

Erie County Agricultural Society
Livestock & Equine Complex Specialist
Part-time, Non-Exempt

Job Overview

- Work directly with Livestock & Equine Complex Manager.
- Encourage and work cooperatively, and communicate effectively with volunteers, staff, representatives of specific interest groups, and outside service groups.
- Support the mission of the organization and help maintain the core values of the organization: excellence, integrity, and preservation of agriculture.

Essential Functions

- Assist with the on-site management of facilities used for fair and non-fair events.
- Maintain and monitor buildings and event facilities for safety, cleanliness and accommodation of event needs.
- Assist with event move-in and operations and ability to adapt and react to “last minute” requests of show organizers.
- Help coordinate teamwork on jobs requiring joint team cooperation and collaboration
- Effectively communicate with staff, interns, show promoters and committee volunteers
- Identify potential issues and provide solutions
- Assisting in coordinating the following:
 - Organize required supplies
 - Accommodate the needs of promoters
 - Assist with event set ups and tear downs by using proactive planning. This includes clean up, setting pens, cleaning stalls, etc.
 - Maintaining restrooms and trash (especially during events).
 - Facilitate show and facility needs throughout the 12 days of the Fair, including change overs

Abilities

- Ability to work easily and effectively with a wide range of people
- Ability to work both independently and in collaborative environments
- Excellent verbal and written communication skills
- Strong organizational skills
- Ability to learn quickly and be self-motivated
- Flexible and adaptable to change
- Must be able and willing to be scheduled to work evenings, weekends for shows as well as the 12 days of the Erie County Fair
- Ability to push/lift a minimum of 50 lbs.
- Those with ability to efficiently operate basic farm equipment (skid steer, tractor, tractor with drag, telehandler, forklift and aerial lift) will be given preference

Pay

- Position starts at \$17 per hour

To apply send resume to: jobposting@ecfair.org

All applicants are thanked in advance and advised that only those selected for interviews will be contacted