

Insurance Requirements - 2024 Central Washington State Fair

Please! Give this to your insurance carrier!

2024 Central Washington State Fair – Yakima, Washington
September 20 – 29, 2024

Please Read: Exhibitors using their own insurance carrier -- please -- send this form to your insurance company. This will clearly outline all insurance requirements of the Central Washington State Fair (CWSF herein). **Any contracted Exhibitor who has not fulfilled all insurance requirements by August 15, 2024, will automatically be charged a \$50.00 processing fee.** There will be no exceptions for late-arriving insurance certificates.

The CWSF requires all Exhibitors to carry general liability insurance in effect throughout their occupancy of CWSF premises. Exhibitors shall procure and furnish CWSF with a certificate of this insurance coverage **with the first deposit on the Concessions and Exhibit Contract.** Exhibitor passes and parking credentials will not be released to Exhibitor until this insurance fee is paid. There will be no exceptions for late-arriving insurance certificates. The policy must include the following:

1. Everyone that sells a product, gives away something, has a display on the fairgrounds, or sells or distributes consumable food, must have a Commercial General Liability policy with limits of not less than One Million Dollars (\$1,000,000.00) Combined Single Limit Per Occurrence and One Million Dollars (\$1,000,000.00) Aggregate for bodily injury to one or more persons and property damage.
2. Coverage shall be of the Commercial General Liability type and shall include Products Liability.
3. Specific language as highlighted below **must be included** on each and every certificate of insurance. It is the responsibility of the Exhibitor to inform your insurance agency:

The Exhibitor shall be named insured on the policy, and the Central Washington Fair Association, its officers, agents, and employees, the Board of Yakima County Commissioners shall be additional insureds listed on the insurance certificate.

4. The CWSF shall be notified at least thirty (30) days in advance of any reduction in or cancellation of the coverage.
5. Insurance may be obtained under the Fair Association's coverage for the duration of the Fair. See enclosed information.
6. Any contracted Exhibitor who has not fulfilled all insurance requirements by August 15, 2024, will automatically be charged a \$50.00 processing fee. This insurance fee is payable by check, cashier's check, money order made payable to Central Washington State Fair, or by Visa, MasterCard, AMEX, or Discover Card on the enclosed application form. Exhibitor's packets will **not be released** if insurance fees have not been paid. No exceptions for insurance certificates arriving after the September 1, 2024 deadline.

Additional conditions:

- a. The CWSF reserves the right to require a complete text of the liability policy.
- b. All significant limitations and exclusions must be identified and included on the Certificate of Insurance.
- c. The CWSF reserves the right to reject any Certificate of Insurance or other evidence of coverage if such coverage does not meet their standards or comply with insurance requirements or fails to provide adequate protection.
- d. The CWSF may, at its sole discretion, require higher limits of bodily injury and property damage liability insurance. Additional coverage may be required depending on exposure.

Certificates of insurance are to be provided to:

Central Washington State Fair
Attention: Gail Ragland
1301 South Fair Avenue
Yakima, WA 98901
gailr@fairfun.com
FAX: 509-248-8093
Phone: 509-248-7160 Ext. 105