



30TH DISTRICT AGRICULTURAL ASSOCIATION

PO BOX 70, RED BLUFF, CA 96080

(530)527-5920 FAX (530)527-1511

info@tehamadistrictfair.com

Dear Prospective Bidder,

If your business is interested in providing security during the Tehama District Fair, May 2-5, 2024, please submit a flat fee bid based on the attached Work Statement and Terms and Conditions. Please also include with your bid the information listed at the bottom of the attached Work Statement and Terms and Conditions.

SECURITY BID

For the Tehama District Fair May 2nd – 5th, 2024- \$_____

Description of Uniform:_____

Please **submit a sealed bid** to the Tehama District Fair office by **February 23, 2024**. The envelope should have the company name on the outside and be addressed at follows:

**IFB #2024-02 Security
Tehama District Fair
PO Box 70
Red Bluff, CA 96080**

DO NOT FAX THE BID – FAXED BIDS WILL NOT BE ACCEPTED

All bids will be opened at 10:30 AM on **February 28, 2024**. The security bid will be awarded to the successful bidder upon Board approval and if no protest is filed by 5:00 PM March 4, 2024, the successful bidder will receive a contract from the 30th DAA allowing them to provide security services for the annual Tehama District Fair.

If you have any further questions, please call Mandy Staley (530) 527-5920

Thank you,

Mandy Staley, CEO

Tehama District Fairgrounds

30th District Agricultural Association

30th District Agricultural Association WORK STATEMENT AND TERMS & CONDITIONS

The contractor is to provide security at various locations on the grounds of the 30th District Agricultural Association, during the annual Tehama District Fair, April 30 – May 5th, 2024, as described below:

Tuesday, April 30th

Livestock Gate	1 Guard	8:00 AM – 12:00 AM	17 Hours	17 Hours
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Wednesday, May 1st

Livestock Gate	1 Guard	12:00 AM – 12:00 AM	24 Hours	24 Hours
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Thursday, May 2nd

Livestock Gate	1 Guard	12:00 AM – 12:00 AM	24 Hours	
Rover/Grandstands	4 Guards	4:00 PM – 10:00 PM	24 Hours	
Night Rover	1 Guard	10:00 PM – 6:00 AM	8 Hours	

Friday, May 3rd

Livestock Gate	1 Guard	12:00 AM – 12:00 AM	24 Hours	
Rover/Grandstands	2 Guards	4:00 PM – 12:00 AM	16 Hours	
Rover/Grandstands	4 Guards	6:00 PM – 12:00 AM	24 Hours	
Night Rover	1 Guard	12:00 AM – 6:00 AM	6 Hours	

Saturday, May 4th

Livestock Gate	1 Guard	12:00 AM – 12:00 AM	24 Hours	
Rover/Grandstands	2 Guards	12:00 PM – 12:00 AM	24 Hours	
Rover/Grandstands	4 Guards	6:00 PM – 12:00 AM	24 Hours	
Night Rover	1 Guard	12:00 AM – 6:00 AM	6 Hours	
Mulberry Gate	1 Guard	8:00 AM – 11:00 PM	15 Hours	

Sunday, May 5th

Livestock Gate	1 Guard	12:00 AM – 6:00 PM	18 Hours	
Rover/Grandstands	2 Guards	12:00 PM – 11:00 AM	22 Hours	
Rover/Grandstands	4 Guards	6:00 PM – 11:00 AM	20 Hours	
Night Rover	1 Guard	11:00 PM – 6:00 AM	13 Hours	
Mulberry Gate	1 Guard	8:00 AM – 10:00 PM	14 Hours	

Thursday – Sunday May 2-5th

Supervisor – Peak Hours/Breaks		6:00 PM – 12:00 AM	24 Hours	
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Total of 347 Guard Hours Plus 24 Supervisor Hours Total- 371 Hours

MANDATORY – PLEASE INCLUDE THE FOLLOWING INFORMATION WITH YOUR BID PACKET

- Contractor will provide references of prior security assignments comparable to the Fair industry
- Contractor will specify qualifications of personnel to be used.
- Contractor will specify type of uniform to be worn.
- Contractor will specify type of communication system to be used.
- Contractor will provide proof of all county, state, and federal required license and permits for security work to be performed.
- Contractor will provide proof of \$1,000,000 general liability insurance. If awarded the bid, Contractor will be required to name the Tehama District Fair as additional insured as per attached "Sample Copy for Insurance Company"
- Contractor will provide proof of Worker's Compensation Insurance.