

TRINITY VALLEY EXPOSITION INC

APPLICATION FOR RENTAL CONTRACT

Name of Organization: _____ Non-profit?
Mailing Address: _____ (proof required)
City, State, Zip: _____
Contact Name: _____
Telephone: _____ () _____

Type of Event contract is requested for. _____

Dates of Event: _____ Times of Event: _____
Additional date for set-up: _____ A utility fee of \$25.00/hour will be added to the rental fees.

Facilities Requested:

- Covered Rodeo Arena (Profit-\$600.00/day Non-profit-\$400.00/day) _____
- Community Room (\$250/day \$500 Deposit) Mon-Fri 8 a.m. - 6 p.m. _____
- Community Room (\$750/day \$500 Deposit) after 6 p.m and weekends _____
- Covered Pavilion (\$500.00/day - Deposit \$500.00) _____
- Exposition Hall (Profit & Non-profit -\$500.00/day) _____
- Livestock Barn (Profit-\$200.00/day Non-profit-\$100.00/day) _____
- Arena Consession Stand (Profit-\$50.00/day Non-profit-\$50.00/day) _____
- Ticket Booth (Profit-\$50.00/day Non-Profit-\$50.00/day) _____

Miscellaneous Items

- # _____ Tables (\$5.00/ table) _____
- # _____ Chairs (\$1.00/ Chair) _____
- _____ Sales Tax _____
- _____
- Electricity (\$25.00/ per hour) _____
- RV Space (\$25.00/day) _____
- Horse Stalls ((\$25.00/day) _____
- Vendor spaces with utilities (\$25.00/day) _____
- Liability Insurance (1,000,000.00 required) _____
- Security (1 (one) Police Officer per 100 people @ \$30 per hour per officer) _____
- Cleaning and Security Deposit-** (Due with signed contract to secure your proposed dates) _____
(\$500.00/ single facility rented. \$1,000.00/ facility w/ multi-rentals)
- Alcoholic Beverage Sales _____
- Alcoholic Beverage Served _____

CONDITIONS OF RENTAL

INSURANCE

Initials

General liability insurance is required and will be determined upon completion of application. A minimum policy of \$1,000,000.00 showing Trinity Valley Exposition Inc. and Trinity Valley Expo Events Inc as additional insured. The correct coverage for your event is required to be in the TVE office no later than 7 days prior to the beginning of your event.

GATE ADMISSION

Initials

If the use of the premises warrants the selling of tickets or charging for admission, in addition to the rental fees, TVE will invoice and you will agree to pay TVE 10% of the gross proceeds collected to cover any added occupant expenses TVE will incur, unless otherwise stated on the contract.

VENDOR COMMISSION

Initials

If the use of the premises warrants or allows vendors of any kind to sell goods of any kind during your event, in addition to the rental fees, TVE will invoice and you will agree to pay TVE 10% of the gross proceeds collected to cover the added occupant expenses TVE will incur, unless otherwise stated on contract.

SECURITY PERSONNEL

Initials

If alcoholic beverages are sold and/or served during your event, you will be required to have on the premises, one (1) armed peace officer per 100 people at the event. The Peace Officer will be responsible for the safety of your guests as well as the care of the property leased to you.

PAYMENT REMITTANCE

Initials

The total security deposit is due with the signed contract to insure the dates of your event. Rental fees are due prior to property occupation for your event. Commission fees will be due at the completion of your event.

I have read and understand the conditions of rental. I also realize this application is not considered a contract and is not binding as any agreement. Pricing subject to change prior to completion of Contract.

Signature of applicant: _____

Date: _____

Received By: _____

Date Received: _____