

**10<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
September 17, 2019**

**CALL TO ORDER:** The 10<sup>th</sup> District Agricultural Association Board of Directors meeting was called to order at 6:34 PM by President Finley.

**ROLL CALL/DIRECTORS ABSENT:** All Directors were present. There are three board positions vacant.

**INTRODUCTION OF GUESTS AND STAFF:** Also present were Cliff Munson, CEO; Michelle Eiler, AGPA; and Janae Scruggs, FOF President.

**PUBLIC COMMENT:** None.

**FRIENDS OF THE FAIR:** Janae reported that things have been pretty quiet since fair and they have a meeting tomorrow night. They have a few bar service events coming up and have started planning for next year. The Winema Hall second phase for the full kitchen upgrade is scheduled to take place this winter. No public comment.

**CONSENT CALENDAR (Action by Board):** Director Mercier made a motion, seconded by Director Hanna and carried to accept the consent calendar which included minutes from the August 20, 2019 meeting, contracts for August and the Finance Report. (Aye votes: Fawaz, Finley, Hanna, Mercier, Rizzardo and Salters). No public comment.

**BUSINESS REPORT & INFORMATION (Action by Board):**

- Audit - The audit/financial statements for the year ending December 31, 2018 has been completed. Two deficiencies were noted: segregation of duties and personnel are not trained in GAAP (Generally Accepted Accounting Principles). No public comment.
- Jackpot Show – After much discussion, it was determined that the Jackpot show is a great tool for local kids to get used to the facility and show their animals. It has been profitable and good community event. Director Mercier made a motion, seconded by Director Hanna and carried to continue with the jackpot show but return to the original name of Siskiyou Golden Jackpot. (Aye votes: Fawaz, Finley, Hanna, Mercier and Salters: Rizzardo abstained). No public comment.
- Junior Fair Board – There were 9 applications received for the 2019-20 board. Cheryl Foster will be the new advisor and the calendar was tentatively set with ideas for educational components. Their first meeting will be October 28<sup>th</sup>. No public comment.
- Budget Committee – President Finley appointed Vice President Rizzardo and himself to the committee.
- CEO Evaluation Committee – President Finley appointed Directors Mercier & Salters to the committee.

**CORRESPONDENCE (Information/Action):** The correspondence folder containing financial statements for August for both the kart track and speedway; thank you cards from the Klamath National Forest Fire Prevention Education Team for Smokey's 75<sup>th</sup> birthday, Jayne & Nora Harris and Betty Awbrey. There was also a letter from the Scott Valley Quilt Guild regarding their concerns about the displaying of quilts, the money received from the quilt raffle and working with the Home Arts Department. After some discussion, CEO Munson mentioned that it is time to have another meeting with all parties so that everyone is communicating and on the same page. No public comment.

**COMMITTEE REPORTS (Informational/Action):**

- Junior Livestock Auction Committee – It was discussed that a couple goals for next year will be to get back to local butchers for beef and to get a different delivery system out of Mohawk Meats. The next meeting is this Thursday. No public comment.

**FAIR REPORT (Information/Action):**

- 2019 Fair – The Fair Report was passed out along with an updated report on the Grandstand Events. CEO Munson reported that overall we were very close to budget on revenues and expenses and the all grandstand events made money. No public comment.
- 2020 Fair
  - Added Security/Wanding – It was decided to table this until the March meeting.
  - Sponsor BBQ – The BBQ has grown over the years and the board has lost several members, but we still need to show our appreciation to our partners. After discussion of the time it takes to plan and organize the event, it was decided to have the event catered. The board will determine a menu and will continue to invite fair time food concessionaires to be a part of the event.
  - Fair Camping Procedure – The new procedure worked well last year, so we will continue the same way.
  - Online Ticket Orders – It was decided to look at ticket prices and all expenses for the 2021 budget. 2020 will stay the same.
  - Fair Premiums
    - Cash Premiums – Director Fawaz made a motion, seconded by Director Hanna and carried to adjust Local Rule #29 to state that “All still exhibit premium payments will be paid out in cash at the fair office during posted hours...” removing under \$100 and remove Local Rule #30. (Aye votes: Fawaz, Finley, Hanna, Mercier, Rizzardo and Salters). No public comment.
    - Premium Amounts – It was discussed that livestock and horse show entries are up. Director Fawaz made a motion, seconded by Director Hanna and carried to remove Local Rule #31 that states “...full premiums will only be paid out in lots with three or more exhibitors...”. (Aye votes: Fawaz, Finley, Hanna, Mercier, Rizzardo and Salters). No public comment.
  - Carnival Selection Committee – President Finley appointed Directors Fawaz and Hanna to review all RFP’s received and make a recommendation to the board at the November meeting. No public comment.

**CEO COMMENTS:** CEO Munson reported the staff is registered for the WFA Convention in Reno in January. If any board members want to attend please let him know as soon as possible. He will not be attending the IAFE Convention this year because it will be in Texas again. But he will be possibly attending the Arizona Convention in November and possibly a meeting in Oregon in October. The 2020 fair theme has been released and several entries have already been received. The fire camp, that has been on site since September 6<sup>th</sup> is winding down and should be completely out by Friday. CCA came and did more measurements for the Winema Hall HVAC project. It is great that we are still in the running for the SB5 funding. Hopefully this project can be done in conjunction with the Friends of the Fair Winema Hall kitchen upgrade.

**NEXT MEETING DATE:** The next meeting is scheduled for October 15, 2019 at 5:30 PM.

**ADJOURNMENT:** Meeting was adjourned at 7:47 PM.

Approved:  
Jason Finley  
President



Attest:  
Michelle Eiler  
Secretary



10/15/19