

EXPO CENTER OF TAYLOR COUNTY and WEST TEXAS FAIR & RODEO VOLUNTEER APPLICATION

Please fill out completely, printing or typing all information and return to
Western Heritage Classic, 1700 HWY 36, Abilene, Tx 79602

First Name: _____

Sex: Male Female

Last Name: _____

Suffix: _____

Phone Number: (_____) _____ - _____

Driver's License #: _____

Birth Date: ____/____/____

Emergency Contact: _____ Relation: _____

Emergency Phone: (_____) _____ - _____

Affiliations: 4-H FFA Kiwanis Club Lions Club Other: _____

A photo must be submitted with your application. They will be used for database records only. They will not be used to discriminate or determine application approval.

Employer	Title/Position	Occupation

Home Address	Apt./St.	City	State	Zip

Work Address	Apt./ St.	City	State	Zip

Email: _____

Home Phone: (_____) _____ - _____

Primary Phone

Work Phone: (_____) _____ - _____

Primary Phone

Cell Phone: (_____) _____ - _____

Primary Phone

List in order of preference where you would like to volunteer and why: *(Examples: answering phones in General Office, Greeter and Ticket Booth Worker, (Specific) Event Helper, etc).*

1. _____

2. _____

3. _____

I understand if accepted I will be contacted by a Committee Chairman and as a Volunteer of the Expo Center of Taylor County/West Texas Fair & Rodeo, I must abide by all rules, regulations and policies, and promise to do so. I understand that failure to do so will result in my Volunteer status being revoked. I also understand that Volunteer status does not allow me the benefits offered to employees of the Expo Center of Taylor County or its affiliates. The Expo Center of Taylor County/West Texas Fair & Rodeo has my permission and authorization to verify any and all information provided by me on the application.

Signature of Applicant

Date

Recommended by

**Expo Center of Taylor County/West Texas Fair & Rodeo
Volunteer Management Program
Code of Ethics**

I. Introduction

Purpose

The reputation for fairness and excellence depends on the collective commitment of our board of directors, officers, committee members, volunteer and employee family working together in a manner that merits trust and confidence from our communities, the youth we serve, and, most importantly, our customers. The purpose of this document is to convey those basic principles of conduct.

Objective

The primary objective of this document is to reinforce accountability for responsible and mature behavior in all who represent our organization.

II. Standards of Conduct

- a. All persons associated with our organization are expected to adhere to the spirit and the letter of all policies, procedures, rules and regulations. Illegal, immoral or unethical actions are unacceptable and willful violation shall result in appropriate disciplinary action.
- b. Each employee or volunteer must manage business affairs so as to avoid situations that might lead to conflict, or even suspicion of conflict, between one's self-interest and one's obligation to the organization or its customers. An individual's position must never be used, directly or indirectly, for private gain, to advance personal interests or to obtain favors or benefits for himself/herself or a member of his/her family.
- c. Each employee or volunteer must keep the interest of the West Texas Fair & Rodeo foremost in mind while providing assistance to spectators, performers, and participants of the West Texas Fair & Rodeo.
- d. Each employee or volunteer must acknowledge and support the proper and authorized uses of West Texas Fair & Rodeo /Expo Center of Taylor County equipment and resources.
- e. Each employee or volunteer must be honest and trustworthy, avoid harm to others, be fair and not discriminate and respect the privacy of others.
- f. Each employee or volunteer must avoid making financial commitments without advance approval by the West Texas Fair & Rodeo /Expo Center of Taylor County Executive Board, President or General Manager.
- g. All statements to the media are to be approved in advance by the Expo Center of Taylor County General Manager or their appropriate designee.

III. Monitoring the Code of Ethics

Responsibility, with commensurate authority for communicating and assuring compliance of the Code of Ethics, is placed with the President along with the Board and Committee Chair. The Executive Board shall act as a peer review committee to review any instance of misconduct, impropriety, or the appearance of either.

Expo Center of Taylor County/West Texas Fair & Rodeo Code of Conduct

- Appropriate attire must be worn at all times. Shirt and shoes are required - No exposed underwear, baggy pants below waist, mid-drift shirts, clothing with explicit wording or signing, gang colors or gang signs.
- Gang related dress and activities are prohibited.
- No disorderly, disruptive conduct or behavior that endangers others will be tolerated. Skateboarding, roller blades, bicycles, radios, cat calls, profanity, etc. are prohibited.
- Any federal, state, or local criminally recognized act or group is prohibited.
- No picketing, distributing handbills, soliciting, or petitioning without management approval.
- No pets allowed in public areas except those that aid handicap.
- Use trash receptacles - Please help us keep our facility clean for others to enjoy.
- No loitering, blocking storefronts, or walking groups that inconvenience others.
- School truancy policy enforced.
- No alcoholic beverages may be consumed beyond the Midway into the Carnival nor may they be consumed in the parking lots. Remember, if you drink DON'T DRIVE! Call a cab or have a friend drive you home.
- Smoking is prohibited. The West Texas Fair & Rodeo is a public event and smoking will not be allowed while on the fairgrounds.
- No firearms or other weapons are allowed, regardless of whether bearer holds a concealed weapons permit; law enforcement officers while on duty are excluded.
- No food or drink is permitted to be brought into the gates of the State Fair unless for children in strollers.
- This list is not all inclusive and may be modified at any time by the management.