

**SWEETWATER EVENTS COMPLEX**  
**Meeting of the Board of Trustees**  
**March 23, 2021**

AGENDA:

- Call to Order
- Roll Call
- Approval of Agenda
- Approvals February 23, 2021 Meeting Board Minutes
- Financial Report
- Approval of Checks:
  - 1st Bank Checks: 57337-57350
  - 1st Bank Direct Deposits: 6268-6306
  - Commerce Bank Checks: 1465-1472
  - Commerce Bank Direct Deposits: 24941-24979
- Public Comment
- Presentations
- Listing of April 2021 Events
- Correspondence
- Old Business
  - Event Recruitment
  - Fair 2021 Planning
  - Zoning Discussion
  - MOUs
  - Budget
- New Business
- Closing Comments
  - Staff: Executive Director
  - Board: Open Forum for Board Comments
  - Commissioner Comments
- Executive Session, if needed.
- Adjournment
- Foundation Meeting
  - Approval of Checks
  - Financial Report

\*Next Board Meeting is April 20, 2021 – one week early than usual\*

**Sweetwater County Events Complex  
Meeting of the Board of Trustees  
March 23, 2021**

**Call to Order:**

Chairperson Spicer called the meeting to order.

**Roll Call:**

Present: Bob Spicer, Tommy Thoman, Paul Zancanella, Janet Hartford, Roger Torgersen, Kaye Goicolea, and Rob Zotti, Don Pallesen

Absent: Commissioner Schoenfeld

Also, present: Larry Lloyd, Kandi Pendleton Shae Lux and Liz Thoman

**Approval of Agenda:**

Trustee Thoman moved to approve the agenda. The motion was seconded by Trustee Hartford. Motion passed unanimously.

**Approval of Minutes**

Trustee Torgersen moved to approve the February 23, 2021 board minutes as presented. The motion was seconded by Trustee Thoman and passed unanimously.

**Financial Report:**

<b>Cash Balance, March 1, 2021</b>	<b>\$755,787</b>
Add Receipts	\$37,745
Less Expenditures	\$243,815
 <b>Cash Balance, March 24, 2020</b>	 <b><u>\$549,416</u></b>

Trustee Goicolea moved to approve the financial report. The motion was seconded by Trustee Zancanella and passed unanimously.

**Approval of Checks:**

Motion to approve-

    1st Bank Checks: 57334-57350

    1st Bank Direct Deposits: 6268 - 6306

    Commerce Bank Checks: 1465-1482

    Commerce Bank Direct Deposits: 24941 - 24979

Trustee Goicolea moved to approve all checks as presented. Motion seconded by Trustee Zancanella. Motion passed unanimously.

**Public Comment:**

None.

**Presentations:**

None.

**Listing of Events:**

Kandi Pendleton reviewed the April 2021 events. Reported the calendar is filling up well with several events in the halls as well as in the indoor arena.

**Correspondence:**

None.

**Old Business:**

*Event Recruitment* – Kandi updated the board on the upcoming events Escapee RV Rally, NHSFR shooting sports regional event discussion, and horse events, that she and Shae have been working on for remaining 2021 and future contracts as well. Pendleton additionally noted that we have received a cancellation from the Shrine Circus.

Director Lloyd provided update on possible grant money that might be coming into the state through state Travel and Tourism and state we will be watching for proposal opportunity.

*Fair 2021-* Director Lloyd provided update that Wyoming's Big Show will be produced as generally seen in years prior to 2020. Concerts, carnival, 4H/FFA shows along with open class shows and activities, mid-way/exhibit hall trade shows, Team Roping, Team Penning and Sorting to finish off the week event with the Livestock Auction Saturday afternoon. Sponsorships from past years are coming back which is a warm welcome.

*Zoning Discussion-* Kandi and Trustee Zotti met with city zoning to start making any zoning clarifications needed between events complex, county and city. Will be an ongoing process.

*MOU's-* Pendleton provided the list of signed/returned MOUs to date and the status of the last 3 remaining to be signed.

*Budget-* Received all budget worksheets from county and will begin work over process to compile budget requests. Board budget workshop will be planned and announced to board via email within next two weeks.

**New Business:**

Director Lloyd announced he wanted to keep the board up to date on a few internal changes. He will be retiring at the end of his contract which is in December of this year. The Board will have a great replacement choice with Kandi. She has a great understanding of the political and financial challenges facing the Events Complex. Additionally, to this point given the current and future budget reductions I recommend some internal position adjustments but no replacement for Kandi's position. As your aware the current and future funding will continue to be a state and local challenge.

With discussion between they will be scheduling an executive session in April to make replacement decisions.

**Closing Comments**

*Executive Director:* Expressed concern to keep bringing people and tourism back to Sweetwater County to help recover from the drop the past year.

*Board Members:*

*Water Well-* Director Lloyd updated that the well dispute is with our attorney at this time, and we are waiting to hear back from her of the response she has gotten from Burgess Well the pipe manufacture.

*Trustee Thoman* asked how the ownership of assets are listed it was clarified for him that land was through county and equipment/buildings are SWEC owned.

*Indoor Arena Vandalism Update:* Pendleton updated at this time there has not been any further information and the PD is still under investigation. The repairs have all been made as of right now. The complex was given exterior cameras from building they are tearing down.

**Adjournment:**

Trustee Goicolea moved to adjourn the meeting and Trustee Thomas seconded. Motion passed unanimously.

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Trustee Bob Spicer-Chairmen

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Trustee Tommy Thoman-Secretary