

10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes - APPROVED
Wednesday, February 2, 2022

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Schaad at 6:00 pm and was held at The Tulelake Butte Valley Fairgrounds in the office.

ROLL CALL/DIRECTORS ABSENT: Directors Schaad, Misso, Luscombe, Sutton, Misso, Struble and Fine were all in attendance. A quorum was declared.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites;

CONSENT AGENDA:

The consent agenda included the January 11, 2022 board meeting minutes. *Director Schaad moved to approve the consent agenda. Director Luscombe seconded. All in favor, motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (second)	X		
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		
Director Schaad (motion)	X		

Committee Reports:

Livestock Committee:

The beef weigh in/tagging is set for Wednesday May 4th from 4pm-7pm at the fairgrounds. President Schaad discussed Prop 12 that was just passed in California that may affect some of our swine exhibitors. Nancy will reach out to CDFA for further information.

Public Relations Committee:

Director Sutton and Nancy were able to meet with our new ticketing and website company, Saffire, at the convention. Director Sutton is very optimistic that the admission system will be very easy to use and will cut our admission staff that we will need in 2022.

Nancy reported that the website redesign is going well and should be up and running before the next meeting. The 4th of July Fireworks would normally rotate to the fairgrounds this year from Malin. Nancy will talk to the City of Malin and Malin Community Service Club to see what their plans are this year.

Fair Court – Director Struble reported that the applications are out at the high schools. Applications are due the end of February and interviews will be at the beginning of March.

Special Events Committee:

Casino night is coming up March 5th. Director Fine reviewed the special events committee meeting notes. Another meeting will be scheduled for the week of February 22 to review our list of donations and go over things that still need to be done for the evening.

TBVF Staff Reports - Administration & Maintenance:

Administration – Western Fairs Association Convention – Nancy, Angela, Laura and Renee all reported on the convention. There were a lot of great meetings and key note speakers.

Maintenance – The new monitors have been installed in Home Ec and work great. We are getting quotes for the paving/gravel work that needs to be completed around the grounds. The siding on the admission office is completed and we may have a monthly renter for that building here soon.

Old Business –

2022 Fair Theme – There were several fair themes submitted by various people. They decided to go with a hybrid of submitted themes. “American Grown Traditions” will be our theme for 2022.

2022 Draft Budget – Nancy presented the draft budget for 2022. The board took a few minutes to review it. *Director Hernandez moved to approve the 2022 draft budget. Director Luscombe second. Motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (second)	X		
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		
Director Schaad (motion)	X		

Officer Nominations and Elections

There was some discussion about the officer elections and if it would be possible to keep President Schaad on for one more year or if the bylaws needed to be amended in order to do so. Director Hernandez nominated President Schaad to stay in that office for another year. Director Schaad accepted the nomination as long as the bylaws will allow this to happen. A review of the bylaws will take place at the next meeting.

Vice President Fine nominated director Sutton for the office of Vice President; Director Sutton accepted. *Director Fine moved to approve Director Sutton as Vice President for the term of 2022-2024. Director Hernandez seconded the motion. Motion passed unanimously.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (second)	X		
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez	X		
Director Struble	X		
Director Schaad (motion)	X		

Director Statements Each of the directors gave a brief statement

Next Meeting: Wednesday March 2, 2022

Meeting adjourned at 8:30pm

Respectfully submitted,
Nancy Sites, CEO