



## Demonstration Request Form

September 13 – 29, 2024

<b>Contact: First Name</b>		<b>Last Name</b>		<b>Email</b>	
<b>Street Address</b>			<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Phone Number</b>		<b>Cell phone</b>		<b>Description of What Demonstrating</b>	
<b>Emergency Contact Name</b>			<b>Relation</b>		
<b>Emergency Contact Street Address</b>			<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Emergency Contact Phone</b>		<b>Cell phone</b>			

Date(s) & Time(s) Requested \_\_\_\_\_

(Please be flexible and give alternative dates/times if possible)

Number of 6 ft. Tables Requested \_\_\_\_\_ Number of chairs \_\_\_\_\_ Electricity Needed? Yes or No (please bring extension cords)

**PASSES REQUESTED:** Entrance Passes \_\_\_\_\_ Parking Passes \_\_\_\_\_

Individual demonstrators not demonstrating with a group will receive one Lot 1 parking pass for each day demonstrating for a minimum of 4 hours per day.

**Note:** credentials are only for those demonstrating. Fair management has the right to limit the number of credentials requested.

**Tickets/Parking Passes** are to be picked up to avoid loss through the mail. They will be available in the Creative Arts office in the New England Center, please call for pickup dates. Please call ahead to avoid waiting as this office is staffed on a part-time basis.

**Reminder:** It is important that you check in at the Creative Arts office near Door 2 of the New England Center upon arrival the day of your demonstration.

**Are you interested in promoting your craft on the New England Center stage? You can teach people more about your craft during a 30-minute stage presentation. Please see Demonstrator Stage Guidelines. I am interested in presenting on the stage \_\_\_Yes \_\_\_No**

Please let us know if you have any questions or concerns. Creative Arts at 413-205-5015 or via email at [CreativeArts@TheBigE.com](mailto:CreativeArts@TheBigE.com).

I have read and agree to abide to the Demonstrator Guidelines \_\_\_\_\_

Please sign

**Mail this form to:** New England Center Creative Arts, Eastern States Exposition, 1305 Memorial Avenue, West Springfield, MA 01089

**OR email** [CreativeArts@TheBigE.com](mailto:CreativeArts@TheBigE.com)