south florida
FAIR sm
Market
ANIMAL AUCTION

2023
POULTRY
Record Book

Exhibitor Name: _____

Circle one: Pee Wee (5-7)   Junior (8-11)   Intermediate (12-14)   Senior (15-18)

Exhibitor Date of Birth: _____   Age as of 01/01/23: _____

Exhibitor's Phone Number: _____

Exhibitor's Email Address: _____

Club Name: _____

I hereby certify that as the exhibitor of this project, I have personally been responsible for the care of these animals, have personally kept records on this project, and have personally completed this record book.

_____
Exhibitor's Signature   Date

I, the parent/guardian, certify that my child has completed the project and this record book, and will comply with all the rules and regulations of the show.

_____
Parent/Guardian Signature   Date

This individual is an active member in good standing of the _____ 4-H Club and is eligible to show livestock at the South Florida Fair. I verify this record book has been completed by this individual and is an accurate representation of their project.

_____
4-H Club Leader Signature   Date

I hereby certify that any drugs, antibiotics, or biological substance which may have been administered by myself or any other person, was done so in strict compliance with the manufacturer's label or as prescribed by a veterinarian.

_____
Exhibitor's Signature   Date

This record book is a revision of the UF/IFAS Extension Brevard County 4-H Poultry Record Book. This book is to be used as both the 4-H Project Book and South Florida Fair Project Book if the exhibitor is in 4-H.

Introduction

This project record book is specifically for youth members enrolled in a poultry project. Keeping a record book is an important part of the project. It will help participants set goals, record accomplishments, and provide a platform to keep important records.

What is a Market Animal project?

By participating in the market animal project, individuals learn about projects by attending club meetings and educational workshops and working with adult leaders and other youth members, as well as field trips, shows, and competitions.

Why complete a record book?

The record book is a tool to learn about animal projects and gain experience in valuable skills such as setting goals, collecting, and evaluating information, tracking costs and expenses, and organization.

Completing the Poultry Project Record Book

At the beginning, select all your birds (e.g., pullet project birds if completing the pullet project). Then monthly, begin recording all the relevant information. It is important to keep the record book up to date, so that completing it does not become a chore at the end.

The purpose of youth animal projects is to achieve:

1. An understanding of animal production by preparing for, purchasing, caring for, and keeping records on one or more animals.
2. Identifying the type and grades of animals and employ efficient methods of marketing.
3. Understanding the business aspects and economics of purchasing animals, feed, facilities, and equipment for an animal project.
4. Developing integrity, sportsmanship, and cooperation.
5. Developing leadership skills, build character, and assume citizenship responsibilities.

ANIMAL INVENTORY

CLASS	BREED	VARIETY	DATE ACQUIRED	BEGINNING VALUE	VALUE AT END OF PROJECT
Ex: Pullet	Delaware	Columb	7/14/2022	$5	$$$
			TOTAL BEGINNING VALUE	$	
				TOTAL END VALUE	$

List all the birds owned by the exhibitor at the beginning of the project year and all the birds that may have been purchased or hatched during the project year. Any birds sold by the exhibitor during the project year should have an ending value of $0 and should be recorded under income.

EQUIPMENT INVENTORY INSTRUCTIONS

Please read these instructions thoroughly before completing the equipment inventory.

• List all equipment and assets on-hand or purchased at the beginning of the project year. During the year, list any new items purchased for the project. (Note: This does not include feed or medication. Those will be documented separately.)

• If an item was purchased at or near the beginning of the project year, value should be purchase price. If an item is more than one year old, value should be less than original purchase (decrease value by 10 percent per year).

• **ONLY INTERMEDIATE AND SENIOR PARTICIPANTS SHOULD FILL OUT DEPRECIATION VALUE** (Peewees and Juniors should only fill out the first three columns under Equipment Inventory). Depreciation can be a challenging concept to grasp. Please use the explanation and example below to help you calculate depreciation.

• Depreciation is the reduction in value of an item, due to the wear and tear it experiences over time. One example of this is a car. A new car may be worth $25,000. However, over time as the car gets older, is driven more miles, and parts need replacing, the car is no longer worth the same amount of money. Five years later, your car may be worth only $12,000.

Calculation Example

Let us say you purchased a $300 chicken coop to house your birds for this year's project. Its value at the beginning of the project is $300.

However, due to normal wear and tear, at the end of the project year your chicken coop's value has decreased, or depreciated, by 10 percent. Therefore, depreciation value is $30.00.

$300.00 * .10 = $30.00

To calculate the end of year value, subtract the depreciation value from the beginning of the year value. Therefore, the end of year value for the chicken coop is $270.00.

$300.00 - $30.00 = $270.00

It is important to remember that in next year's project, the beginning value of your chicken coop is $270.00, and its value will continue to depreciate over the years.

EQUIPMENT INVENTORY

ITEM DESCIPTION	DATE PURCHASED OR ACQUIRED	VALUE AT BEGINNING OF PROJECT	DEPRECIATION OVER PROJECT YEAR (-10%)	VALUE AT END OF PROJECT
Ex: Feeder	*9/1/2021*	*$20.00*	*$2.00*	*$18.00*
		TOTAL DEPRECIATION COST	$	

NON-FEED EXPENSES

PURCHASE DATE	ITEM DESCRIPTION	PAID TO	TOTAL COST
		TOTAL NON-FEED EXPENSES	$

List everything purchased during this project year. Do NOT list items purchased in previous project years. This may include entry fees, veterinarian fees, medications, bedding, coop rental fees, minerals and vitamins, and other similar items. Do NOT include feed expenses – these will be listed separately.

FEED EXPENSES

Purchase Date	Item Description	Paid To	Pounds	Total Cost
			TOTAL FEED EXPENSES	$

List all feed purchased on this page. Do NOT list supplemental vitamins, minerals, or electrolytes. Those belong under non-feed expenses.

INCOME

Date	Income Description	Total
	TOTAL INCOME	$

All income for the project year should be included here. This may include the sale of birds, show premiums, egg sales, sponsor income given to support your project, and more.

HEALTH RECORD

Date	Symptoms or Event	Treatment	Dosage

Include all records of any health-related activities (dewormed, vaccinations, veterinary services, etc.). Also, be sure to include well animal care, such as NPIP certification.

POULTRY SHOW RECORD

Date	Show Name	Show Location	Placement (s)

PROJECT BALANCE SHEET

INCOME

(A)   TOTAL INCOME $_____ (A)

EXPENSES

(c)   Total Non-Feed Expenses $_____

(d)   Total Feed Expenses $_____

(e)   Total Depreciation $_____

(B)   TOTAL EXPENSES (c+d+e) $_____ (B)

NET PROJECT PROFIT or LOSS (A – B) $_____

FAIR INCOME (to be completed after 2023 Fair Youth Market Auction)

(f)   Fair Premiums $_____

(g)   Sale of Birds (market poultry auction) $_____

(C)   TOTAL FAIR INCOME (f+g) $_____ (C)

FINAL PROJECT PROFIT or LOSS
       (A+C – B) $_____

PROJECT PHOTOGRAPHS

Use this space to tell the story of the exhibitor's project by sharing pictures from the beginning, middle, and end of the project. This should include a MINIMUM of 5 photographs and a MAXIMUM of 10. Each photo must include a caption that helps tell the story. Explain what the exhibitor is doing in the photo, and why. What skills are being demonstrated? Keep in mind that spelling, grammar, and neatness are included in the judges' scoring decisions.

SKILLS LEARNED

Put a checkmark by each of the following skills that the exhibitor has learned or that have been improved upon during this project. Do not forget to mention some of these skills in the exhibitor story.

Working with Other People
☐ How to listen to others
☐ How to lead others
☐ How to participate in a business meeting
☐ How to work with and learn from adults
☐ How to give a presentation and speak in front of others
☐ How to help others succeed
☐ How to make new friends
☐ How to respect other people's feelings
☐ How to get along with others
☐ How to accept people who are different from me
☐ How to work with my club
☐ How to give the 4-H Pledge

Personal Skills
☐ Setting goals for myself
☐ Organization
☐ How to finish something I started
☐ Follow instructions and directions
☐ Feeling good about myself
☐ Be proud of my accomplishments
☐ Try something new
☐ How to keep records
☐ Take responsibility for myself
☐ What is important to me
☐ How to get more information about something I am interested in
☐ Good sportsmanship
☐ Being careful and practicing safety protocols / measures
☐ Making good choices
☐ How to manage my time

Are there any other skills that the exhibitor has learned or improved on through this project to be shared?

_____

_____

PROJECT STORY OUTLINE

Make an outline for the project story before writing. The outline headings can be used to write about the project. Complete sentences are not necessary in an outline. The exhibitor must complete an outline to receive full points. The exhibitor may create an outline in a different format (word, web, etc.) Please feel free to do so and attach it in the record book in the proper location.

I. Introduction (Introduce your story and capture the reader's interest)

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II. Body (Complete a minimum of 2 boxes)

a. What did I learn?

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b. What safety practices did I use?

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c. What improvements could I make?

d. What skills did I learn or improve?

III. Conclusion (Summarize the exhibitor's story and leave the reader with a thought or idea to share.)

PROJECT STORY

Use the outline to write the project story. Think about what point you want to make using your story. Use examples, share interesting facts, and build a picture for the reader using descriptive words. Be sure to use transition words (first, next, then, also, however, etc.) to connect your ideas. Note that spelling and grammar will be considered by the judges when scoring your record book. Please attach additional pages if needed.

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SCORING SYSTEM

	SECTION	Possible Points	Points Earned
1	Cover Pages & Waivers	3	
2	Animal Inventory	10	
3	Equipment Inventory	10	
4	Non-Feed Expenses	10	
5	Feed Expenses	10	
6	Income	5	
7	Health Record	4	
8	Poultry Show Record	1	
9	Project Balance Sheet	10	
10	Photographs	10	
11	Skills Learned	2	
12	Project Story Outline	8	
13	Project Story	12	
14	Neatness & Accuracy	5	
	Total Points	100	

Additional Judge's Comments:

_____

_____

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IMPORTANT DATES

June 4, 2022: 10am-4pm - Chick pick-up at South Florida Fairgrounds

January 13, 2023: 1-3pm - Check-in and Record Book submission

TBD: Judging

January 13, 2023: Participants must decide if keeping or selling in the Youth Market Auction

January 14, 2023: Market Steer, Hog and Pullet Auction

Buyer's letter and Thank You letter
All participants must include both a sample Buyer's letter and a sample Thank You letter. Participants in the Youth Market Auction must have letters mailed prior to the auction so that potential buyers know when the event is scheduled. Participants must also prepare a Thank you letter following the auction for the buyer of their laying hens and provide a cage or transport them for/to the buyer. Decorations are encouraged, and options/recommendations will be discussed at the showmanship clinic (date to be determined).

PLEASE NOTE:
5% expense fee and $20 virtual auction fee will deducted if selling in the auction.

AGRIPLEX
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