

10-A DISTRICT AGRICULTURAL ASSOCIATION – TULELAKE-BUTTE VALLEY FAIR
Board of Director Meeting Minutes - APPROVED
Wednesday, July 13, 2022

CALL TO ORDER: The 10A District Agricultural Association Board of Directors meeting was called to order by President Schaad at 6:00 pm and was held in the fair office conference room in Tulelake, CA.

ROLL CALL/DIRECTORS ABSENT: Directors Schaad, Misso, Luscombe, Hernandez, Sutton, Misso, and Fine were all in attendance. Director Struble was absent. A quorum was declared.

INTRODUCTION OF GUESTS & STAFF: Staff - CEO - Nancy Sites and Samantha Flores, Office Assistant; Jerry LeQuieu, TBVF Fair Friends; The junior fair board members, Jerry Johnson with the Tulelake Rotary and Tara Porterfield with the cattlemen’s association. Some of the Independent Exhibitors and livestock exhibitors were also in attendance.

Community Relations/Public Comment: The independent livestock exhibitors updated us on how they were doing with their projects.

CONSENT CALENDAR:

The consent agenda included the June 1st, 2022 board meeting minutes, May cash disbursements and the financial report from May 2022. *Director Schaad moved to approve the consent agenda. Director Hernandez seconded. All in favor, motion passed.*

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez (second)	X		
Director Struble			X
Director Schaad (motion)	X		

Correspondence: There was no correspondence from CDFA, WFA or CFSa this month.

Fair Friends Report: Jerry LeQuieu gave the financial report for the fair friends. The stock market is still not doing well so we have not been able to draw any money off of the interest but we did get to invest another donation.

Committee Reports:

Livestock Committee:

The livestock committee had a letter from Quetzalli Garcia about her entry form being late and missing the swine tagging and weigh in. There was some discussion. Director Schaad moved that we accept the late market entry, however this animal would not be able to be in the rate of gain contest or compete in the grand champion drive, should she make it to that class. Director Sutton seconded. Director Luscombe opposed. All others in favor. Motion passed.

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe		X	
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez (second)	X		
Director Struble			X
Director Schaad (motion)	X		

Livestock Committee Cont.:

Tara Porterfield was in attendance to discuss the beef carcass contest sponsored by the cattle women. She brought a list of ultra sound techs that can be contacted. Nancy will do that tomorrow. The contest will be on Saturday. This way, we can still follow the same procedures that we can in the past with the beef going to the different butchers and still have the information for the carcass contest.

Jerry Johnson spoke on behalf of the rotary club about the auction. It was suggested the Diamond S and Merle’s have more trailers here for load out so it doesn’t take as long as it did last year. The buyers letter needs to be prepared. Maybe some signs in the bleachers with “buyer” seating and “exhibitor and family” seating. The auction is set to take place back in the sale pavilion at 4pm on Sunday.

Public Relations Committee:

Director Sutton discussed the directional signage for the museum and fair office now that the parks visitors center is at the Newell location instead of in our lobby. The signs that the fair used to have for the museum have not been located as it has been seven years since the parks service moved in and changed them to their signs. Director Sutton mentioned that she can talk with the parks service about replacing them.

Director Luscombe moved to ask the parks service to replace the directional signage to the fairgrounds and museum. Director Schaad seconded. Director Sutton abstained. All other in favor. Motion Passed.

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe (motion)	X		
Director Fine	X		
Director Misso	X		
Director Sutton			X
Director Hernandez	X		
Director Struble			X
Director Schaad (second)	X		

Emily had submitted a draft of the 2022 fair logo. The board suggested some changes and had some specific ideas for the logo changes. Nancy will forward those to Emily for the revisions.

There is a student in the area that has an exhibit that she would like to display at the fair. It talks about the irrigation water situation in our area and features local farmers on story boards. Nancy will forward the email to them so they can review.

Special Events Committee: The golf scramble at the beginning of last month went pretty well. The weather was kind of crummy so we didn’t have a huge turn out but it was decent. We did learn some things that we will change next year but it continues to be a profitable event for the fair friends’ projects.

TBVF Staff Reports - Administration & Maintenance:

Nancy gave a report on the administration office and maintenance projects happening on grounds. She still is not sure if paving and gravel projects will happen this year. She is still waiting on quotes and some companies are really far behind. It may not happen until spring of 2023. The repairs to the information building are completed and painting and refreshing are happening all over the grounds. The picnic tables that go under the entertainment tent all received a facelift and we purchased some new ones for the carousel.

Board member training – there are a few board members that need to complete their training before we can get our allocation from the state. Beckie left a list for review.

Executive Session:

Pursuant to the Division Government Code Section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving: Personnel Matters (GCS11126a) CEO Yearly Evaluation.

Director Hernandez moved to move into executive session to complete the CEO yearly evaluation. Director Schaad seconded. All approved.

Board Member	Approved	Not Approved	Abstained/Absent
Director Luscombe	X		
Director Fine	X		
Director Misso	X		
Director Sutton	X		
Director Hernandez (motion)	X		
Director Struble			X
Director Schaad (second)	X		

The board moved into executive session at 7:49pm and moved out of executive session at 8:10pm. The evaluation results were discussed with the CEO and the evaluation was signed by both the board president and CEO. No action was taken after the closed session.

Director Statements: Each director gave a brief statement

Next Meeting: Tuesday, August 9, 2022

Meeting adjourned at 8:30pm

Respectfully submitted,

Nancy Sites, CEO