donor to assist. President Burrone suggested he reach out to south county.
 - Leaderboard – It should arrive sometime in April, and it will then need to be mounted.
 - Grandstand Beer Concession – A new ice machine has been ordered and we are still waiting on the Farm Bureau to coordinate the countertops, but it is very close to being completed.
 - K-Rails on Fairlane Road – CEO Munson said Jason Depen couldn't get enough of the longer k-rails that would look good but he said that the 6-foot stackable k-rails may work

better, and he is looking into those. Vice President Allen suggested CEO Munson contact Paul Goodwin at Custom Crushing.

- Roadways/Parking Lots – CEO Munson mentioned that a company came out to give a quote on Lignin to keep the dust down at fair time along with a quote on sealing the pavement cracks. Pacificorp is planning on grading the back road because of the all the bumps to where their rental piece is located. Director Finley said that we would be better off rocking the areas and it would last for 3-4 years; the Lignin will wash off with the rain.

MATTERS OF INFORMATION:

- CEO Comments – He will be out of the office April 3 for a CFSA Board Meeting; at a CDFA Regional Training on April 9th in Anderson and attending a wedding April 26-29.
- Board of Directors Comments –
 - Director Finley – asked how the new maintenance worker is doing. CEO Munson reported that he is very nice and doing well, he and Mike have been cleaning the shop and getting rid of a bunch of unused items.
 - Director Kutzkey – appreciated the SisQ Bee Club presentation but we need to get the appropriate paperwork on file for liability reasons.
 - Vice-President Allen – told CEO Munson that she would assist with getting Pape Machinery in Medford on board with a partnership, she just needs to know details of what is needed.
 - President Burrone – requested that maintenance work on getting the cement broke apart and fixed behind the grandstand restroom.
- Items Proposed for Next Board Meeting
 - CEO Evaluation
 - JLAC Memorandum of Understanding to stay on the agenda

NEXT MEETING DATE: The next meeting is scheduled for Tuesday, April 16, 2024, at 5:30 PM.

ADJOURNMENT: Meeting was adjourned at 6:30 PM.

Approved:



Alyssa Burrone
President

Attest:



Michelle Eiler
Secretary