

10th District Agricultural Association (10th DAA)

Siskiyou Golden Fairgrounds

1712 Fairlane Road, Yreka CA 96097

Phone: 530-842-2767 – Fax: 530-842-4724

Website: www.sisqfair.com Email: info@sisqfair.com



10th DAA BOARD MEETING NOTICE

The 10th DAA Board of Directors will be holding a regular monthly board meeting on

Tuesday, May 25, 2021 at 6:30 PM

Siskiyou Golden Fairgrounds Main Office/Board of Directors Room

1712 Fairlane Road, Yreka California

In accordance with the March 12, 2020 Executive Order N-25-20, Directors may attend this meeting remotely without public notice of or access to their teleconference location.

Zoom:

Toll Free Number:

Meeting ID:

Pass Code:

[https://us02web.zoom.us/j/2102101776?pwd=ODRTK0pTb3](https://us02web.zoom.us/j/2102101776?pwd=ODRTK0pTb3FCTklrWStUcUc1ZDVjZz09)

1-669-900-9128

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10th DAA BOARD OF DIRECTORS

Jason Finley, President

Judd Hanna, Director

Lori Salters, Director

Brandon Fawaz, Vice President

Darrin Mercier, Director

Cliff Munson, CEO/Fair Manager

Michelle Eiler, Secretary

PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to 10th DAA business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 PM on the twelfth (12th) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting.

All meeting notices, agendas and approved minutes will be available to the public during the meeting and on the 10th DAA website at www.sisqfair.com/about/board-staff/agendas.

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 10th DAA board or committee meeting, or in connection with any other activities on the grounds, may request assistance at the main office 1712 Fairlane Road, Yreka CA or call 530-842-2767. Requests should be made at least five (5) business days before the meeting to ensure availability of the requested accommodation.

The mission of the 10th District Agricultural Association/Siskiyou Golden Fairgrounds is to promote excellence in agricultural awareness and education through the Siskiyou Golden Fair and interim events under a financially sustainable model.

10th District Agricultural Association (10th DAA)
Siskiyou Golden Fairgrounds
Siskiyou Golden Fairgrounds Main Office/Board of Directors Room
1712 Fairlane Road, Yreka California and

MEETING NOTICE

The 10th DAA Board of Directors will be holding a regular monthly meeting on the third Tuesday of each month in the Main Office, Board of Directors Room on the grounds of the 10th DAA, unless otherwise posted.

10th DAA BOARD MEETING AGENDA

Tuesday, May 25, 2021 at 6:30 PM

Zoom:	Toll Free Number:	Meeting ID:	Pass Code:
https://us02web.zoom.us/j/2102101776?pwd=ODRTK0pTb3FCTklrWStUcUc1ZDVJZz09	1-669-900-9128	210 210 1776	1776

1. **CALL TO ORDER:** President Finley
All matters noticed on this agenda may be considered for action. Items listed on this agenda may be considered in any order, at the direction of the chairperson. Any item not so noticed will not be considered or discussed. This agenda, and all notices required by the California Bagley-Keene Open Meeting Act, are available on the internet at: www.sisqfair.com.
2. **ROLL CALL OF DIRECTORS:**
3. **DECLARATION OF QUORUM** (minimum of five directors must be present):
4. **INTRODUCTION OF GUESTS AND STAFF:**
5. **PUBLIC COMMENT** (for items not listed on the agenda):
Speakers are allotted five (5) minutes. Speaker's time may be modified based on the number of public speakers. No speaker may cede their time to another speaker. Public comments on agenda items will be accepted during the meeting as items are addressed. Public comment on issues NOT on the current Agenda is allowed. However, no debate by the Board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.
6. **CONSENT CALENDAR (Discussion/Action by Board):**
The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the CEO prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.
 - a. Monthly Review of April 20, 2021 Board Meeting Minutes
 - b. Monthly Review of Contracts
 - c. Monthly Review of Cash Disbursements
 - d. Monthly Review of the current Finance Reports

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7. CORRESPONDANCE:

- a. Siskiyou Golden Speedway Profit & Loss Statement for April 2021
- b. Email from Megan Conn of the Community Foundation of the North State regarding the grant application for the Portable Shower Trailer

8. COMMITTEE REPORTS (Informational/Action by Board):

The Board may take approval action on Committee Reports and New Committee Assignments.

- a. Junior Livestock Auction Committee (Dena Rizzardo, President)
 - i. Update since last meeting
- b. Junior Fair Board (Kylie Daws & Olivia Hinton, Co-Presidents)
 - i. Update since last meeting

9. FRIENDS OF THE FAIR REPORT (Informational/Action by Board):

- a. Update since last meeting

10. BUSINESS REPORT & INFORMATION (Informational/Action by Board):

- a. Update on Billboard Contract with Rain Rock Casino
- b. Discuss Regulation Notice from the Office of the State Fire Marshal
- c. Update on Fair Network Transition Plan
- d. Review Training Requirements that need to be completed

11. 2021 FAIR

- a. Discuss & decide on the Blue-Ribbon Award Recipient
- b. Discuss & decide on the Lifetime Pass Award Recipient
- c. Review Independent Exhibitor Packet Meeting Requirements

12. CEO REPORT (Informational/Action by Board):

- a. Events
 - i. Events on the Calendar (up to next board meeting) –
 - a. Siskiyou Golden Speedway – 5/22, 5/29, 5/30
 - b. Yreka Outlaw Karts – 5/28, 6/4
 - c. Yreka Community Certified Farmers Market – 6/4, 6/9
 - d. Siskiyou Sidekicks Horse Show – 6/12, 6/13
 - j. Review the Siskiyou Golden Jackpot, Mother's Day Outdoor Market & NorCal Chainsaw Carving Championship Event(s)
- b. Projects
 - i. Progress update on SB 5 Project/Winema Hall HVAC System (CCA Contract)

13. MATTERS OF INFORMATION:

- a. CEO Comments
- b. Board of Director Comments
- c. Staff Comments
- d. Items Proposed for Next Board Meeting

14. NEXT MEETING DATE: June 15, 2021 at 6:30 PM.

15. ADJOURNMENT:

The mission of the 10th District Agricultural Association/Siskiyou Golden Fairgrounds is to promote excellence in agricultural awareness and education through the Siskiyou Golden Fair and interim events under a financially sustainable model.

10th DISTRICT AGRICULTURAL ASSOCIATION

SISKIYOU GOLDEN FAIRGROUNDS

As April 30, 2021

CONSENT CALENDAR

- Previous Meeting Minutes
- Contracts for April

FINANCIAL REPORT

- Check Detail for April
- Summary Trial Balance
- Balance Sheet
- Profit & Loss, Budget vs. Actual
- STOP/Budget & Actual Report to date

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**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING**

April 20, 2021

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 6:32 PM by President Finley.

ROLL CALL/DIRECTORS ABSENT: President Finley, Vice President Fawaz, Director Hanna and Director Salters were present. Directors Mercier was present by Zoom. There are four (4) vacant board positions.

INTRODUCTION OF GUESTS AND STAFF: Also, present were Cliff Munson, CEO and Michelle Eiler, AGPA.

PUBLIC COMMENT: None.

CONSENT CALENDAR (Action by Board): Director Hanna made a motion, seconded by Director Salters and carried to accept the consent calendar which included minutes from the March 16, 2021 meeting, contracts and cash disbursements for March.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna (1 st)	X			
Darrin Mercier	X			
Lori Salters (2 nd)	X			
4 positions vacant				

No public comment.

CORRESPONDENCE (Information/Action): Included in the board packet is a letter from CDFA regarding \$40.3M General Fund Support – Phase II; a letter from CDFA regarding Guidance for Safely Conducting Fairs & Livestock Events; and the March 2021 Profit & Loss Statement for the Siskiyou Golden Speedway. No public comment.

COMMITTEE REPORTS (Informational/Action):

- Junior Livestock Auction Committee – CEO Munson reported that the meeting on April 15 was well attended. He discussed the “fair plan” and probable changes after the June 15th new opening guidelines. The auction will be over two days: Saturday – all beef, dairy cattle, sheep and goats with appetizers from fair vendors; Sunday – breakfast, swine, and small animals including turkeys, and vocational education projects. The online component will also be available. Director Mercier reported that the trucking will remain the same except for the beef will be going to Harris Ranch. No public comment.
- Junior Fair Board – There was no representative at the meeting. Their next meeting is Monday, April 26th at 6:30 PM. No public comment.

FRIENDS OF THE FAIR: There was no representative at the meeting. CEO Munson reported that the Winema Hall project is still progressing. Director Mercier reported that another \$300,000 donation was received and invested. No public comment.

BUSINESS REPORT & INFORMATION (Action by Board):

- Billboard Proposal – CEO Munson reported that he is waiting for a response from Rain Rock Casino as to who will sign the contract. CDFA Legal will assist in getting the contract details in place once the signer is determined. No public comment.
- Transition Plan – The Articles of Incorporation has been sent into the state for the Siskiyou Golden Fairgrounds, Inc. 501c3 designation. This is the first step to transition but are on hold until we get next steps from the committee forming the Statewide JPA. No public comment.
- Strategic Planning Session – Director Salters made a motion, seconded by Director Mercier and carried to approve the 2021-2024 Strategic Plan that was presented.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna	X			
Darrin Mercier (2 nd)	X			
Lori Salters (1 st)	X			
4 positions vacant				

No public comment.

2021 FAIR (Information/Action): CEO Munson reported that we have a signed contract with CalFire for crew housing and they moved into the Floral Building on April 19th. They will be utilizing both the Floral Building and Winema Hall through the fairtime; and the RV and Carnival Restrooms with showers will not be available during that time. More research was done on the portable shower unit that will be needed during that time. If rented, there is a three-month minimum. It is more cost effective to purchase a unit and have it accessible for other events after CalFire. Carrying over discussion from the March 2021 board meeting, Director Salters made a motion, seconded by Director Mercier and carried to purchase a 2021 4 Stall Portable Shower/Restroom Combo Trailer.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Brandon Fawaz	X			
Jason Finley	X			
Judd Hanna	X			
Darrin Mercier (2 nd)	X			
Lori Salters (1 st)	X			
4 positions vacant				

No public comment.

- Independent Exhibitor Packet – The concern is that independent exhibitors may not meet the fair's requirement of three JLAC meetings due to lack of meetings and notification. This requirement was waived last year due to COVID-19 and will continued to be monitored as we get closer to fair. This item will remain on the agenda in case further action is necessary. No public comment.

CEO REPORT (Information/Action):

- Events
 - Calendar of Events – An additional test and tune was added to the race schedule. It was decided that in future contracts there will only be one test and tune allowed at the beginning of the season at the discounted rate; any other will pay the regular race fee. No public comment.
 - Siskiyou Golden Jackpot, Mother's Day Outdoor Market and NorCal Chainsaw Carving Championship – CEO Munson reported that he continues to work on getting Jackpot sponsors. He has created an event plan for the Mother's Day Outdoor Market that addresses current health and safety protocols. No public comment.
- Projects

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- Winema Hall HVAC System/SB 5 Project – CEO Munson reported different lights need to be purchased for the hall. The project is slightly ahead of schedule and could be completed up to two weeks early if lights can be found that meet contract specifications. No public comment.

MATTERS OF INFORMATION:

- CEO Comments –
- Board of Directors Comments –
 - Director Hanna – Good job on gathering partnership funds.
 - Vice President Fawaz – Hopes that CalFire doesn't become a permanent renter in the buildings.
- Items Proposed for Next Board Meeting – None at this time.

NEXT MEETING DATE: The meeting is scheduled for Tuesday, May 18, 2021 at 6:30 PM.

ADJOURNMENT: Meeting was adjourned at 7:24 PM.

Approved:

Attest:

Jason Finley
President

Michelle Eiler
Secretary

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**10th DAA/Siskiyou Golden Fair
Contractual Agreements
April 2021**

CAMPING AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
None this month				

COMMERCIAL EXHIBITOR AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
None this month				

COMMUNITY PARTNERSHIP/SPONSORSHIP AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
None this month				

CONCESSION AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
None this month				

HOLIDAY GIFT FAIR AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
None this month				

INTERIM EVENT AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
23IN-21	Cal Fire	Crew Housing	4/19-12/31/21	not to exceed \$641/day
24IN-21	Shauna Hinton	Youth Prom	5/14/21	\$300.00

JUDGING AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	EXPENSE
None this month				

SPORTSMENS EXPO AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
Event Cancelled for 2021				

STANDARD 210 AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	EXPENSE
22STD210-21	Soroptimist International of Yreka	Fair - Cashiers/Tickettakers	8/11-8/15/21	\$1,300.00
23STD210-21	Professional Event Services, Inc.	Fair - Night Security	8/11-8/15/21	\$9,115.00
24STD210-21	10th District Junior Livestock Committee	Fair - Auction	8/11-8/15/21	Trade - Project
25STD210-21	ACSATM, Inc.	Fair - ATM Service	8/11-8/15/21	\$1.00/transaction
26STD210-21	College of the Siskiyous	Fair - Ice Service	8/11-8/15/21	\$1.50/bag
27STD210-21	Caralee Scala	Fair - Dairy Display	8/11-8/15/21	\$200.00

STANDARD 213 AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	EXPENSE
None this month				

WINTER STORAGE AGREEMENTS (monthly amounts):

CONTRACT #	NAME	PURPOSE	DATES	REVENUE (per mo)
None this month				

MOTHERS DAY MARKET AGREEMENTS:

CONTRACT #	NAME	PURPOSE	DATES	REVENUE
40MDM-21	Next Tuesday Design Co.	Outdoor Market	5/8-5/9/21	\$100.00
41MDM-21	Void	Outdoor Market	5/8-5/9/21	\$0.00
42MDM-21	Southern Oregon Food & Beverage	Outdoor Market	5/8-5/9/21	\$175.00
43MDM-21	Lularoe	Outdoor Market	5/8-5/9/21	\$175.00

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44MDM-21	Beautifully Polished by Barb	Outdoor Market	5/8-5/9/21	\$100.00
45MDM-21	Rescue Ranch	Outdoor Market	5/8-5/9/21	\$100.00
46MDM-21	HRF Powersports	Outdoor Market	5/8-5/9/21	\$175.00
47MDM-21	Georgie Bass	Outdoor Market	5/8-5/9/21	\$100.00
48MDM-21	Shastina Daisy Décor	Outdoor Market	5/8-5/9/21	\$100.00
49MDM-21	Beading Bear Co.	Outdoor Market	5/8-5/9/21	\$100.00
50MDM-21	Siskiyou Credit Union	Outdoor Market	5/8-5/9/21	Trade - Partner
51MDM-21	Yreka Motors	Outdoor Market	5/8-5/9/21	Trade - Promo w/Partner

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Siskiyou Golden Fair Check Detail

April 2021

Num	Date	Name	Description	Original Amount
EFT-22	04/15/2021	United States Treasury	4/15 PR Federal Tax Deposit	-2,179.90
EFT-23	04/30/2021	United States Treasury	4/30 PR Federal Tax Deposit	-2,365.14
28999	04/01/2021	Outlaw Saddles & Silver	Jackpot Awards	-190.00
29000	04/01/2021	City of Yreka	Water Service	-994.14
29001	04/02/2021	J.P. Morgan	Savings Plus Program deduction	-125.00
29002	04/02/2021	Grainger	Maintenance Supplies	-19.13
29003	04/05/2021	Void	Void	0.00
29004	04/12/2021	Pacific Power	Power Service	-2,392.68
29005	04/12/2021	Hue & Cry, Inc.	Office & Grounds Security	-191.50
29006	04/12/2021	Department of General Services	Equipment Insurance	-6,732.00
29007	04/13/2021	Fairchild Medical Center	Damage/Cleaning Deposit Refund	-100.00
29008	04/13/2021	California Fair Services Authority	Vision & Life Insurance	-76.95
29009	04/13/2021	AAA	Reissue 2020 Partnership Refund Check	-500.00
29010	04/14/2021	CDFA Fairs 93310	Front LED Sign Loan Payment	-735.21
29011	04/15/2021	Eiler, Michelle L.	4/15 Wages	-1,706.06
29012	04/15/2021	Luiz, Michael L.	4/15 Wages	-1,638.04
29013	04/15/2021	Munson, Cliff F.	4/15 Wages	-2,639.52
29014	04/16/2021	Void	Void	0.00
29015	04/19/2021	J.P. Morgan	Savings Plus Program deduction	-125.00
29016	04/19/2021	D&R Janitorial	Office Cleaning	-100.00
29017	04/19/2021	Grainger	Maintenance Supplies	-99.35
29018	04/19/2021	Portable Restroom Trailers, LLC	Portable Shower Trailer	-59,340.00
29019	04/19/2021	North Coast Electric Company	Maintenance Supplies	-245.07
29020	04/19/2021	California Fair Services Authority	Jackpot Show Special Events Insurance	-300.00
29021	04/20/2021	G&G Ace Hardware	Maintenance Supplies	-576.14
29022	04/20/2021	Cash	Cash Register Change Fund	-500.00
29023	04/21/2021	Yreka Transfer, LLC	Garbage Service	-137.00
29024	04/22/2021	Daniel Comingore	Jackpot Pen Refund	-60.00
29025	04/22/2021	Jackson Duchi	Jackpot Pen/Sweatshirt Refund	-90.00
29026	04/22/2021	Nora Harris	Jackpot Pen Refund	-30.00
29027	04/30/2021	Eiler, Michelle L.	4/30 Wages	-1,677.61
29028	04/30/2021	Luiz, Michael L.	4/30 Wages	-1,596.11
29029	04/30/2021	McMillen, Christopher D	4/30 Wages	-1,113.52
29030	04/30/2021	Munson, Cliff F.	4/30 Wages	-2,607.67
29031	04/30/2021	Eiler, Michelle L.	April Health Payment	-226.99
29032	04/30/2021	Munson, Cliff F.	April Health Payment	-240.11
029033	04/30/2021	Void	Void	0.00
29034	04/30/2021	Void	Void	0.00

-91,649.84

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10th DAA/Siskiyou Golden Fair

Summary Trial Balance

As of April 30, 2021

	Apr 30, 21	
	Debit	Credit
11100 • Petty Cash Fund	300.00	
11200 • Change Fund	500.00	
11210 • ATM Change Fund	5,260.00	
11300 • Banner Bank - Checking	119,494.45	
11400 • Mechanics Bank - Checking	0.00	
11500 • Banner Bank - Savings	79,233.87	
11610 • Tri Counties Bank - CD	36,107.92	
11620 • Mechanics Bank - CD	76,887.66	
11630 • PremierWest Bank - CD	0.00	
11700 • LAIF Account	614,681.14	
13100 • Accounts Receivable	3,191.29	
14300 • Deferred Expenses - General	0.00	
14999 • Undeposited Funds	0.00	
16000 • Deferred Outflows of Resources	164,934.22	
19000 • Construction in Progress	249,747.00	
19200 • Building and Improvements	0.00	
19201 • Accum Deprec - Buildings	0.00	
19300 • Equipment	482,473.26	
19301 • Accum Deprec - Equipment		364,121.09
19400 • Leasehold Improvements	3,637,381.90	
19401 • Accum Deprec - Leasehold Improve		2,996,625.85
21000 • Payroll Liabilities	0.00	
21200 • Accounts Payable	0.00	
22100 • Social Security/Medicare Taxes	0.00	
22200 • PST/Deferred Compensation		99.90
22300 • Retirement Contributions		1,382.32
22310 • Alternate Retirement Program	0.00	
22320 • Other Post-Employment Benefits	0.00	
22400 • State Withholding Taxes		804.60
22410 • NonResident Withholding	0.00	
22500 • Federal Withholding Taxes	0.00	
22610 • Medical Insurance		487.72
22620 • Dental Insurance		11.62
22630 • Union Dues		131.23
22640 • Savings Plus Program	0.00	
22650 • Other Deductions - LTD, SDI		93.73
22700 • H/S Drug Fees Collected	0.00	
22800 • Deferred Income - General		675.00
24100 • Damage/Cleaning Deposits		700.00
24110 • Stage Maintenance		40,021.34
24200 • JFB Scholarship		4,653.43
24500 • Leave Liability		67,397.00
25000 • Long Term Debt (Front Sign)		6,616.65
25010 • SB 84 CalPers Loan		63,708.00
25500 • *Sales Tax Payable	0.00	
25600 • Deferred Inflows of Resources		22,475.83
26000 • Net Pension Liability		560,181.73
29000 • Net Resources - Capital Assets		835,485.03
29100 • Total Net Resources		854,507.58
29400 • UnrestrictedNetPosition-Pension	481,431.35	
30000 • Opening Bal Equity	0.00	
31200 • State Allocations		104,000.00
31300 • F&E Reimbursements	0.00	
31900 • Capital Project Reimbursements		15,668.80
32500 • One Time Revenue Source		55,340.00
33000 • Contributions from other Govern	0.00	
34000 • Other Funding-	0.00	
39000 • Retained Earnings	0.00	
41510 • Commercial Space - Outside		430.00
41520 • Commercial Space - Inside		4,185.00
41525 • Commercial Space - Window		510.00
42210 • Concessions - NonProfit		600.00
42220 • Concessions - Professional		1,100.00
42300 • Concessions - Non Food		50.00

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10th DAA/Siskiyou Golden Fair

Summary Trial Balance

As of April 30, 2021

	Apr 30, 21	
	Debit	Credit
43200 · Awards Program		2,800.00
44300 · Awards Program - H/S		100.00
46400 · Destruction Derby		50.00
47500 · Junior Fair Board		54.00
47700 · Camping Fees		16,550.00
47910 · Days		7,500.00
47930 · Grandstand		9,000.00
47940 · Ground		18,050.00
47950 · Rodeo		6,500.00
47105 · Sportsmens Expo & Carving		3,000.00
47107 · Jackpot Livestock Show		5,215.00
47112 · Mothers Day Market		4,110.00
48000 · Interim Revenue	0.00	
48100 · Building Rentals		550.00
48110 · Storage (off season)		9,490.00
48200 · Grounds Rentals		4,305.00
48210 · Auto Racing		1,700.00
48215 · Kart Racing		1,000.00
48220 · Community Riding Program		60.00
48240 · Billboard		27,000.00
48300 · Equipment Rental/Labor		1,000.00
48310 · Front LED Sign		19,912.50
48500 · Utility Fee Reimbursement		100.00
49100 · Miscellaneous Income		200.39
49510 · Interest Earnings		999.04
49530 · Other - Refunds/Reimb		1,272.00
50100 · Admin Wages - Permanent	56,442.18	
50310 · Employees Benefits	20,376.14	
50320 · Payroll Taxes	4,526.99	
50330 · Worker's Compensation Insurance	15,273.06	
50600 · Travel/Training - Employees	468.00	
50700 · Office Supplies	2,044.84	
50800 · Telephone & Postage	919.45	
50900 · Dues & Subscriptions	2,380.00	
51000 · General Liability Insurance	19,773.54	
51010 · Property & Business Insurance	7,125.00	
51100 · Other Admin -	140.00	
51110 · Credit Card Fees (non fair)	225.13	
51120 · Office/Grounds Security	772.00	
51130 · Office Cleaning	400.00	
51140 · Computer Support	1,837.50	
52100 · Maint Wages - Permanent	17,355.28	
52200 · Maint Wages - Temporary	1,332.00	
52210 · Employee Benefits	4,454.30	
52220 · Payroll Taxes	1,027.87	
52800 · Light, Heat, Water, Power	13,355.41	
52900 · Maintenance of Equipment	217.46	
52910 · Equipment Fuel & Insurance	6,732.00	
53000 · Maintenance of Bldgs & Grounds	1,933.04	
53100 · Trash Removal, Clean up	548.00	
54400 · Advertising	582.08	
54600 · Public Relations Expense	1,500.00	
54800 · Other - Billboard	3,240.00	
56300 · Supplies and Expenses	645.36	
57107 · Livestock Jackpot Show	490.00	
58200 · Trophies, Medals, Ribbons	2,189.65	
63410 · Entry Office & Entry Fees	701.11	
63420 · Livestock & Small Animal	474.64	
64720 · Trophies, Medals, Ribbons	403.73	
66320 · Grounds	0.00	
80000 · Prior Year Operating Expenses	571.56	
81000 · Miscellaneous Expense	500.00	
TOTAL	6,142,581.38	6,142,581.38

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10th DAA/Siskiyou Golden Fair
Balance Sheet
As of April 30, 2021

	Apr 30, 21
ASSETS	
Current Assets	
Checking/Savings	
11100 · Petty Cash Fund	300.00
11200 · Change Fund	500.00
11210 · ATM Change Fund	5,260.00
11300 · Banner Bank - Checking	119,494.45
11500 · Banner Bank - Savings	79,233.87
11600 · Cash in Time Deposits	
11610 · Tri Counties Bank - CD	36,107.92
11620 · Mechanics Bank - CD	76,887.66
Total 11600 · Cash in Time Deposits	112,995.58
11700 · LAIF Account	614,681.14
Total Checking/Savings	932,465.04
Other Current Assets	
13100 · Accounts Receivable	3,191.29
16000 · Deferred Outflows of Resources	164,934.22
Total Other Current Assets	168,125.51
Total Current Assets	1,100,590.55
Fixed Assets	
19000 · Construction in Progress	249,747.00
19300 · Equipment	482,473.26
19301 · Accum Deprec - Equipment	-364,121.09
19400 · Leasehold Improvements	3,637,381.90
19401 · Accum Deprec - Leasehold Improve	-2,996,625.85
Total Fixed Assets	1,008,855.22
TOTAL ASSETS	2,109,445.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22200 · PST/Deferred Compensation	99.90
22300 · Retirement Contributions	1,382.32
22400 · State Withholding Taxes	804.60
22600 · Employee Deductions	
22610 · Medical Insurance	487.72
22620 · Dental Insurance	11.62
22630 · Union Dues	131.23
22650 · Other Deductions - LTD, SDI	93.73
Total 22600 · Employee Deductions	724.30
22800 · Deferred Income - General	675.00
24100 · Damage/Cleaning Deposits	700.00
24110 · Stage Maintenance	40,021.34
24200 · JFB Scholarship	4,653.43
24500 · Leave Liability	67,397.00
25000 · Long Term Debt (Front Sign)	
25010 · SB 84 CalPers Loan	63,708.00
25000 · Long Term Debt (Front Sign) - Other	6,616.65
Total 25000 · Long Term Debt (Front Sign)	70,324.65

6-11
10th DAA/Siskiyou Golden Fair
Balance Sheet
As of April 30, 2021

	Apr 30, 21
25600 • Deferred Inflows of Resources	22,475.83
26000 • Net Pension Liability	560,181.73
Total Other Current Liabilities	769,440.10
Total Current Liabilities	769,440.10
Total Liabilities	769,440.10
Equity	
29000 • Net Resources - Capital Assets	835,485.03
29100 • Total Net Resources	854,507.58
29400 • UnrestrictedNetPosition-Pension	-481,431.35
31200 • State Allocations	104,000.00
31900 • Capital Project Reimbursements	15,668.80
32500 • One Time Revenue Source	55,340.00
Net Income	-43,564.39
Total Equity	1,340,005.67
TOTAL LIABILITIES & EQUITY	2,109,445.77

6-12

10th DAA/Siskiyou Golden Fair

Profit & Loss Budget vs. Actual

January through April 2021

	Jan - Apr 21	Budget	\$ Over Budget	% of Budget
Income				
41000 · Admissions Revenue	0.00	91,775.00	(91,775.00)	0.0%
41500 · Commercial Space Revenue	5,125.00	34,067.00	(28,942.00)	15.0%
42000 · Concessions Revenue	1,750.00	170,950.00	(169,200.00)	1.0%
43000 · Exhibit Revenue	2,800.00	17,393.00	(14,593.00)	16.1%
44000 · Horse Show Revenue	100.00	3,136.00	(3,036.00)	3.2%
46000 · Fair Attractions	50.00	54,000.00	(53,950.00)	0.1%
47000 · Miscellaneous Fair Revenue	57,654.00	198,685.00	(141,031.00)	29.0%
47005 · Miscellaneous Non-Fair Revenue	12,325.00	55,860.00	(43,535.00)	22.1%
48000 · Interim Revenue	65,117.50	169,573.00	(104,455.50)	38.4%
49100 · Miscellaneous Income	200.39			
49500 · Other Operating Revenue	2,271.04	12,150.00	(9,878.96)	18.7%
Total Income	147,392.93	807,589.00	(660,196.07)	18.3%
Gross Profit	147,392.93	807,589.00	(660,196.07)	18.3%
Expense				
50000 · Administration Expense	132,703.83	387,933.00	(255,229.17)	34.2%
52000 · Maintenance Expense	46,955.36	230,522.00	(183,566.64)	20.4%
54000 · Publicity Expense	5,322.08	29,960.00	(24,637.92)	17.8%
56000 · Attendance Operations	645.36	61,877.00	(61,231.64)	1.0%
57000 · Miscellaneous Fair Expenses	0.00	7,850.00	(7,850.00)	0.0%
57005 · Miscellaneous Non-Fair Expenses	490.00	32,380.00	(31,890.00)	1.5%
58000 · Premiums Expense (not H/S)	2,189.65	16,500.00	(14,310.35)	13.3%
63000 · Exhibits Expense	1,175.75	31,801.00	(30,625.25)	3.7%
64000 · Horse Show Expense	403.73	6,041.00	(5,637.27)	6.7%
66000 · Fair Entertainment Expense	0.00	116,623.00	(116,623.00)	0.0%
80000 · Prior Year Operating Expenses	571.56			
81000 · Miscellaneous Expense	500.00			
90000 · Depreciation Expense	0.00	99,985.00	(99,985.00)	0.0%
Total Expense	190,957.32	1,021,472.00	(830,514.68)	18.7%
Net Income	(43,564.39)	(213,883.00)	170,318.61	20.4%

6-13
10TH DISTRICT AGRICULTURAL ASSOCIATION
SISKIYOU GOLDEN FAIRGROUNDS

As of April 30, 2021

Account Description	Account Number	2020 STOP	2021 Budget	2021 Actual	Bud vs Act Difference
ADMISSIONS REVENUE:					
Regular Fair Admissions	41010	\$0	\$80,205		(\$80,205)
Discounted Fair Admissions	41020	\$0	\$11,570		(\$11,570)
COMMERCIAL SPACE REVENUE:					
Outside Commercial Space	41510	\$0	\$12,825	\$430	(\$12,395)
Inside & Window Commercial Space	41520	\$0	\$21,242	\$4,695	(\$16,547)
CONCESSIONS REVENUE:					
Carnival	42100	\$0	\$37,500		(\$37,500)
Carnival - PreSale	42110	\$0	\$37,500		(\$37,500)
Food Concessions (local, prof, alcohol)	42200	\$0	\$91,200	\$1,700	(\$89,500)
Non-Food Concessions	42300	\$0	\$4,750	\$50	(\$4,700)
EXHIBITS REVENUE:					
Entry Fees	43100	\$0	\$7,125		(\$7,125)
Donated & Sponsored Awards	43200	\$0	\$6,500	\$2,800	(\$3,700)
Other - Quilt Judge Donation, Poultry Inspect	43410	\$0	\$300		(\$300)
Other - Shavings	43420	\$0	\$3,468		(\$3,468)
HORSE SHOW REVENUE:					
Entry Fees	44200	\$0	\$2,328		(\$2,328)
Donated & Sponsored Awards	44300	\$0	\$428	\$100	(\$328)
Stall Fees	44400	\$0	\$380		(\$380)
FAIR ATTRACTION REVENUE:					
Rodeo Admissions	46100	\$0	\$24,000		(\$24,000)
Destruction Derby Admissions & Entries	46400	\$0	\$21,000	\$50	(\$20,950)
Thursday Night Admission	46500	\$0	\$0		\$0
Friday Night Admissions & Entries	46700	\$0	\$9,000		(\$9,000)
MISCELLANEOUS FAIR REVENUE:					
Parking	47100	\$0	\$0		\$0
Pocket Schedule Advertising	47200	\$0	\$1,900		(\$1,900)
Utility Fee Reimbursement (Stock Trucks)	47300	\$0	\$0		\$0
Exhibitor Handbook Advertising	47400	\$0	\$0		\$0
Junior Fair Board	47500	\$1,290	\$1,000	\$54	(\$946)
Camping Fees (Fairtime)	47700	\$0	\$23,750	\$16,550	(\$7,200)
Other - ATM Transactions	47810	\$0	\$1,045		(\$1,045)
Other - Ice Service	47820	\$0	\$3,990		(\$3,990)
Sponsorships	47900	\$0	\$167,000	\$41,050	(\$125,950)
MISCELLANEOUS NON-FAIR REVENUE:					
Sportsmens Expo	47105	\$1,000	\$34,200	\$3,000	(\$31,200)
Holiday Gift Fair	47206	\$2,875	\$7,125		(\$7,125)
Jackpot Show	47107	\$0	\$14,250	\$5,215	(\$9,035)
Livestock Grading Event	47111	\$3,801	\$0		\$0
Music Festival/Fair Fundraiser	47409	\$0	\$0		\$0

6-14

Account Description	Account Number	2020 STOP	2021 Budget	2021 Actual	Bud vs Act Difference
Mother's Day Market	47112	\$0	\$0	\$4,110	\$4,110
Other - soda machine, NSF fees, recycle	47505	\$235	\$285		(\$285)
INTERIM REVENUE:					
Rental of Buildings	48100	\$275	\$9,338	\$550	(\$8,788)
Storage	48110	\$27,698	\$30,400	\$9,490	(\$20,910)
Grounds Rentals	48200	\$15,840	\$19,000	\$4,305	(\$14,695)
Auto Racing	48210	\$13,570	\$7,485	\$1,700	(\$5,785)
Kart Racing	48215	\$4,000	\$4,750	\$1,000	(\$3,750)
Community Riding Program	48220	\$1,000	\$475	\$60	(\$415)
Billboard	48240	\$64,800	\$64,800	\$27,000	(\$37,800)
Equipment Rentals	48300	\$0	\$1,500	\$1,000	(\$500)
Front Sign Rentals	48310	\$24,556	\$28,500	\$19,913	(\$8,588)
Utility Fee Reimbursement	48500	\$3,484	\$3,325	\$100	(\$3,225)
Other	48700	\$0	\$0	\$200	\$200
PRIOR YEAR ADJUSTMENT:	49000	\$5,552	\$0		\$0
OTHER OPERATING REVENUE:					
Interest Earnings	49510	\$12,008	\$12,000	\$999	(\$11,001)
Donations/Sponsorships (General)	49520	\$60,020	\$0	\$0	\$0
Other - refunds, atm fees	49530	\$313	\$150	\$1,272	\$1,122
TOTAL REVENUES:		\$242,317	\$807,587	\$147,393	(\$660,194)
ADMINISTRATION EXPENSE:					
Salaries & Wages - Permanent	50100	\$174,170	\$175,596	\$56,442	(\$119,154)
Salaries & Wages - Temporary	50200	\$0	\$6,930		(\$6,930)
Compensated Absences Expense	50300	\$6,515	\$17,000		(\$17,000)
Employee Benefits - Employer's Share	50310	\$79,152	\$26,446	\$20,376	(\$6,070)
Pension Expense	50311	\$0	\$48,454		(\$48,454)
OPEB Expense	50312	\$7,695	\$8,077		(\$8,077)
Payroll Taxes	50320	\$12,733	\$13,733	\$4,527	(\$9,206)
Worker's Compensation Insurance	50330	\$9,374	\$15,273	\$15,273	\$0
Director's Expense	50500	\$0	\$0		\$0
Traveling/Training Expense - Employees	50600	\$5,865	\$7,000	\$468	(\$6,532)
Office Supplies and Expense	50700	\$8,023	\$5,000	\$2,045	(\$2,955)
Telephone and Postage	50800	\$3,448	\$4,000	\$919	(\$3,081)
Dues and Subscriptions	50900	\$2,797	\$2,800	\$2,380	(\$420)
Insurance (General Liability)	51000	\$12,640	\$19,774	\$19,774	(\$0)
Property & Business Insurance	51010	\$14,909	\$15,000	\$7,125	(\$7,875)
Revenue Protection Program	51020	\$3,000	\$0		\$0
Other - bank fees, miscellaneous, legal	51100	\$5,518	\$8,000	\$140	(\$7,860)
Credit Card Fees (non fair)	51110	\$1,073	\$1,000	\$225	(\$775)
Office & Grounds Security	51120	\$2,303	\$2,300	\$772	(\$1,528)
Office Cleaning	51130	\$270	\$1,200	\$400	(\$800)
Computer Support Services	51140	\$3,227	\$3,500	\$1,838	(\$1,663)
Statewide Property Inventory	51150	\$331	\$350		(\$350)
Unemployment Insurance	51200	\$792	\$500		(\$500)
Audit Expense	51300	\$6,000	\$6,000		(\$6,000)

6-15

Account Description	Account Number	2020 STOP	2021 Budget	2021 Actual	Bud vs Act Difference
MAINTENANCE & GENERAL OPERATIONS:					
Salaries & Wages - Permanent	52100	\$55,490	\$55,820	\$17,355	(\$38,465)
Salaries & Wages - Temporary	52200	\$2,230	\$48,840	\$1,332	(\$47,508)
Employee Benefits - Employer's Share	52210	\$18,336	\$1,824	\$4,454	\$2,630
Pension Expense	52211	\$0	\$15,292		(\$15,292)
OPEB Expense	52212	\$3,205	\$2,568		(\$2,568)
Payroll Taxes	52220	\$4,314	\$4,978	\$1,028	(\$3,950)
Light, Heat, Water and Power	52800	\$44,529	\$70,000	\$13,355	(\$56,645)
Maintenance of Equipment (Supplies)	52900	\$1,619	\$6,000	\$217	(\$5,783)
Fuel & Insurance for Equipment	52910	\$6,450	\$8,500	\$6,732	(\$1,768)
Maintenance of Bldg & Grounds (Supplies)	53000	\$9,254	\$11,000	\$1,933	(\$9,067)
State Fire Marshall Inspections	53050	\$1,699	\$1,000		(\$1,000)
Trash Removal, Clean up (Contractual)	53100	\$1,918	\$1,700	\$548	(\$1,152)
Special Repairs -	53300	\$2,942	\$3,000		(\$3,000)
PUBLICITY EXPENSE:					
Professional Services (Contractual)	54200	\$0	\$1,000		(\$1,000)
Advertising (fair, interim events)	54400	\$1,963	\$10,000	\$582	(\$9,418)
Promotional Expense (mixer, shirts/hats)	54500	\$0	\$1,000	\$1,500	\$500
Public Relations Expense (website)	54600	\$4,899	\$5,000		(\$5,000)
Other - billboard expense/percentage	54800	\$12,960	\$12,960	\$3,240	(\$9,720)
ATTENDANCE OPERATIONS:					
Salaries & Wages - Temporary	56101	\$0	\$12,812		(\$12,812)
Payroll Taxes	56120	\$0	\$215		(\$215)
Professional Services (Contractual)	56200	\$0	\$40,200		(\$40,200)
Supplies and Expenses	56300	\$494	\$3,500	\$645	(\$2,855)
Ice Service	56310	\$0	\$4,500		(\$4,500)
Radio Rentals	56320	\$0	\$450		(\$450)
Other - Lodging	56400	\$0	\$200		(\$200)
MISCELLANEOUS FAIR EXPENSES:					
Exhibitor Handbook Printing	57400	\$0	\$500		(\$500)
Junior Fair Board	57500	\$743	\$1,000		(\$1,000)
Sponsorships	57700	\$0			\$0
Banners & Supplies	57710	\$32	\$2,000		(\$2,000)
BBQ Supplies & Expense	57720	\$0	\$2,000		(\$2,000)
Other	57800	\$0			\$0
Streetsweeper	57810	\$0	\$550		(\$550)
Landfill Fees	57820	\$0	\$800		(\$800)
Commercial Exhibits & Concessions	57900	\$0	\$1,000		(\$1,000)
MISCELLANEOUS NON-FAIR PROGRAMS:					
Salaries & Wages - Temporary	57110	\$0	\$611		(\$611)
Payroll Taxes	57125	\$0	\$9		(\$9)
Sportsmens Expo	57405	\$64	\$21,000		(\$21,000)
Holiday Gift Fair	57505	\$1,059	\$760		(\$760)
Jackpot Show	57508	\$1,091	\$10,000	\$490	(\$9,510)
Livestock Grading Event	57111	\$16,935	\$0		\$0
Other - billboard commission/soda stock	57605	\$0	\$0		\$0

6-16

Account Description	Account Number	2020 STOP	2021 Budget	2021 Actual	Bud vs Act Difference
PREMIUMS EXPENSE (excluding Horse Show):					
Cash Awards	58100	\$0	\$10,000		(\$10,000)
Trophies, Medals, Ribbons	58200	\$0	\$6,500	\$2,190	(\$4,310)
Sponsored Cash Awards	58300	\$0	\$0		\$0
EXHIBITS EXPENSE:					
Salaries & Wages - Temporary	63101	\$0	\$18,384		(\$18,384)
Payroll Taxes	63120	\$0	\$267		(\$267)
Judges (Contractual)	63200	\$0	\$6,500		(\$6,500)
Professional Services (Contractual)	63300	\$0	\$0		\$0
Supplies and Expenses (entry office, depts)	63400	\$0			\$0
Entry Office & Entry Fees	63410	\$572	\$2,000	\$701	(\$1,299)
Livestock & Small Animal	63420	\$0	\$4,000	\$475	(\$3,525)
Still Exhibit Departments	63430	\$0	\$400		(\$400)
Other - brand inspection	63700	\$0	\$250		(\$250)
HORSE SHOW EXPENSE (including Premiums):					
Salaries & Wages - Temporary	64101	\$0	\$385		(\$385)
Payroll Taxes	64120	\$0	\$6		(\$6)
Judges (Contractual)	64200	\$0	\$800		(\$800)
Professional Services (Contractual)	64300	\$0	\$800		(\$800)
Supplies and Expense	64400	\$0	\$0		\$0
Cattle Fees	64500	\$0	\$250		(\$250)
Cash Awards	64710	\$0	\$2,000		(\$2,000)
Trophies, Medals, Ribbons	64720	\$0	\$1,800	\$404	(\$1,396)
Sponsored Cash Awards	64730	\$0	\$0		\$0
FAIR ENTERTAINMENT EXPENSE:					
Supplies and Expenses (tickets, toilets)	66300	\$0			\$0
Ticketing System & Fees	66310	\$238	\$8,000		(\$8,000)
Grounds	66320	\$0	\$1,500		(\$1,500)
Grandstand	66330	\$0	\$1,200		(\$1,200)
Rodeo (Saturday)	66400	\$0	\$31,000		(\$31,000)
Grounds Entertainment	66500	\$0	\$49,048		(\$49,048)
Thursday Event	66600	\$0	\$0		\$0
Destruction Derby (Sunday)	66700	\$0	\$8,100		(\$8,100)
Redneck Roundup	66800	\$0	\$8,500		(\$8,500)
PRIOR YEAR OPERATING EXPENSE ADJUSTMENT:				\$572	\$572
Miscellaneous Expense	81000	\$543	\$0	\$500	\$500
CASH SHORTAGES & OVERAGES:					
Ticket Sales	85100	\$0	\$0		\$0
Grandstand Event Sales	85200	\$0	\$0		\$0
Other	85900	\$0	\$0		\$0
TOTAL EXPENSES:		\$553,412	\$912,212	\$190,957	(\$721,255)
NET OPERATING PROFIT/(LOSS) BEFORE FUNDING		(\$311,094)	(\$104,625)	(\$43,564)	\$61,061
LOCAL (BASE) ALLOCATION:		\$42,009	\$42,009		(\$42,009)
OTHER FUNDS - Training Allocation		\$2,661	\$2,661		(\$2,661)
OTHER FUNDS - Capital Project Reimbursements		\$41,000		\$15,669	\$15,669

6-17

Account Description	Account Number	2020 STOP	2021 Budget	2021 Actual	Bud vs Act Difference
OTHER FUNDS - AB1499 Funds		\$395,520		\$55,340	\$55,340
NET PROFIT/(LOSS) AFTER FUNDING		\$170,096	(\$59,955)	\$27,444	

Above figures do not include depreciation expense that is calculated at year end.

EXPLANATIONS:

COVID-19 - 2020 Fair Cancelled, held Livestock Grading Event instead

7a-1

Profit & Loss Statement

Company Name: Siskiyou Golden Speedway

Modified Cash Basis

Report Start Date: 4/1/2021

Report End Date: 4/30/2021

Current Date: 4/30/2021

Title	Amount
Test and Tune - Gross	\$1,455.00
Race- Front Gate	\$4,930.00
Race - Concessions	\$4,425.00
Race - Jr Fan	\$0.00
Race - Beer Booth	\$2,300.00
Race - Back Gate	\$8,250.00
Total Income	\$21,360.00

Cost of Goods Sold	
Cost of Goods Sold	\$373.88
Cost of Goods Sold Concessions	\$2,129.70
Cost of Goods Jr Fan Club	\$1,453.00
Cost Of Goods Beer Booth	\$716.00
Total Cost of Goods Sold	\$4,672.58

Gross Profit	\$16,687.42
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Expenses	
Insurance	\$2,104.52
Race Supplies & Materials	\$1,397.56
Misc. Expense	\$300.00
Office Supplies	\$288.05
Website & Race Software	\$338.88
Professional Fees	\$15.00
Rent	\$1,550.00
Repairs & Maintenance	\$1,964.28
Award Money	\$4,690.00
Sanction Fees	\$185.00
Total Expenses	\$12,833.29

Net Profit	\$3,854.13
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**Improvement

Pit Booth - Jr Fan Club - Concessions Equipment

7B-1

Michelle Eiler

From: Cliff Munson
Sent: Friday, May 14, 2021 8:33 AM
To: Michelle Eiler, Mike Luiz
Subject: FW: McConnell Fund grant - update

FYI. Please put in board packet.

From: Megan Conn <megan@cfnorthstate.org>
Sent: Thursday, May 13, 2021 4:00 PM
To: Cliff Munson <cliffm@sisqfair.com>
Subject: McConnell Fund grant - update

Hi Cliff! Thank you for your time and care submitting a grant application to The McConnell Fund of Community Foundation of the North State for 10th DAA/Siskiyou Golden Fairground to purchase a multi-use portable shower trailer for fairgrounds.

Unfortunately, the application was not selected to receive a grant this cycle. This decision was made after the community review panel carefully reviewed all applications. As is often the case, we received many more requests than we were able to fund for this competitive opportunity.

We appreciate your efforts and your patience while we went through the review process. We will also be sending a notification by mail but wanted to let you know as soon as possible.

If you have any questions, or would like further information, please feel free to reach out.

Thank you so much and we truly wish you well as you continue your work to support our communities. We're grateful for all you are doing for others!

With gratitude,



Megan Conn

Program Officer

1335 Arboretum Dr. Ste. B
Redding, CA 96003
530.244.1219 Direct



1010-1

From: Arend, Diane@CALFIRE [<mailto:Diane.Arend@fire.ca.gov>]

Sent: Wednesday, May 5, 2021 2:11 PM

Subject: REGULATION NOTICE - 45 Day Public Comment Period - State Fire Marshal-Special Event Permit, Title 19, CCR.

CAL FIRE - Office of the State Fire Marshal
Code Development and Analysis Division

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[Title 24 Regulations Development](#) | [Title 19 Regulations Development](#)

Regulation Notice

To Interested Parties:

The Office of the State Fire Marshal (OSFM) is providing Notice of a 45-Day Public Comment Period of proposed amendments to California Code of Regulations, Title 19, Division 1, Chapter 1, related to Special Event Permits in state owned, specified state owned and state institutional . The Notice (NOPA), Initial Statement of Reasons (ISOR), Text of Regulations (ET), including any

10b-2

“Document Incorporated by Reference or Relied Upon” and any other materials may be accessed on the State Fire Marshal website

at: <http://osfm.fire.ca.gov/divisions/code-development-and-analysis/title-19-development/> tab titled (FLS) Fire and Life Safety – Special Event Permit

The OSFM will accept written comments regarding this proposed regulatory action for 45 days **beginning May 7, 2021 and ending June 21, 2021.**

[Download the NOPR](#)

NOTICE OF PROPOSED RULEMAKING (NOPA)

**California Code of Regulations
TITLE 19. PUBLIC SAFETY
Division 1. State Fire Marshal
Chapter 1. General Fire and Panic Safety
Subchapter 1. Administration
Article 3A. Special Event Permit**

NOTICE IS HEREBY GIVEN pursuant to Government Code, §11346.6, that the California Department of Forestry and Fire Protection – Office of the State Fire Marshal (“OSFM”) or (“SFM”) proposes to take the regulatory action described below in the Informative Digest implementing Title 19, Division 1, Chapter 1, Article 3A of the California Code of Regulations (CCR), related to special event permits on state-owned and specified state-occupied property or in state buildings, after considering public comments, objections, or recommendations regarding the proposed action.

WRITTEN COMMENT PERIOD

Any interested person, or his or her authorized representative, may submit written comments relevant to the proposed regulatory action. Written comments will be accepted for at least 45 days beginning May 7, 2021 and ending June 21, 2021. The written comment period **closes at 12:00 a.m. (Pacific Time) on June 22, 2021**. All written comments received by that date and time will be considered and responded to as part of the compilation of the rulemaking file and are subject to disclosure under the Public Records Act (Gov. Code § 6250, et seq.). Written comments should be directed to:

- **Email:** Diane Arend diane.arend@fire.ca.gov
(Include in the subject line of the email “Comments: Special Event Permit”).
- **Mail to:**
CAL FIRE / Office of the State Fire Marshal
P.O. Box 944246
Sacramento, California 94244-2460
Attn: Diane Arend, Code Development & Analysis
- **Hand delivered between 8:00 a.m. and 5:00 p.m.(PDT) to:**
CAL FIRE / Office of the State Fire Marshal
2251 Harvard Street, Suite 400

Pursuant to Government Code §11346.9, the SFM shall respond to comments submitted during the comment period containing objections and/or recommendations specifically directed at the SFM’s proposed action or to the procedures followed by the agency in proposing or adopting the action.

PUBLIC HEARING

The SFM has not scheduled a public hearing on this proposed action. However, the SFM will hold a public hearing to accept comments if a written request is received from any interested party or their authorized representative no later than 15 days before the close of the 45-day written comment period, pursuant to Government Code Section 11346.8. Submit requests to the contact person(s) indicated below.

AVAILABILITY OF CHANGED OR MODIFIED TEXT

After holding a public hearing, if requested, and considering all timely and relevant comments received by the State Fire Marshal, and following the 45-day comment period, the SFM may adopt the proposed regulations substantially as described in this notice. If modifications are made which are sufficiently related to the originally proposed text, the modified text – with changes indicated – shall be made available to the public for at least 15 days before the SFM adopts, amends, or repeals the regulations as revised. The SFM will accept written comments on the modified regulations for 15 days after the date on which they are made available. To be notified of any modifications, you must submit written/oral comments or request that you be notified of any modified regulations. Please send requests for copies of any modified regulations to the contact person.

The State Fire Marshal invites interested persons to present statements or arguments with respect to alternatives to the proposed regulation during the written comment period.

AUTHORITY & REFERENCE

The State Fire Marshal is proposing this regulatory action pursuant to Health and Safety Code Section 13145, the State Fire Marshal shall enforce regulations and standards and other regulations that have been formally adopted by the State Fire Marshal for the prevention of fire or for the protection of life and property against fire or panic. The proposed regulations implement, interpret, and make specific sections 13145 of the Health and Safety Code.

INFORMATIVE DIGEST - POLICY STATEMENT OVERVIEW

The broad objective of this proposed rulemaking action is to better define the regulatory requirements of the SFM Fire and Life Safety Program, for special event activities on state-owned or specified state-occupied property and the enforcement and maintenance of those requirements for state agencies and stakeholders.

Specifically, this action proposes to require a special event permit for special event activities occurring on state-owned or specified state-occupied properties or in state buildings which are beyond the normal scope of activities and typical operations conducted on state properties.

This rulemaking action proposes the adoption of new Article 3A, and Sections 3.34, 3.35, 3.36, 3.36.1, 3.36.2, 3.36.3, 3.36.4, 3.37, 3.38, 3.39, 3.40, 3.41 and 3.42 in Chapter 1, of Title 19, CCR.

The regulations proposed in this rulemaking action implements, interprets, clarifies, and makes specific the regulatory requirements of the SFM Fire and Life Safety Program provide the following:

- Add new Article 3A, titled "Special Event Permit".
- Require owners and operators of state-owned and specified state-occupied properties to obtain a special event permit for operation of special events.
- Provide clarity and consistency for people directly affected by the regulations, including type of permit, application, criteria for issuance, minimum staffing, duration, revocation, denial or cancellation and restrictions on use. These regulations provide the groundwork for the community to understand the requirements necessary for compliance of special events on state properties.
- Specify and define terms and definitions used in the proposed regulations.

Summary of Existing Laws

Health and Safety Code Section 13145 authorizes the Office of the State Fire Marshal to promulgate and adopt rules and regulations necessary for implementation of the program. Health and Safety Code Section 13108(c) requires the State Fire Marshal to enforce regulations adopted in California Code of Regulations relating to fire and panic safety in all state-owned buildings, specified state-occupied buildings and state institutions throughout the state.

Summary of Existing Regulations

Existing regulations regarding the proposed changes establish the requirements in California Code of Regulations, Title 19, Division 1, Chapter 1, General Fire and Panic Safety. The SFM is proposing to adopt new Article 3A, Special Event Permit, Sections, 3.34, 3.35, 3.36, 3.36.1, 3.36.2, 3.36.3, 3.36.4, 3.36.5, 3.37, 3.38, 3.39, 3.40, 3.41 and 3.42.

The proposed regulations by the SFM were developed based on operation need. The Office of the State Fire Marshal consulted with State Parks and Fair Operators who requested a clear and concise process. There were no documents relied upon in connection with these consultations.

Summary of Effect

The changes are proposed to create regulations and have been prepared and adopted for establishing minimum standards for the prevention of fire and for the protection of life and property against fire, explosion and panic during the gathering where the activities will create a greater potential hazard or liability to the State than incurred through typical operations.

Comparable Federal Statute or Regulations

There are no comparable federal regulations or statutes.

Evaluation of Consistency

The Office of the State Fire Marshal (OSFM) determined this proposed regulation is not inconsistent or incompatible with existing state regulations. After conducting a review for any regulations that would relate to or affect this area, the OSFM has concluded that this is the only regulation that concerns the protection of life and property against fire or panic on State properties during special events.

Objective and Anticipated Benefits

The broad objective of the proposed action is to define and clarify the fire safety requirements for special events on State properties while reducing potential risk.

The specific benefit anticipated from the regulation is providing standardized regulations for the consistent application and enforcement of business practices of the State Fire Marshal which benefits the public health and welfare of California residents, worker safety, and the environment by identifying potential issues and correcting them before an incident occurs.

DOCUMENTS INCORPORATED BY REFERENCE:

The following form, in the format developed by the Office of the State Fire Marshal, is hereby incorporated by reference in the text of regulations and available from the electronic permitting and license application system called "GOVmotus Fire" on the State Fire Marshal's website: <https://osfm.fire.ca.gov/> or Special Events Tab at <https://osfm.fire.ca.gov/divisions/fire-and-life-safety-division/>

(1) GOVmotus Special Event Application (dated February 2021).

It would be cumbersome, unduly expensive or otherwise impractical to publish this document in the California Code of Regulations. The document is made available from the agency or is reasonably available to the affected public from a commonly known or specified source which is made available on the State Fire Marshal's website above.

OTHER MATTERS PRESCRIBED BY STATUTE APPLICABLE TO THE AGENCY OR ANY SPECIFIC REGULATION OR CLASS OF REGULATIONS

There are no other matters prescribed by statute applicable to the Office of the State Fire Marshal, or to any specific regulation or class of regulations. There are no other matters to identify.

DISCLOSURES REGARDING THE PROPOSED ACTION

The State Fire Marshal has made the following initial determinations:

1. Mandate on local agencies and school districts: **None**
2. Cost or savings to any other State agency: **None**
3. Cost to any local agency or school district which must be reimbursed in accordance with Government Code, Sections 17500-17630: **None**
4. Other non-discretionary cost or savings imposed upon local agencies: **None**
5. Cost or savings in federal funding to the State: **None**
6. Significant statewide adverse economic impact directly affecting business, including the ability of California businesses to compete with businesses in other States: **None**
7. Significant effect on housing costs: **None**

COST IMPACTS ON REPRESENTATIVE PERSON OR BUSINESS:

The State Fire Marshal is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

SMALL BUSINESS DETERMINATION

The State Fire Marshal has made the initial determination that the amendments to these regulations will have no effect on small businesses and the State Fire Marshal has not identified any alternatives that would lessen any adverse impact, if any, on small businesses. The proposed regulation will not affect small business.

STATEWIDE ADVERSE ECONOMIC IMPACT DIRECTLY AFFECTING BUSINESSES AND INDIVIDUALS

The SFM concluded that any adverse economic impact, including the ability of California businesses to compete with businesses in other states, will not be significant.

RESULTS OF THE ECONOMIC IMPACT ANALYSIS/ASSESSMENT

The SFM concludes that the adoption of these regulations *will not*:

- a) Create or eliminate jobs within California;
- b) create new businesses or eliminate existing businesses within California; or
- c) effect the expansion of businesses currently doing business within California.

d) The State Fire Marshal has assessed that this regulatory proposal provides a direct benefit to the environment, protection of public health and welfare of California residents, worker safety, and the environment by providing standardized regulations regarding special events.

CONSIDERATION OF ALTERNATIVES

In accordance with Government Code Section 11346.5, subdivision (a)(13), SFM must determine that no reasonable alternative is considered to the regulation or

that has otherwise been identified and brought to its attention would be more effective in carrying out the purpose for which the action is proposed, would be as effective and less burdensome to affected private persons than the proposed action described in this Notice, or would be more cost-effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

The State Fire Marshal invites interested persons to present statements or arguments with respect to alternatives to the proposed regulations during the written comment period.

BUSINESS REPORT

This regulatory proposal does not mandate any new reporting or recordkeeping requirements beyond the business practice that has already been established by the SFM.

CONTACT PERSON(s)

Inquiries concerning the proposed regulatory action, or requests for copies of the proposed text (the "express terms") of the regulations, the initial statement of reasons, the modified text of the regulations, if any, or other information upon which the rulemaking is based may be directed to:

General inquiries or requests for copies:

Diane Arend, Supervising DSFM/Regulations Coordinator
CAL FIRE / Office of the State Fire Marshal
2251 Harvard Street, Suite 400
Sacramento, CA 95815
Phone: (916) 568-2917
Email: diane.arend@fire.ca.gov

Substantive or technical questions:

Jack Stinson, Supervising Deputy State Fire Marshal
CAL FIRE / Office of the State Fire Marshal
2251 Harvard Street, Suite 130
Sacramento, CA 95815
(916) 214-4041
Email: jack.stinson@fire.ca.gov

AVAILABILITY OF STATEMENT OF REASONS AND TEXT OF PROPOSED REGULATIONS, AND RULEMAKING FILE

The State Fire Marshal will have the entire rulemaking file available for inspection and copying throughout the rulemaking process at its office indicated above. As of the date this notice is published in the Notice Register, the SFM's rulemaking file consists of this notice, the proposed text of the regulations, the initial

statement of reasons for the proposed action, the economic impact assessment contained in the initial statement of reasons and documents incorporated by reference or relied upon. Copies may be obtained through the contact person(s) at the address or telephone number listed above.

AVAILABILITY OF THE FINAL STATEMENT OF REASONS

Upon its completion, copies of the Final Statement of Reasons (FSOR) may be obtained by making a written request to the contact person at the above address or by accessing the website listed below.

AVAILABILITY OF DOCUMENTS ON THE INTERNET

Copies of the Notice of the Proposed Action ("NOPA"), the Initial Statement of Reasons ("ISOR"), the Text of the Proposed Regulations ("TEXT") in underline and strikeout, the economic impact assessment contained in the ISOR, documents incorporated by reference or relied upon and any other materials or documents concerning this rulemaking can be accessed through the Office of the State Fire Marshal web address at:

<http://osfm.fire.ca.gov/divisions/code-development-and-analysis/title-19-development/>

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**10th DAA/SISKIYOU GOLDEN FAIR
BLUE RIBBON AWARD WINNERS**

- 1974 - JIM GLENN, Jim's Jewelry & GEORGE MASON, Landscaping
- 1975 - JEAN HOLCOMB, Queen Pageant Director
- 1976 - KLAMATH NATIONAL FOREST, U.S.F.S. Park & SISKIYOU RANGER UNIT OF C.D.F., Gazebo
- 1977 - BILL & VANITA ULCH, Premium Book covers
- 1978 - JOHN & DOT GIORGI, parading stagecoach
- 1979 - MARVIN WRIGHT, dressing rooms
- GIL FOSTER, general contributions, auction, buyers breakfast, etc.
- 1980 - CHARLOTTE DAVIS, leading exhibitor
- 1981 - ART CHERRY OF CHERRY FARMS, display
- TOM BUCKNER OF C.C.C., labor assistance
- 1982 - SCOTT VALLEY BANK, saddle donor, etc.
- 1983 - NONE GIVEN
- 1984 - DEADWOOD CONSERVATION CAMP, labor assistance
- 1985 - YREKA GARDEN CLUB, managing Floral Dept., sign and landscaped area
- 1986 - RAY CHIMENT, PEPSI COLA BOTTLING, Pepsi Day and Lip Sync Contest
- 1987 - DALE GUSAAS, MCDONALD'S, McDonald's Kid's Day
- 1988 - AL BART, blacksmith demonstrations
- DR. RICHARD ALLEY, pulling stagecoach
- 1989 - HOWARD TRIVELPIECE, leading exhibitor
- 1990 - MARGE MORGAN - Business Assistant 20 yrs
- 1991 - BOB AXTON, Auction, cattle, etc.
- 1992 - GLENDENNING FAMILY, Round Robin Award, blankets, etc.
- 1993 - COWBOY & CASUAL CORNER, Shauna Holcomb, donations of buckle to Jr. Horse, certificates, Saddle Cow Buckle, rodeo chute, accepting local entries for mutton busters & rodeo
- 1994 - ROGER GETTS, Rodeo Sponsor, Stage Sponsor, etc.
- 1995 - CLYDE AKER, CAL-TRANS, assistance with equipment and labor
- 1996 - DON "DUCK" MOORE, Provides sheep for mutton busters
- 1997 - WILL PETERS, Work on Hog Barn
- 1998 - GENE KING AND FAMILY, Stage Show Dinners & Directors Luncheon.

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- 1999 – DAN LOUIE TRUCKING (Dan Louie), GIL'S FARM 'N GARDEN (Gil Foster), YREKA AUTO PARTS (Eric Peters), TIM LOUIE CONSTRUCTION (Tim Louie), EVANS CONSTRUCTION (Rick Evans), CHUCK L. LOGGING & TRANSPORTATION (Chuck Hedin), Zac Martin supporters
- 2000 – JUNIOR LIVESTOCK AUCTION COMMITTEE, volunteer work
- 2001 – JIM WILSON, livestock equestrian arena
- 2002 – YREKA HIGH SCHOOL AG MECHANICS CLASS, built utility trailer and building pens
- 2003 – PAM WELLS, Project Shade for the Equestrian Complex
- 2004 – JACKI ZEDIKER, 4H Program Coordinator
- 2005 – VALLEY OAK SENIORS, 23 years of grounds cleanup (contracted)
- 2006 – DARYL WHICHELO/SOUTHERN OREGON FOOD & BEVERAGE
- 2007 – SHARI KAUFNER & DENA GRIFFIN, fair support (livestock, computer, JLAC, Jr. Fair Board)
- 2008 – THE RACHEL HANNA FAMILY, park creation and maintenance
- 2009 – MATT WILSON, volunteering
- 2010 – JUNIOR FAIR BOARD, volunteering and fundraising
- 2011 – RIVER VALLEY 4H CLUB, grant for parking lot signage
- 2012 – STAN & LIBBY SEARS, fair and auction support
- 2013 – SISKIYOU COUNTY FARM BUREAU
- 2014 – MARGRET ATWOOD, home arts building supervisor
- 2015 – JOHN MERCIER ELECTRIC, Fairtime volunteer electrician on site
- 2016 – RALEY'S, Buyers Breakfast
- 2017 - JANET & DAVE JONES, parking lot/fair support
- 2018 - YREKA LIONS CLUB, cashiers, ushers, gatemen, rovers
- 2019 – TOM TAYLOR, Klamathon Fire Animal Evacuation
- 2020 – No Award due to COVID-19

FUTURE SUGGESTIONS:

- Amber Sandahl JFB, Advantage Paving, Dustin Brown Landscaping
- Bob & Wendy Johnson, CLT/Tristan & Monet Allen, Chuck & Tracy Faultner

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**10th DAA/SISKIYOU GOLDEN FAIR
LIFETIME PASS WINNERS**

2004 – SKIP HANNA, Past Board Member
2005 – BILL OVERMAN, Past Board Member – Prop 40 Grant
2006 – BETTY HOY, Past Board Member
2007 – DAN LOUIE, Past Board Member
2008 – HOWARD TRIVELPIECE, longtime exhibitor
2009 – JOHN WAGGONER, Senior Maintenance Worker (retired)
2010 – MICHAEL PAVLIK, Past Board Member & Honorary Treasurer
2011 – JIM ISBELL, retired FFA instructor, livestock supervisor, dedication
2012 – TRISTAN ALLEN, support
2013 – RON LILLARD, Past CEO
2014 – ROBERT BUTLER, Tractor Display
2015 – DAN DRAKE, 4H Extension Office
2016 – SHARI KAUFNER, Livestock Supervisor/JFB/RV Park
2017 - MICHAEL HENDRYX, Fine Arts Supervisor
2018 - CHERYL SCRUGGS, Volunteer, Home Arts Supervisor, Friends of the Fair
2019 – BASIL NEWTON, Fair Support
2020 – No Award due to COVID-19

FUTURE SUGGESTIONS:

Stan Sears, Dick Solus, Tom Taylor/livestock parking