

**10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR**  
**Board of Director Meeting Minutes -APPROVED**  
**Tuesday, August 9, 2022**

**CALL TO ORDER:** The 10A District Agricultural Association Board of Directors meeting was called to order by President Schaad at 6:00 pm and was held in the fair office conference room in Tulelake, CA.

**ROLL CALL/DIRECTORS ABSENT:** Directors Schaad, Misso, Luscombe, Hernandez, Sutton, Misso, Struble and Fine were all in attendance. A quorum was declared.

**INTRODUCTION OF GUESTS & STAFF:** Staff - CEO - Nancy Sites and Beckie Alvarez, Office Manager and Dave Kandra, Maintenance Supervisor; Tony Ross, Chief of the Tulelake Police Department; The junior fair board members and many of the Independent Livestock Exhibitors were also in attendance.

**Community Relations/Public Comment:** The independent livestock exhibitors updated us on how they were doing with their projects. Chief Ross gave an update on the traffic and parking plan for the 2022 fair and on the City Police Department as he is set to retire soon.

**CONSENT CALENDAR:**

The consent agenda included the July 13<sup>th</sup>, 2022 board meeting minutes, June & July cash disbursements and the financial report from June & July 2022. *Director Schaad moved to approve the consent agenda. Director Luscombe seconded. All in favor, motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (second)	X		
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		
Director Schaad (motion)	X		

**Correspondence:** There was no correspondence from CDFA, WFA or CFSa this month.

**Committee Reports:**

Livestock Committee:

The livestock committee members reviewed the Awards and set a date to meet to organize the awards.

Public Relations Committee:

The committee reviewed some details about the fair court, Jr. Fairboard, the Farmer and Rancher Appreciation Day and Dinner and the Parade. The Parade entry deadline is September 1 this year.

Fair Events

The board discussed the livestock auction buyer's letters that the office will prepare and mail out. There was also discussion about various other items that need to be completed prior to the fair.

**TBVF Staff Reports - Administration & Maintenance:**

Beckie and Dave gave updates on Maintenance and office activities. Things are very busy with all of the interim events wrapping up and fair set up beginning in the next few weeks. Things on grounds are looking good. There are some painting projects that will be completed prior to fair and the information booth received a face lift. Beckie reviewed the board training that needs to be completed so that we can get our allocation from CDFA.

**OLD BUSINESS**

Board Evaluation Documents: Director Sutton suggested that we wait until after the fair to complete the board evaluation. It will be tabled until this fall/winter.

**Director Statements:** Each director gave a brief statement

**Next Meeting:** Monday, August 29, 2022

**Meeting adjourned at 8:30pm**

Respectfully submitted,

Board President Signature

Nancy Sites, CEO

---