

**10<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
November 12, 2019**

**CALL TO ORDER:** The 10<sup>th</sup> District Agricultural Association Board of Directors meeting was called to order at 5:32 PM by President Finley.

**ROLL CALL/DIRECTORS ABSENT:** All Directors were present. There are three board positions vacant.

**INTRODUCTION OF GUESTS AND STAFF:** Also present were Cliff Munson, CEO; Michelle Eiler, AGPA; Janae Scruggs, FOF President; Kevin Barba and Misty Buschman of Barba Promotions/Siskiyou Golden Speedway.

**PUBLIC COMMENT:** None.

**FRIENDS OF THE FAIR:** Janae Scruggs reported that they are looking forward to the next phase of remodel in Winema Hall, they will be participating in the Holiday Parade and are currently working on 2020 fundraising ideas. No public comment.

**CONSENT CALENDAR (Action by Board):** Director Mercier made a motion, seconded by Director Hanna and carried to accept the consent calendar which included minutes from the October 15, 2019 meeting, contracts for October and the Finance Report. (Aye votes: Fawaz, Finley, Hanna, Mercier, Rizzardo and Salters). After discussion of the budget, Vice President Rizzardo made a motion, seconded by Director Fawaz and carried to accept the 2020 Operating Budget as presented. (Aye votes: Fawaz, Finley, Hanna Mercier, Rizzardo and Salters). No public comment.

**BUSINESS REPORT & INFORMATION (Action by Board):**

- Racing Contract Renewal – The committee met with Kevin Barba last week to discuss the season. Director Mercier made a motion, seconded by Director Hanna and carried to renew the Barba Promotions/Siskiyou Golden Speedway contract for another 2 years. (Aye votes: Fawaz, Finley, Hanna Mercier, Rizzardo and Salters). The schedule still needs to be approved by Fair Management each year. There was also discussion of having a race on the Thursday of fair. This will be discussed further in the future. No public comment.
- Jefferson State Fair/Dan Bryan – No representative present and no contact has been made since the last meeting. No public comment.

**CORRESPONDENCE (Information/Action):** The correspondence folder was passed around containing the bank statement for the Yreka Outlaw Karts and the profit and loss for the Siskiyou Golden Speedway. The new revised Bagley-Keene Guide (8/19) was handed out to each board member. No public comment.

**COMMITTEE REPORTS (Informational/Action):**

- Junior Livestock Auction Committee – Director Rizzardo reported that there are 3 outstanding buyers left from the auction. The next meeting will be in April. No public comment.
- Junior Fair Board – President Jayne Harris reported that at the first meeting they elected officers and committees. Jayne Harris, President; Olivia Hinton, Vice President; Kelcie Cervelli, Secretary/Treasurer; Nora Harris, Historian; Cailee Rizzardo, Reporter. They will be helping at the Holiday Gift Fair and their next meeting will be immediately following the close of that event.

**FAIR REPORT (Information/Action):**

- 2020 Fair – CEO Munson reported that the Grandstand Beer Booth Concession will be put out for an Invitation for Bid (IFB) in February. Friends of the Fair is part of our organization so that booth does not have to go to bid. A beer bid committee will be appointed in January.
  - Loading Ramp – Jake Hargett was not present, waiting for his proposal. No public comment.
  - Dorper Sheep – Jake Hargett was not present, waiting for his proposal. Vice President Rizzardo said that she did talk with Superior and there is a market for them. Jake Hargett was encouraged to request a class for sheep breeds that finish at a lighter weight 80 – 110 lbs. No public comment.
  - Carnival Contract – One RFP was received by the deadline. The committee met and reviewed the package. Per the RFP schedule the Financial Proposal will be open and reviewed on November 19<sup>th</sup> by the committee. Vice President Rizzardo made a motion, seconded by Director Salters to award a 5-year contract to Paul Maurer Shows subject to the committee’s approval of the Financial Proposal. (Aye votes: Fawaz, Finley, Hanna, Mercier, Rizzardo and Salters). No public comment.

**CEO COMMENTS:** CEO Munson reported that the proposed budget is balanced and the 2019 estimated reserve is over 80%. For the first time in 10<sup>th</sup> DAA history, we are estimating over one million in net resources carrying into 2020. He attended the Managers Conference November 5-7 and went to several informative sessions: funding, emergency preparedness, employee engagement, public safety, crisis communication, creative ideas and more. He will be leaving for the Arizona Fair Convention on November 17<sup>th</sup> and will be back on the 21<sup>st</sup>. The Holiday Gift Fair is Saturday, November 23<sup>rd</sup>.

**BOARD COMMENTS:**

Vice President Rizzardo – Good job on the budget.  
 Director Hanna – Likes the theme “Seeing is Believing!”  
 President Finley – Good job on the budget.

**STAFF COMMENTS:**

Michelle Eiler – All the holiday gift fair vendors, to date, are set up on the mobile app for people to see what will be there.

**CLOSED SESSION:**

After discussion in closed session regarding the CEO Evaluation, the committee reported that it was a very positive evaluation and did not find areas that needed improvements. CEO Munson exceeds the board expectations. They would like some information on other perks for his performance since he is at the ceiling of his salary range.

**NEXT MEETING DATE:** The next meeting is scheduled for December 17, 2019 at 4:00 PM.

**ADJOURNMENT:** Meeting was adjourned at 6:51 PM.

Approved:



Jason Finley  
 President

Attest:



Michelle Eiler  
 Secretary