

SWEETWATER COUNTY EVENTS COMPLEX

Meeting of the Board of Trustees

March 24, 2020

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approvals of February 25, 2020 Meeting Board Minutes
5. Financial Report
6. Approval of Checks:
 - 1st Bank Checks: 57155 – 57172
 - 1st Bank Direct Deposits: 5873 – 5918
 - Commerce Bank Checks: 1355 – 1363
 - Commerce Bank Direct Deposits: 24390 – 24439
7. Public Comment
8. Presentations
9. Listing of April 2020 Events
10. Correspondence
11. Old Business
 - Specific Purpose Tax Discussion
 - Event Recruitment
 - Water Drilling Update
 - Water Metering Station & MOU with City of Rock Springs
 - County Commission Budget Amendment Update
 - Fair Youth Horse Show
12. New Business
 - COVID-19 Response
13. Closing Comments
 - Staff: Executive Director
 - Board: Open Forum for Board Comments
 - Commissioner Comments
14. Executive Session, if needed.
15. Adjournment

Next Board Meeting is April 28, 2020

**Sweetwater County Events Complex
Meeting of the Board of Trustees
March 24, 2020 (virtual meeting)**

Call to Order:

Vice Chairperson Zotti called the meeting to order.

Roll Call:

Present: Faith Harris, Paul Zancanella, Janet Hartford, Roger Torgersen, Bob Spicer Kaye Goicolea, and Rob Zotti.

Absent: Donald Palleson

Also present: Larry Lloyd, Kandi Pendleton and Erika Koshar

Approval of Agenda:

Trustee Hartford moved to approve the agenda. The motion was seconded by Trustee Goicolea. Motion passed unanimously.

Approval of Minutes

Trustee Harris moved to approve the February 25, 2020, board minutes as presented. The motion was seconded by Trustee Zancanella and passed unanimously.

Financial Report:

Cash Balance, March 1, 2020	\$505,598
Add Receipts	\$39,368
Less Expenditures	\$171,665
Cash Balance, March 24, 2020	<u>\$373,401</u>

Trustee Zancanella moved to approve the financial report. The motion was seconded by Trustee Torgersen and passed unanimously.

Approval of Checks:

Motion to approve-

1st Bank Checks: 57155 - 57172
1st Bank Direct Deposits: 5873 – 5918
Commerce Bank Checks: 1355 - 1363
Commerce Bank Direct Deposits: 24390 – 24439

Trustee Hartford moved to approve all checks as presented. Motion seconded by Trustee Goicolea. Motion passed unanimously.

Public Comment:

None.

Presentations:

None.

Listing of Events:

Erika Koshar reviewed the April 2020 events. Inquiries arose regarding April scheduled events and if we had heard if they are cancelling. Koshar noted it will depend on what happens from the national and state level before many of the organizations will decide. Kandi Pendleton noted that we should know more the first week of April after this initial shut down comes to an end. Trustee Zotti noted that a memo from Wyoming's governor predicted a shutdown will continue through April and he anticipates these events cancelling.

Correspondence:

None.

Old Business:

Specific Purpose Tax Discussion – Trustee Zotti noted that the City of Rock Springs is considering sending a letter to the County Commission to postpone the possibility of the 6th cent tax. Kandi Pendleton noted that during a conference call with other agencies and Commission Schoenfeld, no decision has been made yet, but calling off the tax proposal is in consideration.

Trustee Spicer inquired if the tax is one the ballot, how long until it can be proposed to the community? Trustee Zotti noted that the tax can be postponed to a special election in the Spring or Fall of 2021. He doesn't see the community support right now, even if we only looked at infrastructure projects. Spicer noted that the County Commission makes the final decision and if we sent a letter withdrawing our request, it would be in support of their decision.

Director Lloyd noted that the community is currently concerned about their jobs and going forward to request additional funding will go down in a crash.

Trustee Harris noted it is not the time.

Commissioner Lloyd indicated that his current conversations with a fellow Commissioner pointed in the direction that the 6th cent would be difficult to pass in our current climate. It doesn't make sense to continue if we think it will fail.

Trustee Harris moved to write a letter to the Board of County Commissioners indicating our preference to re-evaluate the proceedings on the specific purpose tax for 2020. The motion was seconded by Trustee Torgersen and passed unanimously.

Director Lloyd agreed to draft and send the letter to the Commission.

Event Recruitment – Kandi Pendleton noted that event recruitment is sparse at this moment. We've started conversations with the Escapee RV Rally in postponing their June event until the Fall. However, they are not making any decisions until the end of April or beginning of May. Additionally the Newmar RV Rally hasn't made any decisions for August, however, indicated that if they cancel, their event would just move to our facility in 2022.

Pendleton additionally noted that we've received a cancellation from the Shrine Circus, started talks with the Red Desert Roundup Rodeo and everything from now through summer season is now in jeopardy.

Trustee Zotti inquired about the current executed Fair contracts. Director Lloyd noted that while we have current contracts, he believes we can cancel if needed. We are following the lead of the Governor at every step.

Water Drilling Update – Director Lloyd indicated the driller should be on the property in the next couple weeks and is able to move forward as anticipated.

Water Metering Station & MOU with City of Rock Springs – Kandi Pendleton met with Mayor Kaumo and Rob Zotti, Rock Springs Council President, to discuss the metering station. Pendleton apologized for not reaching out prior to making improvements to the building. Mayor All present agreed that this is a joint effort by all parties and Mayor Kaumo agreed that going forward, the costs should be split. He is agreeable with a new MOU. It has been on the back burner, but it is in process and should be ready for review by the next Board meeting.

Trustee Spicer inquired if it's possible to receive reimbursement for the recent updates. Trustee Zotti noted that the prior expenses weren't discussed, but he'd like to pursue it a bit further. Kandi Pendleton presented the breakdown of the costs, but the conversation hasn't moved in that direction. At Larry's direction, we did not request reimbursement at that meeting.

Director Lloyd noted that our intent was to let Mayor Kaumo and the City of Rock Springs what is going on and not to ask for money.

County Commission Budget Amendment Update – Kandi Pendleton noted that the Board of County Commissioners approved our budget amendment for the health insurance increases. We have submitted the voucher for reimbursement and we expect it to be approved in April.

Shrine Circus – Cancelled for 2020.

Fair Youth Horse Show – From the last meeting, it was noted that a group of individuals were unhappy with the horse show changes for this year. We were able to get on a conference call with Marty at the 4-H Office, while staff and members of the 4-H Horse Development Committee were able to attend in person. Marty apologized for not communicating to the Horse Development Committee prior to leaving on maternity leave. We were able to discuss changes, however, it isn't significant. A couple classes will have one run with two judges. We will see how it goes this year and make changes for next year.

New Business:

COVID-19 – Director Lloyd noted that we are a revenue based company. If this climate moves through the Summer and events continue to cancel, we need to ensure we can continue with payroll. He presented a short meeting with our maintenance crew indicating that reduced hours are a possibility. He wants to support our employees; however, it is going to be difficult. Larry additionally mentioned additional funding sources to continue payroll as well as picking up the

revenue at the end of the summer.

Trustee Zotti inquired if we are looking at current expenses and where we can cut to make ends meet. Director Lloyd noted that we are in the middle of looking at all angles, no longer buying in bulk, no hiring Trash-busters in the summer and etc. Right now we are looking at 10-15% reduction. Our very last option is to delve into our full time help wages. While we are going to cut where we can, he brought up the possibility as to not surprise staff in later weeks.

Response - Director Lloyd noted that as the triage facility for Memorial Hospital, we have met with the emergency patient care team and we are prepared to utilize the Exhibit Hall for those purposes. Additionally, we have talked with the state health department regarding the number of caskets we can store on the property. We can utilize half the Sheep Barn and hold 170 units. We don't expect to need these arrangements, but we are preparing for anything.

Commissioner Lloyd additionally noted that while the first case in Sweetwater County was confirmed today, the 4 individuals in Sheridan are coming out of quarantine and recovering.

Closing Comments

Executive Director: Unless there is a miracle that comes along, Director Lloyd does not anticipate we will be able to have the Fair in July/August. Kandi Pendleton is keeping positive. While the problem may not be in Sweetwater County, we wouldn't want to encourage travel from Utah or the entertainers travelling to our facility.

Our main focus right now is the public safety and taking care of our people.

Board Members: None.

Commissioner Lloyd: None.

Adjournment:

Trustee Hartford moved to adjourn the meeting and Trustee Harris seconded. Motion passed unanimously.

Bob Spicer, Chairman

Faith Harris, Secretary