



Tillamook County Fairgrounds Employment Application

Applications may be submitted by emailing tillamookfair@tillamookfair.com, or by dropping off to our office: 4603 Third St, Tillamook OR 97141

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Position Applied for: _____ Available Start Date: _____ Desired Salary: \$ _____

Employment desired: Full Time Part Time Seasonal/Temporary

Are you legally eligible to work in the US? YES NO Are you a Veteran? YES NO

If selected for employment are you willing to submit to a background check? YES NO

Education

School Name: _____ Location: _____

Years Attended: _____ To: _____ Degree Received: _____ Major: _____

School Name: _____ Location: _____

Years Attended: _____ To: _____ Degree Received: _____ Major: _____

School Name: _____ Location: _____

Years Attended: _____ To: _____ Degree Received: _____ Major: _____

References (business and professional only)

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Employment History

Employer (1) _____ Phone: _____

Address: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous employer for a reference? YES NO

Employer (2) _____ Phone: _____

Address: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous employer for a reference? YES NO

Employer (3) _____ Phone: _____

Address: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous employer for a reference? YES NO

Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: _____ Date: _____

TILLAMOOK COUNTY FAIR

SUMMER GROUNDS CREW

JOB SUMMARY: the Fair Manager will designate one member of the Summer Grounds Crew as Supervisor. That person will meet with the Fair Manager each morning and receive a list of job duties needed to be done. The Supervisor will delegate the job duties and each member of the Summer Grounds Crew will follow his orders. Members of the Summer Grounds Crew will inform the Supervisor immediately when they need another job or duty to do.

SKILLS/BACKGROUND: Personnel of the Summer Grounds Crew must be able to follow instructions closely and develop a variety of skills through on-the-job training. Experience in lawn care, painting, maintenance and carpentry is helpful.

EMPLOYMENT POLICIES:

1. Absences or time off must be arranged with the Fair Manager at least three work days in advance. If you are sick or an emergency makes it impossible to come to work, call the fair office at 842-2272 and leave a message on the recorder before your scheduled shift is to begin. Repeated or excessive late arrival or absences due to illness can be grounds for dismissal.
2. Unexcused Absences will result in employee dismissal.
3. ALL injuries, regardless of severity must be reported immediately to Supervisor or the Fair Manager. This will prevent against insurance problems if complications requiring treatment develop later.
4. Employees are expected to work willingly, co-operatively, safely and courteously with any and all of the other summer staff, management, or other individuals at the fairgrounds. Interpersonal conflicts should not affect work performance.
5. Friends of employees who do not have a reason to be at the fairgrounds may not loiter on the premises, as they tend to distract workers from their tasks.
6. All summer grounds employees must have a signed copy of Terms for Employment on file. See attached.

DUTIES: (include but are not limited to)

1. Keep fairgrounds mowed, weed-eated and washed down throughout the Summer.
2. Complete all paint projects as they come along.
3. Prepare facilities for fair including setting up cow stanchions in the Sue Durrer and Youth Dairy Barns, curtains systems in Main Building and Convention Center, the Floral Department and the 4-H Style Review.
4. Clean all buildings including Pari-Mutuel, Information Booth and Main Building prior to fair.
5. Put up informational signs and buntings prior to fair.
6. Stripe Parking Lots prior to fair
7. Help with sound and lights during the fair.
8. Clean-up fairgrounds after the fair including taking down and storing signs, stanchions and buntings.
9. Prepare fairgrounds for off-season usage.

WORKING HOURS: Workdays for the regular 40-hour workweek are Monday through Friday. Employees may not leave until all tools are properly stored and the buildings are secured. During the week before the fair, fair week and the week after the fair, the workweek extends through Saturday and Sunday and the workdays, generally speaking, are longer than eight hours. Though overtime is generally assigned on a voluntary basis, all employees should be aware that everyone is expected to work some overtime during these weeks. Any work performed in excess of 40 hours in one week is overtime and will be compensated at 1½ times your regular hourly wage. A work schedule for the week before the fair, fair week and the week after the fair will be posted during the first week of August.