

24th District Agricultural Association (24th DAA)
Tulare County Fair
620 K Street
Tulare, CA 93274
www.tcfair.org



24th DAA BOARD MEETING NOTICE

The 24th DAA Board of Directors will be holding a regular monthly board meeting on
Tuesday, November 15, 2022, at
6:00PM
Location The Jockey Club
620 S. K Street, Tulare, CA 93274

or

Join Zoom Meeting: <https://us02web.zoom.us/j/2991550907?pwd=VGZFeTluNnVudFVuSnRRRORValhBdz09>
Phone #: 1 669 900 6833 US
Meeting ID: 299 155 0907
Passcode: 6202020

24th DAA BOARD OF DIRECTORS

Gary Castro, President
Rosa Gomez, Director
Dan Hackey, Director

Greg Gomez, Director
Grace Calderon, Director

CEO/Fair Manager
Dena Rizzardo

PUBLIC PARTICIPATION

Members of the public may request to place items on the agenda of any board meeting, but their placement is within the discretion of the board President. The items must be directly related to 24th DAA business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 PM on the twelfth (12th) business day prior to the board meeting. While the board values the participation of the public, the board President reserves the right to limit the time for public comment to a maximum of five (5) minutes, or less depending on the number of speakers, in order to proceed with the agenda of the day and/or to place the item on the agenda of a future meeting.

All meeting notices, agendas and approved minutes will be available to the public during the meeting and on the 24th DAA website at www.tcfair.org.

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 24th DAA board or committee meeting, or in connection with any other activities on the grounds, may request assistance at the main office 620 K Street, Tulare, CA 93274
559-686-4707.

1. **CALL TO ORDER: President Castro**
All matters noticed on this agenda may be considered for action. Items listed on this agenda may be considered in any order, at the direction of the chairperson. Any item not so noticed will not be considered or discussed. This agenda, and all notices required by the California Bagley-Keene Open Meeting Act, are available on the internet at: www.tcfair.org.
2. **ROLL CALL OF DIRECTORS:**
3. **DECLARATION OF QUORUM (minimum of five directors must be present):**
4. **INTRODUCTION OF GUESTS AND STAFF:**
5. **PUBLIC COMMENT (for items not listed on the agenda):**
Speakers are allotted five (5) minutes. Speaker's time may be modified based on the number of public speakers. No speaker may cede their time to another speaker. Public comments on agenda items will be accepted during the meeting as items are addressed. Public comment on issues NOT on the current Agenda is allowed. However, no debate by the Board shall be permitted on such public comments and no action will be taken on such public comment items at this time, as law requires formal public notice prior to any action on a docket item.
6. **CLOSED SESSION: The Board authorized to meet in Closed Session for the purpose of considering:**
 - a. Pending Litigation-Personnel (Gov. Code § 11126 (e)(1))
 - b. Pending Litigation-Foundation (Gov. Code § 11126 (e)(1))
7. **RECONVENE INTO OPEN SESSION: Report any action taken in closed session.**
8. **CONSENT CALENDAR (Discussion/Action by Board):**
The items on the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Any member wishing to trail an item from the Consent Calendar should notify the CEO prior to the meeting. Trailed items will be considered after the motion to approve the Consent Calendar.
 - a. October 11, 2022, Board Meeting Minutes
 - b. Contracts for October
 - c. Cash Disbursements for September & October 2022
 - d. Current Finance Report
9. **BUSINESS REPORT & INFORMATION (Informational/Action by Board):**
 - a. CDFA Performance Audit Update #20-010 & 24th DAA
 - b. Proposed 2023 Budget
10. **CORRESPONDENCE (Informational)**
 - a. F2022-08 CDFA FYE 2022/2023 FYE Reimbursements
 - b. F2022-07 Fairground and Community Resilience Centers Funding
 - c. F2022-10 Proposition 12 Update
11. **COMMITTEE REPORTS (Informational):**
 - a. Junior Livestock Auction-Outstand A/R
 - b. Junior Fair Board-Introductions and Fair update
12. **FAIR REPORT (Informational):**
 - a. 2023 Fair- Theme
13. **CEO REPORT (Informational):**
 - a. Event Calendar-November & December
 - b. Projects
 - i. Progress update on SB 5 Project/Building 3 upgrade and remodel (CCA Contract)

MATTERS OF INFORMATION:

- a. CEO Comments
- b. Board of Director Comments
- c. Staff Comments
- d. Items Proposed for Next Board Meeting

14. NEXT MEETING DATE: TBD by Board

15. ADJOURNMENT:

Posted November 4, 2022

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**24TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
October 11, 2022**

CALL TO ORDER: The 24th District Agricultural Association Board of Directors meeting was called to order at 6:05 PM by President Castro.

ROLL CALL/DIRECTORS ABSENT: Directors Hackey, R. Gomez, G. Gomez, and President Castro were physically present.

Director Calderon joined the meeting at 6:12PM.

There are four (4) vacant board positions.

QUORUM OF DIRECTORS

There was no quorum present when the meeting opened at 6:05PM

INTRODUCTION OF GUESTS AND STAFF:

CEO Dena Rizzardo

Community members: Cammra Bettencourt and Dean Ametjian were present in the boardroom.

Newly appointed director, Rosa Gomez, introduced herself and was welcomed by board members

CORRESPONDENCE (Informational):

Members read a greeting card sent by the All Aboard Train company thanking the board for welcoming them on their first year at the fair.

COMMITTEE REPORTS (Informational):

Junior Livestock Auction 2022 Recap – CEO Rizzardo updated the board with figures from the livestock sale. The total lots sold were 584 for a total price of \$1,615,987.22. Average price per pound were as follows: \$4,691.67 for commercial bred heifers, \$4,846.05 for dairy replacement heifers; beef sales – \$4.09/lb; swine - \$8.18/lb; sheep - \$13.79/lb; and goat - \$18.72/lb. Average price per head of poultry meat was \$437.93 and \$507.14 for rabbit meat.

The Junior Fair Board – The group volunteered heavily this year and were involved in assisting with livestock sales as spotters and were judges for some of the eating contests.

QUORUM WAS ESTABLISHED AT 6:12PM

PUBLIC COMMENT

Dean Ametjian thanked the board for their support of the fair and of the CEO. He noted that he received many positive comments while volunteering on the grounds and he noticed a lot of positive changes this year.

Cammra Bettencourt spent most of her time volunteering in the swine area and in the poultry meat pens. She happily volunteers each year and was happy with this year’s fair.

CONSENT CALENDAR (Action by Board):

Director Calderon made a motion, seconded by Director Hackey and carried to accept the consent calendar which included minutes from the August 2022 meeting, September 2022 contracts and August 2022 cash disbursements, and the August financial report.

No public comment.

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Gary Castro	X			
Grace Calderon	X			
Greg Gomez	X			
Rosa Gomez	X			
Dan Hackey	X			
4 positions vacant				

BUSINESS REPORT & INFORMATION (Action by Board):

- CDFA Performance Audit Report # 20-010 responses – No update/no public comment
- December 31, 2021, FYE Financial Review- Scinto Group, LLP
Board members were presented with the report of the review which concluded with an unmodified opinion by the accountant and no findings
Director G. Gomez motioned to accept and file the 2021 FYE Financial Review by Scinto Group, LLC was seconded by Director Hackey and passed:
No public comment

Board Member	Approved (yes vote)	Not Approved (no vote)	Abstained	Reason of Abstaining
Gary Castro	X			
Grace Calderon	X			
Greg Gomez	X			
Rosa Gomez	X			
Dan Hackey	X			
4 positions vacant				

COMMITTEE REPORTS, CONT'D (Informational):

Junior Livestock-Updated entry and Tagging deadlines:

CEO Rizzardo informed the board that, unfortunately, there were some disqualifications to livestock this year stemming from ownership issues. Entries will open in February of 2023 for livestock. Fair tags will be issued to each 4-H Leader, FFA advisor and independent exhibitor which will be responsible for tagging all animals prior to entering their animal into the fair. Entries must be accompanied by 3 of the following uploaded photos to be eligible to participate in the market shows at the Tulare County Fair 1 full body profile photo, 1 head shot of the animal with the fair tag visible and 1 photo of the back of the ear tag. All photos must be legible and must be uploaded at the time of entry in order for the market entry to be accepted. Official market entry deadlines for the 2023 Tulare County Fair will be posted in February, but they will follow the proof ownership for all market animals' beef 120 days prior to fair, sheep and swine 60 days prior to fair, poultry, and rabbit meat pens 30 days prior to opening day of fair. Those not entered with their 3 legible uploaded pictures at the time of the entry deadline will not be eligible to participate in the 2023 fair, there will be no exceptions to this rule. Each exhibitor will be allowed two fair tags as two market animals can be entered in the Tulare County Fair additional tags can be purchased from the fair at \$5.00 each.

CEO Rizzardo also clarified weights for the 2023 fair sheep 110-160, pounds, goats 65-115 pounds, swine 210-280, beef 1050-1500 all exhibitors not meeting the minimum or maximum weight requirements are not eligible for sale but may still participate in showmanship.

CEO Rizzardo also clarified that all livestock entries once they are on the fairgrounds are subject to drug testing once on exhibit at the Tulare County Fair. The Tulare County Fair has a strict code of ethics and follows state rules which will be upheld. The Tulare County Youth are raising livestock for sale to the consumer for consumption and the goal is to raise the highest meat quality possible.

FAIR REPORT (Informational):

Board members were presented with preliminary revenue figures showing continued strong growth made possible by the support of the community and hard work of the volunteer staff. CEO Rizzardo took comments/recommendations for next year's fair from members of the public and board members present.

CEO REPORT (Informational):

Event Calendar - Trophy Cup-October 21st-22nd

Progress update on SB 5 Project/Building 3 upgrade and remodel (CCA Contract) – The only bid to have been received by the deadline was rejected for being a single bid. The project manager discovered that the project received such few bids because of the need to deliver bid documents physically to offices Sacramento. A new bid solicitation has begun with the added convenience of contractors allowed to turn in bids at the local fair office and not having to make the drive to Sacramento.

MATTERS OF INFORMATION

CEO COMMENTS: None

BOARD OF DIRECTOR COMMENTS:

President Castro again welcomed Director R. Gomez and was hopeful the other vacant seats would soon be filled.

Director R. Gomez asked questions about the grounds and buildings.
Director Calderon thanked CEO and volunteers for their hard work.

STAFF COMMENTS: None

ITEMS PROPOSED FOR NEXT MEETING: None

NEXT MEETING DATE: November 15, 2022 @ 6:00PM

ADJOURNMENT: Meeting was adjourned at 7:11 PM.

Approved:

Gary Castro
President

Attest:

A handwritten signature in black ink, appearing to be 'GG', written over a faint rectangular stamp.

Greg Gomez
Secretary



October 25, 2022

F2022-07

TO: Network of California Fairs

SUBJECT: Fairground and Community Resilience Centers Funding

This letter is to provide you with an update regarding the Fairground and Community Resilience Centers program, the one-time General Fund allocation of \$150 million from the Budget Act of 2021. The goal of the allocation is to improve both local fairground and other community resilience centers to enhance the state's emergency preparedness capabilities, particularly in response to climate change. Elements for the infrastructure improvements may include cooling and heating centers, clean air centers, and extended emergency evacuation response centers with community kitchens, shower facilities, broadband, backup power, and other community needs due to wildfires, floods, and other emergencies or climate events.

The Fairs and Expositions Branch (F&E) has received the allocation (resiliency funds). As stated in the budget language, \$10 million was provided to the California Exposition and State Fair, \$38 million will be used toward a competitive application process for projects on other community centers, up to \$7.5 million may be used for administrative costs, and the remaining \$94.5 million will be used for resiliency projects solely on facilities within the Network of California Fairs. Of the \$94.5 million, CDFA has set aside \$5 million for the completion of up to 28 Public Safety Power Shutoff (PSPS) projects throughout the Network of California Fairs. The PSPS projects include a facility assessment and installation of automatic transfer switches and docking stations for backup power connections.

To begin the process of awarding the remaining \$89.5 million for fairgrounds, CDFA formed a committee with industry representatives to come up with criteria for selecting the fairgrounds. The committee included industry representatives from the California Fair Services Authority (CFSA), Western Fairs Association (WFA), California Construction Authority (CCA), California Office of Emergency Services (CalOES), California Department of Forestry and Fire Protection (CAL FIRE), and the California Department of Social Services (CDSS).

The criteria were carefully selected to align with the goal of the resiliency funds. The initial set of criteria included fairgrounds without physical property, fairgrounds with difficult accessibility, especially during emergency/evacuation events, fairgrounds in less climate resilient locations/fairgrounds at or below sea level, fairgrounds with property



size smaller than 33 acres, and fairgrounds not located in disadvantaged/severely disadvantaged communities. Furthermore, additional criteria included population reach, historical number of emergency/evacuation events served, and fairgrounds with past deferred maintenance (SB 5 and CS 6.10) projects. These criteria condensed the list to 15 fairgrounds:

Large Investments

- Northern Area – 3rd DAA Silver Dollar Fair
- Central Area – 24th DAA Tulare County Fair
- Central Area – 35th DAA Merced County Fair
- Southern Area – 28th DAA San Bernardino County Fair
- Southern Area – 50th DAA Antelope Valley Fair

Small/Extended Investments

- 4th DAA Sonoma-Marin Fair
- 10th DAA Siskiyou Golden Fair
- 12th DAA Redwood Empire Fair
- 13th DAA Yuba-Sutter Fair
- 18th DAA Eastern-Sierra Fair
- 24A DAA Kings Fair
- 26th DAA Amador County Fair
- 27th DAA Shasta District Fair
- 30th DAA Tehama District Fair
- Cal Expo

These selected fairgrounds were applied to a two-pronged approach: large investments and small/extended investments. The location of the fairgrounds is extremely important for the purpose of the resiliency funds; therefore, the large investments were selected on a regional basis: northern, central, and southern areas. The list of small/extended investments is a combination of fairgrounds that have potentially already received past deferred maintenance funding or need smaller improvements to make their facilities a resilient center. The list of 15 fairgrounds will undergo a facilities assessment to establish a scope of work, budget, and timeline which will assist in awarding the fairgrounds a portion of the allocation. The assessments do not guarantee that the fairgrounds listed above will be awarded funds. The fairgrounds and amounts awarded will be dependent on the information received through the assessments and the amount available for awarding. Once the assessments have been completed and submitted to F&E, F&E will review the assessments and announce to the industry the fairgrounds and amounts awarded.

Please note that there is still an opportunity to apply for the other community centers portion of the funding. For more information on the competitive application process and

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upcoming dates, please visit the Fairground and Community Resilience Centers [website](#).

If you have any questions/concerns regarding the Fairground and Community Resilience Centers program, please contact [Mike Francesconi](#) at (916) 900-5365.

Respectfully,

A handwritten signature in blue ink that reads "Mike Francesconi". The signature is written in a cursive style with a large initial "M".

Mike Francesconi
Branch Chief



October 26, 2022

F2022-08

TO: Fair CEOs and Board Chairs

SUBJECT: Fiscal Year 2022/2023 Fair Training Reimbursements

The California Department of Food & Agriculture, Fairs & Expositions Branch (F&E) would like to announce the opening of the annual Fair Training Reimbursement Program for FY 2022/2023 and provide you with the program details that will allow the fairgrounds to be reimbursed for select training costs. There are no substantive changes to the past program's requirements. While we continue to encourage the fairgrounds to explore virtual and online training options to maximize your reimbursement funds, please be sure to get prior approval from F&E to ensure that the training options not listed below are reimbursable.

This training reimbursement is available for fair class sizes I through IV+ and includes District Agricultural Associations, County Fairs, and Citrus Fruit Fairs. The allocation amount is based on class size and shall focus on training for CEOs, staff, and board of directors. The types of training include fair fiscal management, facility operations, effective management skills, minimizing liability exposure, and animal disease transmission prevention.

F&E encourages the fair to utilize 100% of the eligible funds to enhance the training development of the fair staff and board members. Additional information on the Fair Training Allocation Program and the process of submitting the training reimbursement requests are below. The reimbursement form contains detailed instructions and provides navigable links to help fill out the different sections and tabs.

ELIGIBILITY

Includes all fairs class sizes I to IV+ that have a signed and completed FY 2022/2023 Fair Funding Allocation contract on file. Only training events that have occurred **after** the execution date of the agreement are eligible for reimbursements.

ELIGIBLE TRAINING EXAMPLES

- CFA Fall Managers Conference
- WFA Convention
- Strategic Planning



- Staff & Board of Director Trainings
- Event & Management Symposiums
- Eligible IAFE Events and Courses
- Training Supplies & Materials

TRAVEL REIMBURSEMENTS

All travel expenses sent in for reimbursement must be in accordance with the California Travel Reimbursement Guidelines set by the Department of Human Resources (CalHR) as described below. For more information regarding travel reimbursement guidelines, please visit [CalHR Travel Reimbursements](#).

REIMBURSEMENT SUBMISSION PROCESS

The following information and documentation are required in order to process the request:

1. Submit and have your Base Allocation agreement executed before the date of your first reimbursable training event.
2. Complete the Training Reimbursement Request form. (See Attached)
3. Include a copy of the training event registration receipt.
4. Credit card statements **Will Not** be accepted in place of receipts for registration and airfare expenses.
5. Include the lodging receipt that indicates the daily lodging amount and the daily tax amount per room/per day. Please verify that the rate you are submitting for reimbursement is at or below the maximum daily lodging rate allowed as noted above or they will be adjusted accordingly on the reimbursement form.
6. For air travel and shuttle service, a detailed receipt must be included in the reimbursement request.
7. For mileage reimbursement, include the departure and destination locations and miles traveled. The mileage reimbursement rate is subject to change annually at the beginning of each year.
8. For meal and incidental reimbursements, please complete the Travel Detail section and include the trip departure time and date and the trip arrival time and date for each leg of your trip.

Send the completed reimbursement form and supporting documentation listed above via email to Kenneth.Anater@cdfa.ca.gov. Should you prefer to mail hard copies, please mail to the Fairs and Expositions Branch at 1220 N Street, Sacramento, CA 95814, Attention Ken Anater.

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REIMBURSEMENT SUBMISSION DEADLINE

All reimbursement requests are to be postmarked or emailed by June 1st, 2023. All requests postmarked or emailed after June 1st, 2023, **WILL NOT** be reimbursed.

Should you have any questions or require further information, please contact Ken Anater by email or call (916) 900-5073.

Sincerely,

A handwritten signature in blue ink that reads "Mike Francesconi". The signature is written in a cursive style.

Mike Francesconi Branch Chief
Fairs & Expositions Branch

Enclosure: FY 2022-23 Training Reimbursement Form

November-22
 Outstanding JLA Buyers

Buyer ID	Buyer Name	Amount		Date Pd
		Outstanding TD	Amount pd	
8	Mike Michigian	\$ 8,423.00		
22	Jim Todd	\$ 1,250.00		
200	Charlie Abee	\$ 500.00		
224	Bakke Ag Inc	\$ 17,367.50		
250	FTL Transportation	\$ 2,409.75		
305	Howard Harmon Memorial	\$ 1,152.75		
348	Your Legacy Genetics Inc	\$ 5,250.00		
478	Shaw Farms	\$ -	\$ 100.00	11/15/2022
639	BKB Ag Services	\$ 2,295.00		
659	Deboer Dairy	\$ -	\$ 25,419.00	11/10/2022
666	Save Mart Supermarket	\$ 2,500.00		
678	Hofstee Farms	\$ 7,120.00		
785	Legacy Ranch	\$ 1,350.00		
798	Valov & Sons Farm	\$ 3,307.00		
918	Lazy J Ranch Motel	\$ 650.00		
976	Travis Kamper	\$ 50.00		
1009	Justin Alvitre	\$ 300.00		
1111	Vander Tuig Dairy	\$ -	\$ 8,300.00	11/15/2022
1137	Barkley Seed	\$ 1,500.00		
1154	I.O.U. Sheep Co	\$ -	\$ 1,107.00	11/15/2022
		\$ 55,425.00	\$ 34,926.00	

Last statement mailed 11/8/22