

**10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR**  
**Board of Director Meeting Minutes -APPROVED**  
**Wednesday, August 30th, 2023**

**CALL TO ORDER:** The 10A District Agricultural Association Board of Directors meeting was called to order by President Angela Sutton at 6:00 pm and was held in the fair office conference room in Tulelake, CA.

**ROLL CALL/DIRECTORS ABSENT:** Directors Sutton, Schaad, Struble, Hernandez and Fine were in attendance in person, Director Luscombe was on our conference call line.

**INTRODUCTION OF GUESTS & STAFF:** Staff - CEO - Nancy Sites, Guest – Sara Seus, Destiney Huffman, Angie King and Heidi Cottingham.

**Community Relations/Public Comment:**

Heidi Cottingham presented the board with a fundraising opportunity in honor of her late grandmother which was a huge supporter of fairs in our area. They are wanting to start a scholarship fund for youth that enter the fair each year in the non-livestock departments. She would like to put out information about this project and be able to take donations during the fair.

**CONSENT CALENDAR:**

The board of directors reviewed the consent calendar. The financial statements for July, meeting minutes for the August 16<sup>th</sup> meeting.

*Director Shaad moved to approve the consent agenda as presented. Director Hernandez seconded. All in favor. Motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez (second)	X		
Director Struble	X		
Director Schaad (moved)	X		

**Fair Friends Report** – The fair friends representative was unable to attend this meeting.

**Public Relations Committee/Ad Hoc Committees:**

**Fair Court:** Director Struble gave an updated on the Fair Court activities

**Jr. Fair Board Committee:** Director Fine gave an update on the Jr. Fair Board activities. They will be hosting a BBQ and activities for the youth exhibitors on Wednesday prior to the fair. They will also be hosting a “find Mr. Potato Head” contest during the fair.

**Business Report and Information**

Office/Admin: Nancy and Megan gave updates on the office and maintenance activities. They distributed a list of areas where we could use some board help during the fair. Things are very busy with only a few days left before people start bringing things in for fair.

**NEW BUSINESS**

The board had been asked to review local rule #61 regarding animals feed times. We have had some requests to add a “lunch” time for feed pans to be allowed in the pens to keep the animals more content while they are here. This method has been very successful at other fairs.

*Director Schaad moved to amend local rule number 61 to add a feed time of 11am to 1pm. Hay is allowed at all times for many of the animals as well. Director Struble seconded. All approved. Motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble (motion)	X		
Director Schaad (second)	X		

The board was also asked to review local rule #22 that pertains to Ag Mechanics exhibits. In the past it has only been open to Tulelake and Butte Valley FFA students under the supervision of a FFA advisor. The request was to add 4-H exhibitors as they are under the supervision of their leader and should also allowed to enter into the Ag Mechanics department. Ther was some discussion. It was suggested that that we also look into other fair Ag Mechanics divisions.

*Angela Sutton moved to strike the last line of local rule #22 “All Ag Mechanics projects must be made with the supervision of an FFA advisor from Tulelake or Butte Valley High Schools.” Director Fine seconded. Director Schaad abstained. Motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Sutton (motion)	X		
Director Hernandez (second)	X		
Director Struble	X		
Director Schaad			X

**Tulelake Rotary Auction and Social**

Angie King and Destiney Huffman updated the board on the livestock auction and social. They went over the set up of the social area and how the pavilion would be laid out for the event.

**Director Statements:**

Director Schaad – Is very impressed with the new livestock pens. They will be a great addition for the barn.  
Director Struble – Thanked the rotary representatives for their hard work in preparation for the auction and social, she is looking forward to a successful fair.

**Next Meeting:** Livestock Meeting – Wednesday, September 20<sup>th</sup>; Board Meeting - Tuesday, October 3, 2023  
**Meeting adjourned at 7:15 pm**

Respectfully submitted,

Board President Signature

Nancy Sites, CEO