

24th District Agricultural Association (24th DAA)
Tulare County Fair
620 K Street
Tulare, CA 93274
www.tcfair.org



24th DAA BOARD DELEGATED AUTHORITY MEETING NOTICE

The 24th DAA Board of Directors will be holding a delegated authority committee monthly meeting on Tuesday, August 16, at 5:30PM
Location Tulare County Fair Grounds – Board Room
620 S. K Street, Tulare, CA 93274

or

Join Zoom Meeting: <https://us02web.zoom.us/j/2991550907?pwd=VGZFeTluNnVudFVuSnRRR0RValhBdz09>
Phone #: 1 669 900 6833 US
Meeting ID: 299 155 0907
Passcode: 6202020

BOARD DELEGATED AUTHORITY COMMITTEE OF DIRECTORS

Gary Castro, President
Grace Calderon, Director

Greg Gomez, Director
Dan Hackey, Director

CEO/Fair Manager
Dena Rizzardo

PUBLIC PARTICIPATION

Members of the public may request to place items on the agenda of any board meeting, but their placement is within the discretion of the board President. The items must be directly related to 24th DAA business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 PM on the twelfth (12th) business day prior to the board meeting. While the board values the participation of the public, the board President reserves the right to limit the time for public comment to a maximum of five (5) minutes, or less depending on the number of speakers, in order to proceed with the agenda of the day and/or to place the item on the agenda of a future meeting.

All meeting notices, agendas and approved minutes will be available to the public during the meeting and on the 24th DAA website at www.tcfair.org.

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 24th DAA board or committee meeting, or in connection with any other activities on the grounds, may request assistance at the main office 620 K Street, Tulare, CA 93274
559-686-4707.

24th DAA BOARD DELEGATED AUTHORITY MEETING NOTICE

Tuesday, August 16, at 5:30PM

1. **CALL TO ORDER:** President Castro
All matters noticed on this agenda may be considered for action. Items listed on this agenda may be considered in any order, at the direction of the chairperson. Any item not so noticed will not be considered or discussed. This agenda, and all notices required by the California Bagley-Keene Open Meeting Act, are available on the internet at: www.tcfair.org.
2. **ROLL CALL OF DIRECTORS:**
3. **ABSENT DECLARATION OF QUORUM:**
4. **INTRODUCTION OF GUESTS AND STAFF:**
5. **APPROVAL OF THE AGENDA:**
6. **PUBLIC COMMENT (for items not listed on the agenda):**
Speakers are allotted five (5) minutes. Speaker's time may be modified based on the number of public speakers. No speaker may cede their time to another speaker. Public comments on agenda items will be accepted during the meeting as items are addressed. Public comment on issues NOT on the current Agenda is allowed. However, no debate by the Board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.
7. **CLOSED SESSION:** The Board authorized to meet in Closed Session for the purpose of considering:
 - a. Pending Litigation-Personnel (Gov. Code § 11126 (e)(1))
 - b. Pending Litigation-Foundation (Gov. Code § 11126 (e)(1))
8. **RECONVENE INTO OPEN SESSION:** Report any action taken in closed session.
9. **CONSENT CALENDAR (Discussion/Action by Board):**
The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the CEO prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.
 - a. June 10, Board Meeting Minutes-Meeting Cancelled Lack of Quorum
 - b. Contracts for June & July 2022
 - c. Cash Disbursements for June & July 2022
 - d. Current Finance Report
10. **BUSINESS REPORT & INFORMATION (Informational/Action by Board):**
 - a. CDFA Performance Audit Update #20-010 & 24th DAA
 - b. December 31, 2020, FYE Financial Review- Scinto Group, LLP
 - c. 2022 Seasonal / Temporary Employee Personnel Policy Manual
 - d. Tulare County Fair- Employee Policies
 - CalHR 004 Prior Exempt Service Questionnaire
 - CalHR 039 Verification of State Service Outside of Executive Branch
 - CalHR 190 Military Service Information
 - SO-221 Annual Leave-Sick/Vacation Leave Election Form
 - INF - 1101 Authorization for Release of Driver Record Information
 - PERS-EAMD 801 Member Reciprocal Self-Certification
 - POLICY 1.2.1 Controlled Substances and Alcohol
 - POLICY 1.2.9 Nepotism

24th DAA BOARD DELEGATED AUTHORITY MEETING NOTICE

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- SO-15 Employee Information
- SO-112 Incompatible Activities Certification
- SO-307 Acknowledgement of Department's Medical Provider Network (MPN)
- STD 243 Designation of Person Authorized to Receive Warrants
- STD 261 Authorization to Uses Privately Owned Vehicles on State Business
- STD 686 Employee Action Request
- STD 678 Signed Job Application
- FORM I-9 Employment Eligibility Verification
- FORM I-9 Instr. Instructions for the I-9 Form
- POLICY 1.2.13 E-mail and Internet Usage
- POLICY 2.8.1 Violence or Threats of Violence, Hostility or Bullying
- STD 689 Oath of Allegiance and Declaration of Permission to Work for Persons Employed by the State of CA
- POLICY 9.5.11 Telework Policy – Complete all forms noted in the policy
- POLICY 1.2.7 Incompatible Activities
- POLICY 1.2.1 Information Privacy
- POLICY 2.1.1 Discrimination and Harassment Prevention
- POLICY 2.1.1.2 Pregnancy Rights
- POLICY 2.1.1.3 Transgender Rights
- POLICY 2.1.1.4 Hate Violence and Civil Rights
- POLICY 2.1.1.5 Sexual Harassment
- CalHR 782 Affordable Care Act Notification Checklist

11. NEXT MEETING DATE: September 27, 2022 @ 5:30pm

12. ADJOURNMENT:

Posted August 5, 2022

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