

JOB DESCRIPTION

Position Title: Emergency Services Technician, (EST)
Reports to: Emergency Services Coordinator, (ESC)
Supervision by: Director of Public Safety

Scope or Position: The Emergency Services Technician (EST), (EMT, Paramedic, Firefighter EMT, Firefighter Paramedic or Registered Nurse, RN). The position reports directly to the Emergency Services Coordinator (ESC).

Responsibilities:

- Respond and provide first responder service to emergencies and general service calls on fairground's property.
- Emergency Services Technicians will provide appropriate first aid to any person on the fairgrounds. This may include but not limited to CPR, bleeding control, splinting, spinal precautions, treatment for medical issues such as, but not limited to, anaphylaxis, asthma, stroke, drug overdose, poisoning, diabetes, heart attack and any other medical or traumatic condition.
- Respond to fires, technical rescues, hazardous materials, entrapments etc. These calls will only be handled at the first responder level of service to include the use of a fire extinguisher.
- If the fire is too large or inappropriate for fire extinguisher, Emergency Services Technician will establish scene control, evacuate people and animals from harm, establish a control zone of the scene, perform exposure control, prepare to establish a path for Fire Rescue to access the emergency site
- Contact Fire Rescue and start the information process of updating in-coming Fire Rescue units with needed information.
- Emergency Services Technician will act as a Liaison Officer to Fire Rescue until relieved by South Florida Fair Public Safety Command Staff or the Emergency Services Coordinator. They will perform and not exceed their level of training.
- Emergency Services Technicians will not exceed the level of Civilian fire extinguisher level of fire suppression. The same directive goes for technical rescues, Hazardous Materials, entrapment calls or any other type of call. Command and Control is the objective of Emergency Service Technicians and not entering any IDLH area. All IDLH type calls will be handled by Fire Rescue units
- Emergency Services Technicians are responsible for the condition and stocking of emergency equipment, medical equipment and kits. They will restock, clean and service equipment as needed and will communicate with the ESC if further supplies are needed or in need of repair.
- Emergency Services Technicians will maintain the areas assigned to them in a clean and usable fashion. Response carts, tables, chairs, floors, equipment etc. will be kept clean and free of debris and Bio-Hazardous materials.
- Emergency Services Technicians act as a liaison between fairgrounds attendees and the Event Promoter. The Emergency Services Technician should be familiar with all facets of the fairgrounds including but not limited to event details, building locations, whereabouts of the concessions, ATM machines, restrooms, exit doors and entrance and exit gates to the grounds.

- For safety reasons, Emergency Services Technicians must be familiar with the locations of fire extinguishers, fire exits, AED's, FDC's, FACP, fire hydrants and all emergency equipment assigned to them and on the grounds.
- Emergency Services Technicians must be prepared to assist fairgrounds attendees, promoters, vendors and fairgrounds staff to ensure successful events at this venue.
- Other duties as assigned or directed.

Other Requirements:

- Emergency Services Technicians must be at least 18 years of age.
- Emergency Services Technicians should possess a high school diploma or GED certificate.
- Emergency Services Technicians should possess a valid Florida Driver License.
- Emergency Services Technicians must be able to speak, understand and write in the English language.
- Second languages, in addition to English, are a valuable asset and while not required are desired.
- Certifications in First Aid, CPR, EMT and or Paramedic/RN are required for hire. Florida Fire Certification or Firefighter training is preferred but not required.

Work Hours:

- Emergency Services Technicians personnel may be required to attend specific events hosted or conducted by the SFF & PBCEI including, but not limited to, the annual South Florida Fair. These events may require extended hours as may be necessary to properly provide the duties and responsibilities held in the position. During peak activity times, or during times of unplanned circumstances, the Emergency Services Department Staff will be required to work extended hours.

The above is intended to generally describe this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

Employee recognizes and agrees that the South Florida Fair and Palm Beach County Expositions Inc. may change the Employee's duties and this Job Description at any time without prior notice.