



Job Title: Concession Cashier	FLSA: Hourly (Non-exempt)- Part-time
Company: Spectra Food Services & Hospitality	Exempt or Non-exempt: Non-exempt
Venue: Yakima Fair Grounds and SunDome	Wage: Hourly
Department: Concessions	Supervises People: No
Reports To: Concessions Supervisor	Number of Direct Reports:

Job Summary:

The Cashier is responsible for providing excellent customer service by accurately and efficiently processing patron's food and beverage purchases by personally performing the following duties.

The employee must maintain excellent attendance and be available to work events as scheduled per business need.

Essential Job Functions:

- Greets patrons with a smile and engages them in conversation as appropriate.
- Accurately and efficiently processes patron's food and beverage orders and purchases through the enterprise's ordering and cash register system.
- Maintains the accountability and security of their individual cash drawer.
- Stocks and cleans within their immediate area, ensuring a clean, presentable and well stocked appearance.
- Maintains a dependable work attendance record with extremely infrequent absences and/or lateness.
- Performs other special projects and duties as assigned.

Knowledge, Skills and Abilities:

- Ability to work in a team-oriented, fast-paced, event-driven environment.
- Ability to communicate with employees, co-workers, management staff and guest in a clear, business-like and respectful manner which focuses on generating a positive enthusiastic and cooperative work environment.
- Possess valid food handling certificate and alcohol service permit if required by state and federal regulations.
- Ability to handle cash accurately and responsibly.
- Ability to calculate basic math functions (addition, subtraction, multiplication, division, percentages) as they relate to POS cash/credit transactions, cash reconciliation and product inventory.
- Ability to speak, read and write in English.

Education, Qualifications and Experience:

- Experience working in a fast-paced, high volume fine dining, casual, and/or nightclub is preferred.
- Must have a High School Diploma, G.E.D. or related Food Service Job Experience.

Physical Requirements:

	0-24%	25-49%	50-74%	75-100%
Seeing:				X
Hearing:				X
Standing/Walking/Mobility:				X
Climbing/Stooping/Kneeling:			X	
Lifting/Pulling/Pushing:			X	
Fingering/Grasping/Feeling:				X

Note: The statement herein are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Signature _____ Initial _____ Manager _____