

FairEntry General Project Exhibit Registration Step by Step Guide



<https://stcharlescountyfair.fairentry.com>

Things to remember:

- Youth must be enrolled in 4-H online in every project in which they would like to submit an exhibit for.
- Exhibit descriptions must be very descriptive; one-word entries will not be accepted.
- You can enter all exhibits at one time on FairEntry or continue to add until July 19th.
- Once exhibit registrations are submitted the extension office must approve or send back before you will be able to add more exhibits.
- Please review your Summer Handbook for project ideas and information. The handbook can also be found on the app under '2024 FAIR' and the St. Charles County Fair website.

St. Charles County App



STEP 1 Visit - <https://stcharlescountyfair.fairentry.com>



2024 St. Charles County Fair

Registration is currently Open

Registration dates: 5/25/2024 - 7/19/2024

Exceptions may apply [View Details](#)

Welcome to the 2024 St. Charles County Fair Kolb building general projects registration site!

Any youth participants exhibiting projects in the Kolb building at the fair must use this system to register. There will be no yellow paper registration cards.

4-H Kolb building exhibit registration runs from **May 25-July 19**. No late registrations will be accepted. Please register early in case you run into any issues Extension staff can help with. Contact the Extension office at 636-970-3000 or email Brittney Bird at b.bird@missouri.edu or Victoria Bernard at victoria.bernard@missouri.edu

Login Participants will login to FairEntry using their same 4HOnline family profile sign-in. **IMPORTANT:** If the registering participant is an active 4-H member, they should use their 4HOnline family login. Do not create an additional FairEntry account!

To register for an exhibit, you must be registered in 4-H online for that project. FairEntry will not let you register an exhibit if you are not enrolled in the project of which you are

4-H Exhibitor and 4-H Staff Sign-In



Sign in with 4HOnline



CLICK HERE

STEP 2



Welcome to the 2024 St. Charles County Fair Kolb building general projects registration site!

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2024 St. Charles County Fair

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4-H Exhibitor and 4-H Staff Sign-In

4-H Online
4-H ENROLLMENT AND EVENT REGISTRATION

Sign in with 4HOnline

4HOnline Login - Work - Microsoft Edge

https://auth.4honline.com/Login?403d40706f7075703d74727565266170696b6579...

4-H Online
4-H ENROLLMENT AND EVENT REGISTRATION

Login
 Forgot your password?

Email

Password

Sign in

Log in with your 4-H online account email and password

STEP 3

Exhibitors

Entries

Payment

\$0.00

Exhibitors being registered

There are 0 exhibitors in the process of being registered

[+ Register an Exhibitor](#)

Click here if this is your first time logging in.

Previously Registered Exhibitors

The registration information for an Exhibitor in this list cannot be edited but you can add new Entries.



Bird, Wyatt

4HOnline

[Create Entry](#)

Your 4-H members/clover kids will show up here the next time you log in.

FairEntry

STEP 4

Exhibitors

Entries

Payment

\$0.00

Do you want to register an **Individual**?

[Individual](#)

Click here.

FairEntry

STEP 5

2024 St. Charles County Fair Bird ▾

Exhibitors \$0.00

New Individual Exhibitor

Select an Existing person to continue...

-  Bird, Willow
-  Bird, Winston

- OR -

+ Create an Exhibitor From Scratch

[Cancel](#) Continue

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FairEntry

Choose a youth to register exhibits for.

STEP 6

2024 St. Charles County Fair Bird ▾

Exhibitors \$0.00

Entries Payment



Bird, Winston

#36 4HOnline St. Charles

✖ Delete this Exhibitor

Personal Details

Contact Info

Address

4
Questions

5
Review

Questions

There are no questions to answer.

Continue →

↑

Click Continue

FairEntry

STEP 7

2024 St. Charles County Fair Bird ▾

Exhibitors **Entries** Payment \$0.00

Bird, Winston #36 4HOnline St. Charles

[Delete this Exhibitor](#)

Review the exhibitor's information first

Please review the exhibitor registration. [Continue to Entries](#)

Then Click to continue

Personal Details Edit		Contact Info Edit	
First Name	Winston	Email	bjones1487@gmail.com
Last Name	Bird	Home Phone	800-123-4567
Birthdate	01/01/1900	Cell Phone	123-456-7890
Gender	male	Cell Phone Carrier	

STEP 8

2024 St. Charles County Fair Bird ▾

Exhibitors **Entries** Payment \$0.00

There are 2 entries belonging to 2 exhibitors in this invoice.

[+ Register another Exhibitor](#)

Everything looks good!

[Continue to Payment](#)

Bird, Winston 0 Entries 4HOnline **Choose a youth you would like to add an exhibit entry for.** [+ Add an Entry](#)

Bird, Wyatt 2 Entries 4HOnline [+ Add an Entry](#)

#16	Department 4-H Building Exhibits	Allow Public Viewing: Yes	Edit
-----	----------------------------------	---------------------------	----------------------

STEP 9

2024 St. Charles County Fair

Bird ▾

Exhibitors

\$0.00

There are 2 entries belonging to 2 exhibitors

+ Register

to Payment



Bird, Winston

0 Entries 4HOnline

+ Add an Entry



Bird, Wyatt

2 Entries 4HOnline

+ Add an Entry

#16

Department 4-H Building Exhibits

Allow Public Viewing: Yes

Edit

Choose Department and Division

4-H Building Exhibits

Select ↕

FFA Building Exhibits

Select ↕

Please choose 4-H building exhibit unless you are in FFA and turning in an exhibit for FFA.

Cancel

Choose

STEP 10

2024 St. Charles County Fair

Bird ▾

Exhibitors

\$0.00

There are 2 entries belonging to 2 exhibitors

+ Register

to Payment



Bird, Winston

0 Entries 4HOnline

+ Add an Entry



Bird, Wyatt

2 Entries 4HOnline

+ Add an Entry

#16

Department

Choose Department and Division

Department 4-H Building Exhibits

Change

4-H Stem Challenge

Select ↕

Aerospace

Select ↕

Agricultural Tractor

Select ↕

Agronomy

Select ↕

Amphibians & Reptiles

Select ↕

Arts & Crafts

Select ↕

Beef

Select ↕

Cake Decorating

Select ↕

Career Pathways

Select ↕

Cats

Select ↕

Scroll down until you find the project you are entering an exhibit for. Youth must be enrolled in 4-H online in said project.

Click select on the project you are entering an exhibit for

STEP 11

2024 St. Charles County Fair

Bird ▾

Exhibitors

\$0.00

There are 2 entries belonging to 2 exhibitors

+ Register

Choose Department and Division

Department	4-H Building Exhibits	Change
Division	Foods/Nutrition/Preservation	Change

Double check that you chose the correct project and click choose.

Cancel Choose

to Payment

Bird, Winston
0 Entries 4HOnline

+ Add an Entry

Bird, Wyatt
2 Entries 4HOnline

+ Add an Entry

STEP 12

2024 St. Charles County Fair

Bird ▾

Exhibitors

Entries

Payment

\$0.00

Starting an Entry

Department 4-H Building Exhibits Change

Division Foods/Nutrition/Preservation Change

i Select a Class to continue

FN551: Foods 1 Novice Click select on the correct division you are enrolled in. Select →

FN552: Foods 2 Intermediate Select →

FN553: Foods 3 Advanced Select →

FN557: International Foods Select →

FN581: Breads Select →



Bird, Winston

#36 4HOnline St. Charles • Flint Hill 4-H Club

Existing entries (0)

STEP 13

2024 St. Charles County Fair

Bird ▾

Exhibitors

Entries

Payment

\$0.00

Starting an Entry

Department	4-H Building Exhibits	Change
Division	Foods/Nutriton/Preservation	Change
Class	FN551: Foods 1 Novice	Change

**Double check
everything looks
correct and select
continue.**

Continue →



Bird, Winston

#36 4HOnline St. Charles • Flint Hill 4-H Club

Existing entries (0)

FairEntry

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STEP 14

2024 St. Charles County Fair

Bird ▾

Exhibitors

Entries

Payment

\$0.00

Entry #85



Bird, Winston

#36 4HOnline St. Charles • Flint Hill 4-H Club

Department	4-H Building Exhibits
Division	Foods/Nutriton/Preservation
Class	FN551: Foods 1 Novice

Delete this Entry

1

Club/Chapter

2

Details

Club/Chapter

Please select the 4-H Club or FFA Chapter that is associated with this entry.

Selected Club: None

Suggested Club: Flint Hill 4-H Club 4-H
(Primary Club in 4-H Online)

Select this Club

Search...



Flint Hill 4-H Club (St. Charles)

4-H

1 club is available

Note: no more than 50 clubs are shown at once, so use the search feature to find your club.

**Select your
club first**

Then click continue

Continue →

STEP 15 - IMPORTANT STEP

2024 St. Charles County Fair

Bird ▾

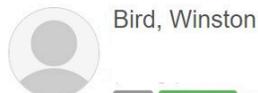
Exhibitors

Entries

Payment

\$0.00

Entry #85



Bird, Winston

#36 4HOnline St.
Charles • Flint Hill 4-H Club

Department 4-H Building Exhibits

Division Foods/Nutrition/Preservation

Class FN551: Foods 1 Novice

Delete this Entry



Entry Details

Briefly describe your entry. (Required)

Lemon Crinkle Cookies

← **First describe your entry.**

**Entry details MUST BE very descriptive,
or entry will be rejected and sent back.**

Continue →

Then click
continue ↑

Entry detail examples:

NO!	YES!
cookies	chocolate chip cookies
photograph	photograph of sunset
something from my garden	4 cherry tomatoes from my garden
woodworking project	small wooden box with removable lid

- If entering garden produce, please double check you enter & bring the right amount of each that is listed in the handbook.
- If entering cookies, muffins, biscuits, or other small baked items- please bring 4 on a clear plate with an additional 1 on a separate plate for the judge.

STEP 16

Entry #85

 Bird, Winston

#36 4HOnline St.
Charles • Flint Hill 4-H Club

Department	4-H Building Exhibits
Division	Foods/Nutriton/Preservation
Class	FN551: Foods 1 Novice

What do you want to do next?

Click here to add more exhibits



For Winston Bird:

[+ Add another Entry](#)



[+ Register another Exhibitor](#)

Click here to add exhibits for a different family member/youth.



Everything looks good!

[Continue to Payment](#)

Click here to finish entering exhibits. There is no cost to enter exhibits. You can log in and add more exhibits for the same youth at a later time if needed.



STEP 17



Invoice	Summary	Detail
Individual Exhibitor: Winston Bird		\$0.00
Individual Exhibitor: Wyatt Bird		\$0.00
	Total:	\$0.00

Click continue



[Continue](#)



STEP 18

Exhibitors > Entries > Payment \$0.00

Review (1) — Payment Method (2) — Confirm (3)

A payment method is not necessary because your invoice total is \$0.00.

Click continue Continue

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STEP 19

Exhibitors > Entries > Payment \$0.00

Review (1) — Payment Method (2) — Confirm (3)

One last step!
Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

Submit

Click submit

STEP 20



Thanks!

Thank you for participating in 2024 St. Charles County Fair.

An email confirmation of your submission has been sent.

If the fair management finds any issues with your registration, you will receive another email.

[Visit Dashboard](#)

[Sign out](#)

FairEntry

✓ Invoice submitted

You did it! If you don't make it to this screen, your exhibits have not been submitted.



HOORAY!