

# 2024 Tulelake Butte Valley Fair

## EXHIBITOR HANDBOOK

### GENERAL INFORMATION

#### Fair Contact Information

800 South Main Street  
PO Box 866  
Tulelake, CA 96134  
Office: (530) 667-5312 Fax: (530) 667-3944  
Email: [tbvfentries@gmail.com](mailto:tbvfentries@gmail.com) Website: [www.tbvfair.com](http://www.tbvfair.com)

#### Days & Hours of the Fair

Thursday - September 5 <sup>th</sup>	10:00 A.M. to 10:00 P.M.
Friday - September 6 <sup>th</sup>	10:00 A.M. to 11:00 P.M.
Saturday - September 7 <sup>th</sup>	10:00 A.M. to 11:00 P.M.
Sunday - September 8 <sup>th</sup>	10:00 A.M. to 7:00 P.M.

#### Exhibit / Vendor Building Hours

Thursday	10:00 A.M. to 10:00 P.M.
Friday	10:00 A.M. to 10:00 P.M.
Saturday	10:00 A.M. to 10:00 P.M.
Sunday	10:00 A.M. to 7:00 P.M.

#### Gate Admission and Parking Fees

General Admission (ages 6 and over)	\$4.00
Children (5 and under)	Free
Season Pass (good for all 4 days)	\$10.00
Parking	Free

# **HOW TO ENTER THE FAIR**

**AFTER JULY 1st SUBMIT YOUR ENTRIES TO THE FAIR THROUGH OUR WEBSITE AT WWW.TBVFAIR.COM**

- 1. Review the Exhibitor Handbook (hardcopy or online).**
- 2. Determine the Department, Division and Classes that you wish to enter.**
- 3. To enter online Click on “Enter Here” on the fair website: [www.tbvfair.com](http://www.tbvfair.com)**
- 4. Create an account (a new one must be set up each calendar year). The account must be the individual that is entering the item. Be sure you receive a confirmation email that your account has been created.**
- 5. Enter all lots that you wish to enter under your account. A credit card will be required for the entry fee.**
- 6. Be sure to “Checkout” or “Submit” your entries for them to actually be processed. You should receive a confirmation email of the items entered. If you DO NOT receive this email confirmation you need to go back into your account and double check that it was submitted. The entries will only be received by the fair if you have a confirmation email.**
- 7. You may also complete an entry form submit it to the fair office by dropping it off or mailing it to our PO Box.**
- 8. By entering through the online system or on a paper form, you are acknowledging that there are no refunds of any fees that have been paid.**
- 9. BE SURE to have read all the rules, code of conduct and release of liability contained in the Exhibitor Handbook. All Exhibitors will be responsible to abide by this information.**
- 10. ENTRY DEADLINE FOR ALL STILL EXHIBITS FRIDAY, AUGUST 16, 2024. Entries but be received by our office the 16<sup>th</sup>, not postmarked.**
- 11. Any questions or concerns please contact the fair office BEFORE the deadline (530)-667-5312**

## **Important News for Exhibitors**

- Premium Checks:** Exhibitor premium checks will NOT be mailed to you after the fair. Pick up your premium check in the fair office on Sunday, September 8<sup>th</sup> after 7pm. Checks not cashed prior to December 15<sup>th</sup> will be voided. Lost or expired premium checks will not be re-issued.
- Local/State Rules:** Be sure to read both Local and State rules. State & Local rules can be found on our website at [www.tbvfair.com](http://www.tbvfair.com). Important changes have been made and it is the responsibility of the exhibitor to familiarize themselves with all State and Local rules pertaining to their exhibits. Failure to comply with printed rules will nullify Premium Awards. The State Rules, as prescribed by the Division of Fairs and Expositions apply to all entries at this Fair. Exhibitors must familiarize themselves with the rules as they will be strictly enforced.