

**10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes -Approved–Wednesday, February 4, 2026**

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Sutton at 5:39 pm and was held in the fair office conference room in Tulelake, CA.

ROLL CALL/DIRECTORS ABSENT: Director Sutton, Director Luscombe and Director Struble were all in attendance. Directors Hernandez and Hall were absent. We did not have a quorum.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites, Jerry LeQuieu of the Fair Friends, Jennifer White, Livestock Superintendent; Guests: Jolene Moxon and Myra Chavoya Perez

Community Relations/Public Comment: None

Consent Calendar: *Since we didn't have a quorum, this was an information meeting only.*

Correspondence: Director Sutton said that the State Livestock rules for 2026 are now published. We need to go through the updated rules and update our local rules as well to make sure they match. Nancy distributed the form 700 to be completed by each director.

Fair Friends Report— Jerry LeQuieu gave a financial report for the fair friends and gave an update on the Fair Friends Board status.

Jolene Moxon presented the new small animal pen structure/barn that they are raising money to build. This structure/pens, would be used by exhibitors that live in Tulelake that do not have room at their house for a swine, goat or sheep. The board did ask some questions as to who would be regulating/supervising the area to make sure animals are taken care of and the pens are kept clean. Jolene explained the city is willing to take on that responsibility, and the 4-H leaders and parents will all be responsible to make sure the Jr. exhibitors are doing their jobs. There was some discussion about requesting the city guidelines for the new pens.

The fair friends had completed all the appropriate end of year paperwork, thanks to Pam Hiley and they can now apply for a raffle permit for the upcoming fundraiser.

We also discussed some events that the fair friends may be able to host throughout the year as “fundraiser” types of events for the fairgrounds. Possibilities, Farm Show, Christmas Event, Bingo.

COMMITTEE REPORTS

Finance Committee – Nancy reviewed the 2026 budget. It will be finalized by the March meeting. She pointed out that the state allocation including AB1499 monies, has made up about 9-10% of our entire budget. Without the assistance of the fair friends, it is almost impossible for our fairgrounds to stay in operation year round. We are always looking for new revenue sources

COMMITTEE REPORTS - Advisory Committees

Jr. Fairboard and Fair Court:

The Jr. Fairboard applications are in. Angela will be contacting them to have a meeting on February 18th and see who is able to help set up for Casino night.

Tracey will send out an announcement for the Fair Court as well.

Fundraiser – Nancy, Angela and Tracey have been working on things for casino night. We will be working with Henley FFA Alumni this year, they purchased all of the gaming tables last year and are willing to rent them to us. This will save us a significant amount on rental of the tables. We are working on finding dealers. We are working on acquiring prizes for casino night as well.

Business/Information Report

Nancy reported on the WFA convention that took place in January. It was a great conference with a lot of good connections made. Some of the members of CFA are still struggling to find value in the organization. I am the Cascade Area chair for CFA and am trying to help them communicate all of the important things CFA has accomplished with their advocacy over the last several years. AB1499 was one of the many, along with increasing the percentage of funding for AB1499 and they now have a bill that will put a time limit and more transparency from CDFA F & E to the fairs on how those funds are distributed. Along with passing and supporting these bills, the CFA team has worked to stop many bills that would have increased spending and decreased revenue to the CA fairgrounds.

Grandstand Entertainment – We received a proposal to host a rodeo during the fair on Thursday, Friday or Saturday. The concerts have not penciled financially the last few years so we will take a break on those. The destruction derby is still very popular with the crowd but we need to attract a larger number of cars to have an entertaining show. Nancy will speak to the rodeo promoter about the date options for the rodeo and possible ranch rodeo and we will go from there on planning the other grandstand events.

Jennifer reported on livestock. She reviewed the draft schedule that her and Abby drew up. Abby will be helping with the computer portion of the livestock and home arts departments this year. Jennifer, Abby and Nancy spent a day reviewing all of the livestock department changes that need to be made. Nancy report that Erika Ackley offered their scales and facilities for the first beef weigh in as some of the animals can still be a bit wild at that point. The board appreciates the offer and thought it was a great idea to have it there. Jennifer reviewed important livestock exhibitor dates and a draft of the “Master Showmanship” rules. We need to make sure that it states that QA certificates are due upon entry on all documents.

Nancy reached out to Pure Siskiyou to get a social media proposal from them. It was suggested that we get a couple more proposals from some social media promoters before we make a decision to hire someone to help with our social media.

Nancy has been handling the office duties, so sometimes the office may be closed if she is unable to be there. She does have someone interested in a part time, seasonal position that she will interview soon.

Dave and Nancy are working on a “desk manual” for the maintenance supervisor position as he is planning on retiring in the next couple of years.

New Business:

Nancy reviewed a proposal for horse racing that was brought to six northern California fairs. It is going to take a lot of effort from the committee trying to move forward with bringing horse racing back to Northern CA. With this proposal the fair’s would “host” a meet weather it be at their fairgrounds (if they have the facility) or at another fairgrounds that has the facility. This is a long process that Nancy will keep the board informed of. There was some discussion about the 2026 fair theme, parade grand marshal and 75th anniversary of the fairgrounds.

Director Statements: Director Statements and Staff Statements were given. It was suggested that we look into adding a livestock committee and that we complete a survey of the audience to get ideas for our 75th anniversary in 2026.

Meeting Adjourned at 8:15pm; Next Meeting: Wednesday, March 4, 2026

Respectfully submitted,

Board President Signature

Nancy Sites, CEO
