

South Florida Fair
Exhibits and Concessions Manual
www.southfloridafair.com

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OUTDOOR SPACE

Must have Fair experience in order to be considered for Outdoor Space

FEES

Food, beverages & attractions	\$110 per Foot
All others	\$ 85 per Foot

Calculation of Space Fees - Space Fees are calculated on the footage used. Line locations are calculated using total amount of front footage used. Center locations are measured by adding the long side plus the short side. Corners are measured by the longest side. Space is sold in five foot increments with a minimum of 10 feet per location. Footage includes space used by awnings, non-removable hitches, doors and tent stakes.

Vendors on Percentage Sales - Food, beverage and attraction vendor space fees are the greater of their Space Fee (guarantee) or 20% of their gross sales after sales taxes. This calculation is done on a per booth per location basis.

Maintenance Fees - A \$105 maintenance fee is charged per booth per location.

Electrical - Electrical connection charges are not included in rental rates. Please complete the applicable **Electrical Connection Form** and return it immediately. **Any GFI or cable requirements for electrical hookups are the responsibility of the vendor.**

Camping - On-site camping locations are limited. Camping locations are assigned on a first come first served basis. Please complete the **Campground Reservation Form** to reserve your locations. **Camping fees increase for any spaces sold after January 15th.**

Stock Trucks - All stock truck or trailers parked anywhere on the Fairgrounds, including general parking areas & campsites, require a permit. Please complete the **Stock Truck Permit Form** as soon as possible. **Stock Truck Permit fees increase for any permits sold after January 15th.**

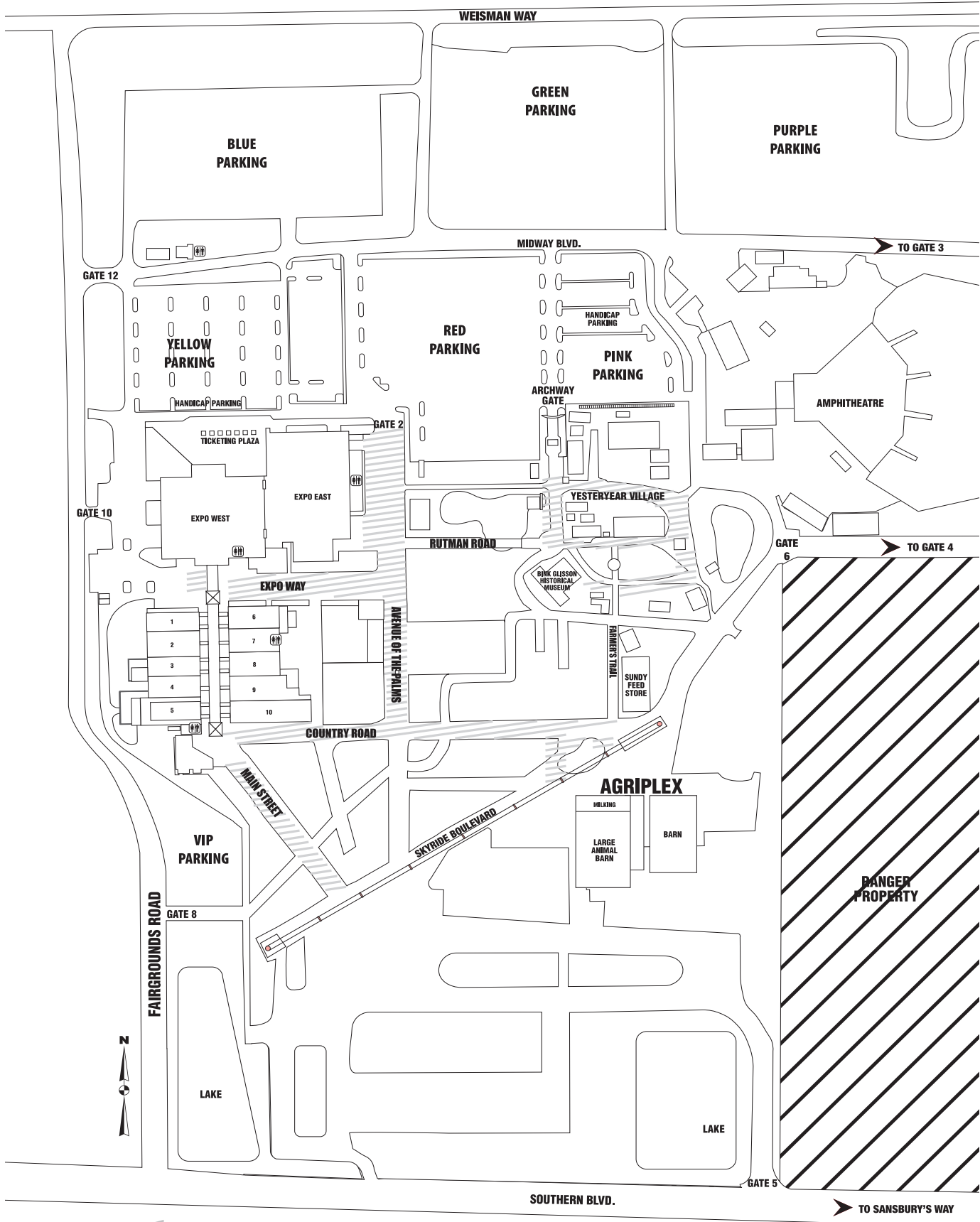
Vendor Credentials - Each vendor and their authorized personnel must have a Fair issued photo identification badge or an admission ticket to enter onto the Fairgrounds. Please complete the **Credentials Form** and send it to the Fairgrounds as soon as possible.

Move-in - Outdoor vendors may begin setup Sunday, January 8, 2023 at 9:00 am. Setup must be completed by 3:00 p.m. on Thursday, January 12th. All vendors must first check in at the Vendor's Office to obtain badges, passes and parking permits needed. Anyone owing a balance or without proof of insurance, will not be permitted to setup. **No exceptions.**

Staffing - Booths must be staffed during Fair operating hours. Failure to man an exhibit is cause for loss of space and all expenses or rental fees will be forfeited. Hours of operation are subject to change depending on weather and crowd size. Approximate times are posed on the Fair's website.

Move-out - Vendors are required to obtain release forms from the Vendor Office on the final day of the Fair. Tear down may not begin until the Fair has closed. Violators will not be allowed to return the following year.

SOUTH FLORIDA FAIR - SITE MAP



OUTDOOR SPACE AVAILABLE